



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

BOARD MEETING DATE: May 8, 2018

**DATE:** April 19, 2018

**TO:** Board of County Commissioners

**FROM:** Eva M. Krause, AICP, Planner, Community Services Department.  
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**THROUGH:** Mojra Hauenstein, Arch., Planner, Division Director, Planning & Building  
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**SUBJECT:** Outdoor Festival Business License Application (Red White and Tahoe Blue 2018)

Applicant: Red White and Tahoe Blue, Inc.

Public hearing to approve with conditions, or deny an outdoor festival business license application in its entirety or portions thereof (pursuant to Washoe County Code Chapter 25 and related provisions) submitted by the Red, White and Tahoe Blue organization for the Red, White and Tahoe Blue 2018 event to be held in Incline Village, Nevada.

If approved, authorize the Director of the Planning & Building Division, Community Services Department to issue the business license, in its entirety or a portion thereof, on June 11, 2018 to the Red, White and Tahoe Blue organization, provided all pre-event conditions have been completed by June 1, 2018 and further authorize set-up for the festival to commence on June 29, 2018.

Application Information

Name and Address of Applicants: Red, White and Tahoe Blue, P.O. Box 3789, Incline Village, NV

Description of event location: Village Green (APN: 127-010-07), Aspen Grove (APN: 127-010-04), North Lake Tahoe Fire Main Fire Station (AN: 132-223-06), Susie Scoops, 869 Tahoe Blvd. (APN:132-240-02), Potlach, 930 Tahoe Blvd. (APN: 132-012-02), Incline Middle School (APN:127-030-16), and Incline Beach (APN: 127-280-01).

Dates of event: Set up commences June 29, 2018; event dates June 30 – July 4, 2018; parade on June, 30, 2018 requiring closing section of Tahoe Boulevard, Southwood Boulevard and Incline Way; and culminates with fireworks show on Lake Tahoe on July 4, 2018.

Estimated daily attendance: 2,500

Additional details of the event are included in the application.  
(Commission District 1.)

AGENDA ITEM # \_\_\_\_\_

## **SUMMARY**

Consider the Outdoor Festival business license application for the Red White and Tahoe Blue 2018 event. NRS 244.354 and Washoe County Code Section 25.265 require the Washoe County Board of County Commissioners (Board) to review and, if appropriate, license all requests to host any outdoor event with more than 1,000 participants on any one day (outdoor festival). The Red, White and Tahoe Blue 2018 application is for an outdoor festival spanning four days that includes multiple venues in Incline Village culminating in a fireworks show on July 4, 2018. Applications for outdoor festivals are distributed to reviewing bodies who prepare conditions for the festival with the intent to protect public health and safety. Based on the testimony and evidence presented at the hearing, to include the attached conditions of reviewing agencies, the Board may approve the issuance of the business license with conditions, approve selected event organizers/venues with conditions or deny the business license application.

Washoe County Strategic Objective supported by this item: Safe, secure and healthy communities.

## **PREVIOUS ACTION**

- |                 |  |
|-----------------|--|
| 2007            | First Red, White and Tahoe Blue community event was held over the Fourth of July weekend in Incline Village. This was a community initiated activity. No permits were issued   |
| May 30, 2012    | Planning and Development Division Director, CSD, issued an Outdoor Community Event business license for Red, White and Tahoe Blue.   |
| May 24, 2013    | Planning and Development Division Director, CSD, issued an Outdoor Community Event business license for Red, White and Tahoe Blue.   |
| June 17, 2014   | The Board of County Commissioners (Board) unanimously approved an Outdoor Festival business license application for the Red, White and Tahoe Blue 2014 Outdoor Festival.   |
| August 12, 2014 | The Board approved Washoe County Sheriff's Security Agreement between Red, White, and Tahoe Blue, Inc. and the Washoe County Sheriff's Office to provide uniformed Deputy Sheriffs for security during the festival. The agreement is for the years 2014 through 2018. |
| April 28, 2015  | The Board unanimously approved an Outdoor Festival business license application for the Red, White and Tahoe Blue 2015 Outdoor Festival.   |
| March 22, 2016  | The Board unanimously approved an Outdoor Festival business license application for the Red, White and Tahoe Blue 2016 Outdoor Festival.   |
| April 11, 2017  | The Board unanimously approved an Outdoor Festival business license application for the Red, White and Tahoe Blue 2017 Outdoor Festival.   |



## **BACKGROUND**

In accordance with Washoe County Code 110.310, Temporary Uses and Structures, any event that will have a combination of more than 1,000 participants and spectators on any one day of the event shall obtain an outdoor festival license as Specified in Chapter 25 of the Washoe County Code. Event organizers interested in hosting an outdoor festival in unincorporated Washoe County must meet the requirements of Washoe County Code Sections 25.263 to 25.3015 for law enforcement, traffic, fire, engineering, and health to ensure public health and safety during the event [Attachment A]. The review process includes acceptance and distribution of the application; internal review by agencies and establishment of conditions (pre-event conditions, during-event conditions, post-event conditions); approval of the event and imposed conditions by the Board; and issuance of license by staff prior to the event once the pre-event conditions are met.

The 2018 Red, White and Tahoe Blue (RWTB) event spans four days and includes multiple venues culminating with a July 4, 2018 fireworks show in front of an Incline Village General Improvement District beach. Based on the April 11, 2018 application, key agency personnel expressed their concerns regarding the submitted application and provided a few examples that include:

- Incompleteness of the application: specifically the event schedule, participant number, safety plan, traffic and parking plan, and site details for the event as whole and individual venues prevent a full review by public safety entities and require additional resources from local government.
  - For example, the 2018 Red White and Tahoe Blue application does not include a security plan; instead it states they will work with the Sheriff's Office and North Lake Tahoe Fire Protection District to develop a security plan.
  - The event schedule does not match the site plan and limited security details.
  - Accurate participant number was not received during the application process and does not reflect participation at all event venues including the fireworks.
  - Information on the safety plan, site plan, traffic and parking plan was not provided on the event as whole and for individual venues.
  - In addition, the RWTB application identifies the Sheriff's Office as providing security and personnel for events and venues which were not provided security in the past. Furthermore, the applicant has not worked with, nor requested such service from the Sheriff's Office for this year's event.
- The lack of responsiveness by the applicant during application review period for 2018 and during the 2017 event required extra resources by local government staff to ensure public health and safety.
  - Application was submitted three months after requested submission date.
  - RWTB did not consult with the Sheriff's Office about which venues require security prior to applying for this year's license.

- Applicant did not complete fireworks security or traffic controls during the event as agreed upon in previous conditions during the 2017 event that caused North Lake Tahoe Fire Protection District to utilize additional crews and caused risk management concerns on County property [Attachment C].
- Financial ability to meet conditions of the 2018 event.
  - Per RWTB 2018 application as of December 31, 2017, RWTB had \$1,242.30 in assets and \$50,740.81 in liabilities. The applicant has not provided proof of their ability to meet the conditions of the licenses for 2018.
  - In 2014 RWTB entered into an agreement with the Sheriff's Office to pay for the additional deputies and equipment needed to provide security and traffic control for RWTB venues for 2014 through 2018. RWTB has not paid the Sheriff's Office for services and staff provided for 2017 (future Board of County Commissioner's agenda item).
  - Past year's events have always included a requirement that RWTB pay a portion of the cost incurred by North Lake Tahoe Fire Protection District. After each event NLTFPD has waived the fees each year (between \$12,000 - \$18,000 annually).

Throughout this process, all agencies have committed to supporting the effort of Red, White and Tahoe Blue to provide a community event. Staff supplemented the application process for the 2018 Red, White and Tahoe Blue event with two agency review meetings with the applicant with an average of 15 staff participants representing seven divisions; two meetings in Lake Tahoe with senior leadership and elected officials; and, twice requested the applicant to provide detailed information requested by the reviewing agencies, and to submit a new application for the 2018 event [Attachment B]. The first application for the 2018 event was submitted March 15, 2018 with updated information received on April 11, 2018 [Attachment C].

Based on the application received on April 11, 2018, the agency review team prepared a list of over 100 proposed conditions for the 2018 event. Eighty-six percent of the conditions address three key components for the event as a whole and individual venues including: completion of site plans, completion of traffic and parking plan and completion of a safety plan [Attachment D]. Among other items conditions require:

- Approval of all safety, site, and parking/traffic plans from Washoe County Sheriff's Office, Washoe County Engineering, Health District, and North Lake Tahoe Fire Protection District,
- Pre-payments of services for North Lake Tahoe Fire Protection District, and for services provided by the Sheriff's Office,
- Pre-payment of a combined performance security (\$10,000),
- Requirement for multiple public safety meetings, and
- Requirement of all conditions being met by June 1, 2018 prior to issuance of a business license.

While RWTB is a popular event over the 4<sup>th</sup> of July weekend, it is not the only event being held in the County. Fourth of July weekend is a very busy time for all agencies. The Sheriff's Office, the Fire Protection Districts, the Health District and various County agencies all have to dedicate additional staff hours to provide necessary services for multiple events that take place around the County on this weekend. All agencies must plan well in advance to determine how much staff and other resources they need to schedule during the holiday weekend, to assure that the public health, safety and welfare is protected.

### **FISCAL IMPACT**

The applicant provided the required non-refundable \$1,000 application fee [WCC section 25.273(1)(a)] upon submission of the application. The application fee was deposited to the County's General Fund Business Licenses revenue account (Account Number 105402-421101). The daily business license fees of \$1,750 (\$350 x 5 days) [WCC section 25.273(b)] are still required to be paid prior to the issuance of the business license.

Based on past years performance and estimates for providing only the necessary staffing and equipment to cover the events listed in RWTB application, the Washoe County Sheriff's Office estimates their cost at \$11,099.00. Therefore, if the business license application is approved one of the conditions is that RWTB prepay for Sheriff's services in the amount of \$4,000 by June 1, 2018, to be deposited into internal order IO60010, account-460162 (Sheriff OT Skyfire – Services to other agencies). In addition, Washoe County Sheriff's Performance Security in the amount of \$5,000 shall be deposited in Account Number F1001-240130 (General Fund – Pending Dev Fee) by June 1, 2018.

Based on past years performance and estimates of NLTFPD staffing needs for the events listed in RWTB 2018 application, NLTFPD is requiring that the applicant prepay fees in the amount of \$5,000 by June 1, 2018 directly to North Lake Tahoe Fire Protection District. Additionally, a performance security in the amount of \$5,000.00 is required by NLTFPD to be deposited by June 1, 2018 to be held in a separate deposit account in Fiduciary Fund F7019, account 231000 (NLTFPD – Due to Others).

Attachment D Agency Spreadsheet (Conditions of Approval) –provides information on how the Sheriff's Office and NLTFPD determined their pre-payment and performance security cost amounts.

### **RECOMMENDATION**

It is recommended the Board of County Commissioners DENY an outdoor festival business license application (pursuant to Washoe County Code Chapter 25 and related provisions) submitted by the Red, White and Tahoe Blue organization for the Red, White and Tahoe Blue 2018 event to be held in Incline Village, Nevada, based on the grounds for denial as established in WCC Section 25.281 (1.) and (5.).

WC 25.281 Grounds for denial. The board, board of adjustment or the director of community development may deny issuance of a license for any other following reasons:

1. The proposed event will be conducted in a manner or location not meeting the health, zoning, fire, building, or safety standards established by Washoe County or state law.

2. The applicant has knowingly made a false, misleading, or fraudulent statement of material fact in the application for a license or in any other document required pursuant to sections 25.263 to 25.305, inclusive.
3. The applicant or any person connected or associated with the applicant as partner, director, officer, associate or manager, or having a financial interest as described in subsection 2(f) of section 25.273 has previously conducted or been interested in the type of event for which a license is being applied for which resulted in the creation of a public or private nuisance.
4. The applicant or any person associated with the applicant as partner, director, or officer has been convicted with the past ten (10) years of any of the following crimes:
  - (a.) Involving the presentation, exhibition or performance of an obscene production, motion picture, or of selling obscene matter;
  - (b.) Involving lewd conduct;
  - (c.) Involving the use of force and violence upon the person of another;
  - (d.) Involving misconduct with children; or
  - (e.) Involving illegal use of controlled substances or dangerous drugs.
5. The applicant or any person associated with the applicant as a partner, director, or officer has a history of conducting similar events that would not meet the standards established in section 25.263 to 25.305, inclusive.

### **POSSIBLE MOTION TO DENY**

Should the Board agree with staff's recommendation, a possible motion would be:

“Move to deny an Outdoor Festival Business License application for Red, White and Tahoe Blue, based on finding that; (1) the proposed event will be conducted in a manner or location not meeting the health, zoning, fire, building, or safety standards established by Washoe County or state law; and, (2) the applicant or any person associated with the applicant as a partner, director, or officer has a history of conducting similar events that would not meet the standards established in section 25.263 to 25.305, inclusive.”

### **POSSIBLE MOTION TO APPROVE**

Should the Board disagree with staff recommendations, a possible motion would be:

“Move to approve with conditions, an outdoor festival business license application. (pursuant to Washoe County Code Chapter 25 and related provisions) submitted by the Red, White and Tahoe Blue organization for the Red, White and Tahoe Blue 2018 event to be held in Incline Village from June 30 through July 4, 2018. Authorize the Director of the Planning & Building Division, Community Services Department to issue the business license, in its entirety or a portion thereof, on **June 11, 2018** to the Red, White and Tahoe Blue organization, provided all pre-event conditions have been completed by **June 1, 2018** and further authorize set-up for the festival to commence on June 29, 2018.”

Attachment A – County Code Requirements for Outdoor Festival related to public safety.

Attachment B – Red White and Tahoe Blue Application Review Timeline (2018 and Historical)

Attachment C – RWTB 2018 Application

RWTB 2018 Application Maps

Attachment D – Agency Spreadsheet (Conditions of Approval)

Attachment E – Licensing Requirements

Attachment F - Business License

Attachment G – Agencies debriefing notes, RWTB 2017

Cc:

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Michelle Bello, Sheriff's Office  
Sarah Tone, Manager's Office  
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## **Washoe County Code: Outdoor Festivals – Public Safety**

The following are extracts of sections within the County Code relating to public safety and financial security requirements of an outdoor festival.

WCC 25.291 Licensing conditions: Police Protection. A licensee must employ sheriff's deputies or other police protection, to include private security firms or agencies as necessary for the public health, safety and welfare. The sheriff shall determine the numbers and types of officer or security personal necessary to preserve order and protect persons and property in and around the place of the festival.

WCC 25.299 Licensing conditions: Fire protection.

1. A licensee must provide adequate fire protection, first aid equipment, and fire extinguishing equipment to protect the public health, safety and welfare. If the event is to be conducted in a hazardous area as determined by the chief or chiefs of the responsible fire protection agency or agencies, considering all relevant factors, including without limitation the event location and nature, the nature of the surrounding area, and probable weather conditions, a licensee must employ fire guards and must remove flammable vegetation and other fire hazards.
2. The chief of the responsible fire protection agency;
  - a. Shall determine the necessary number and types of equipment and personnel required under subsection 1 of this section;
  - b. May determine that an event is proposed in a hazardous fire area;
  - c. Shall approve the suitability of fire guards required to be employed by the licensee; and
  - d. Shall determine the manner and quantity of flammable vegetation and other fire hazards that must be removed.

WCC 25.301 Licensing conditions: Financial ability to meet conditions. A licensee must provide proof of the financial ability of the applicants to meet the conditions of the license.

WCC 25.305 Licensing conditions: Performance security. A licensee must post a performance security in the form of surety bond, letter of credit, certificate of deposit, cash bond or other instrument approved by the district attorney. The amount of the security shall be adequate to cover the cost of fulfilling specified conditions of the license approval including, without limitation the costs of removing debris, trash or other waste from, in and around the premises of the event.



## **RED, WHITE AND TAHOE BLUE HISTORY: PRESENT - 2015**

A brief synopsis of the Red, White and Tahoe Blue business license application process for 2018 and the past three years (2017-2015).

### **Red White and Tahoe Blue 2018**

- December 6, 2017 - staff met with RWTB Chair, to discuss issues from the 2017, and to set a schedule for addressing the problems from previous years. Staff requested, and the Chair agreed, to submit the application for RWTB 2018 by early January so all agencies would have an opportunity to review and determine if additional information is needed (no fees to be paid at this time). Staff also requested information on attendance of the events, which was a post event condition of approval that had not been completed.
- January 17<sup>th</sup> - Staff emailed RWTB Chair, inquiring about the application.
- January 30<sup>th</sup> - Staff again emailed the Chair to inquire about the application. Chair stated it would be turned in by February 1<sup>st</sup>.
- February 12<sup>th</sup> - Staff emailed and called Chair inquiring about the application.
- March 8<sup>th</sup> - Managers office contacted RWTB Chair to request application to be submitted by March 15<sup>th</sup>. Staff arranges meeting with affected agencies to review application for completeness.
- March 16<sup>th</sup> - application submitted.
- March 20<sup>th</sup> - application review meeting with RWTB Chair. Numerous items were identified as being missing or incomplete. Requested that information be provided by March 23<sup>rd</sup>.
- March 26<sup>th</sup> - Chair submits some additional information. Application still incomplete.
- March 28<sup>th</sup> - Manger's office staff prepares a back-up plan for RWTB. Assistant County Manager requested each agency to complete spreadsheet with detail information as to what information is needed, when it is need by, why it is needed. Information due by April 3<sup>rd</sup>.
- April 5<sup>th</sup> - staff completes compiling information into manageable worksheet, and sends to RWTB Chair and Treasurer.
- April 11th – application arrives on time and staff distributes to reviewing agencies for determination of completeness. The application was found to be a re-writing of the prior application containing a more detailed outline of the activities, removing a few venues from the schedule and disavowing RWTB's responsibility for oversight of many of the venues. One of the items requested was someone from RWTB board meet with the Sheriff's Office to discuss planning by April 11. The Sheriff's Office received a call but no meeting ever took place.



- As of April 19, 2018, RWTB has not met with the Sheriff's Office.

#### **Red White and Tahoe Blue 2017 (July 2-4)**

- January 3, 2017 - RWTB file application for Outdoor Festival
- April 11, 2017 - Board approved with conditions, an outdoor festival business license for RWTB Outdoor Festival. Pre-event conditions to be completed by June 1
- June 5, 2017 - Staff called RWTB Chairman. Was told he had resigned in February, but he would call the vice chair. Chair forwarded Vice Chair and Secretary's contact information. Staff emailed both notifying them that the deadline for completing pre-event conditions had passed and asking them to contact me immediately.
- June 6, 2017 – North Lake Tahoe Fire Protection District, (NLTFPD) notified Vice Chair that they needed a complete submittal for tents, canopy, stage layout, fireworks, flag retirement, proposed cannon/field gun, and Lat and Longs for the fireworks barge. They also noted that the Military and FAA approval was required for the Parachute Jump and aircraft support. Vice Chair stated they would have all required paperwork by the end of the week (June 9).
- June 13, 2017 – NLFPD notified Vice Chair (now Chair) that they had received the flag retirement paperwork, but no other applications or required documents for the events.
- June 14, 2017 – RWTB persons met with Environmental Health Services (EHS) to review pre-event conditions for food and beverage services. EHS was still waiting on applications for temporary vendor permits.
- June 15, 2017 - Chair stopped in to planning to speak with staff about completing pre-event conditions. He then went to the building department to apply for tent and stage permits. (Pre-Event Condition). Building informed Chair that they need plans and documents to be submit with building permit application.
- June 19, 2017 -, Washoe County called an Urgent Meeting with RWTB and county staff, to go over pre-event conditions that still needed to be completed. Only the RWTB Chair attended. Staff listed items that were still needed for review, and asked questions about what was being proposed. Both Building and Safety staff and NLFPD require the site plan to be drawn to scale by June 22. The Chair stated that there would not be any tents over 400 sq. ft. and no stages over 29" in height (threshold for when a permit is required).
- June 23, 2017 - RWTB informed NLTFPD that they were putting up an 800 sq. ft. tent.
- June 26, 2017 - NLTFPD stated that RWTB's pre-event conditions had been completed with the exception submitting a site plan drawn to scale and obtaining a tent permit by no later than the morning June 28, 2017, In addition RWTB was required to provide NLTFPD with a list of volunteers to work fireworks truck and security. Volunteers are required to sign agreements to commit to assignment.
- June 28, 2017 - Chair emailed a revised site plan (Not drawn to scale) and supporting construction documents to Building Department for tent permits. Later that day a site plan drawn to scale was submitted. Building Department Plans Reviewer was pulled from regular duties to review RWTB's tent permit. Plans Reviewer noticed that the site plan

shows a bounce house, but it was not included in permit, the concern was that because it is located near the helipad, the bounce house must be cleared and deflated each time a helicopter is landing or taking off.

- June 28, 2017 – While all the listed vendors had obtained food handling permit from Environmental Health, Business License staff informed Planning staff that only three of seven vendors had applied for a vendor’s license. Staff called RWTB Chair.
- June 29, 2017 -The applicant completed the pre-event condition of approval, paid for the required building permits and was issued a business license.
- July 12, 2017 - Environmental Health Service sent letter to RWTB regarding the pre-event meeting, several food safety violations during the event, that the same issues continue to occur year after year, and recommending that RWTB contact the Washoe County Health District well in advance of future events.
- July 26, 2017 - staff held a post event debriefing meeting with all involved agencies to identify issues that need to be address for next year, and proposed a schedule for 2018. (Attachment G –Agency Debriefing Note).

**Red White and Tahoe Blue 2016 (July 1-4)**

- January 6, 2016 - RWTB files an application for an Outdoor Festival
- March 22, 2016 - Board approved with conditions, an outdoor festival business license for RWTB Outdoor Festival. Pre-event conditions to be completed by June 1, 2016.
- March 22, 2016 - No one from the RWTB organization attend the Board meeting, so staff sent an email to the Chair notifying them that:
  - “Once the BCC approves the Festival Permit, the process is not complete! RWTB Committee still needs to:
    - Obtain IVGID’s approval
    - Get permits from the other agencies
    - Complete pre-event conditions of approval”
- June 1, 2016 – Deadline for completion of pre-event conditions passes.
- June 5, 2016 – Planning staff calls applicant to get update on completion of conditions. Staff then contacts all the reviewing agencies that provided pre-event conditions to see if there was any progress on completion of their conditions.
- June 30, 2016 - Pre-event conditions completed and business license issued
- Post event – Planning staff contacts RWTB chair and once again request that they file their 2017 application in early January to allow sufficient time for agencies to review the application and for the event sponsors to complete pre-event conditions.

**Red White and Tahoe Blue 2015 (July 2-4)**

- March 3, 2015 - RWTB filed an application for Outdoor Festival Application

- April 3, 2015 - the Board approved with conditions, an outdoor festival business license for RWTB Outdoor Festival.
- June 5, 2018 – Deadline for the completion of pre-event conditions
- June 30, 2015 - Pre-event conditions completed and business license issued
- Post event – Planning Staff contacted RWTB Chair and requested they apply for next year's event in January 2016 to allow sufficient time for agencies to review the application and for the event sponsors to complete pre-event conditions.



FESTIVAL APPLICATION FOR  
RED WHITE & TAHOE BLUE  
INCLINE VILLAGE, NV

**RED WHITE AND TAHOE BLUE FESTIVAL APPLICATION – 2018**

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## RED WHITE AND TAHOE BLUE FESTIVAL APPLICATION – 2018

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### **Festival Overview**

The RWTB Board and Volunteers are dedicated to working with all departments, agencies and vendors to execute a safe and successful community 4<sup>th</sup> of July celebration for Red White and Tahoe Blue. The 2017 Festival had many challenges primarily associated with fundraising and shortage of board members. Despite these challenges, we have received positive feedback from hundreds of residents and visitors that this was the best festival to date. In addition, the agencies involved in safety complimented us on a plan that was well executed. Other highlights from 2017 include a greater involvement of non-profits, children's groups and community performing groups to have our community represented and involved with all aspects of the festival. The closer collaboration for Beer and Brats and the Duck Race to IFF and Incline Rotary, respectively, went well with the non-profits grateful for the opportunity to earn and keep the profits but still be a part of Red White and Tahoe Blue. We have always described this event as celebrating our county's independence while promoting community spirit, charitable causes and our local businesses through a parade, Veterans events, Community Fair and Fireworks Celebrations. Last year we were privileged to have the Marine Band of San Diego both in our parade and as a headliner on the Village Green.

The 2018 RWTB board will continue to trim costs while still offering a quality festival. We have brought onto our committee more community members with expertise in critical areas. Rick Sweeney, a retired Berkeley policeman will oversee our safety meetings with local police, fire and safety partners. We have retained most of last year's Board and this will help with continuity. Our biggest challenge will be fundraising and to address that, we have recruited a proven fundraiser for our committee to oversee our efforts. In years past, there has been an Angel donor, taking the burden of major fundraising off the Board. Our goal is to engage more businesses and residents who benefit from the economic influx of visitors during the July 4<sup>th</sup> week. Lastly, safety is our major goal and to that end, we will continue to work closely with agencies to ensure all aspects of the Festival, from parade to fireworks, goes off without an incident, as we were able to do in 2017. With hard work, dedication to our community, excellent communication and vigorous collaboration between all parties involved, the 2018 Red White and Tahoe Blue Celebration will continue to offer excellence to our community.



**RED WHITE AND TAHOE BLUE FESTIVAL APPLICATION – 2018**

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**Board Members and Festival Team**

- Chairman (have not yet been voted in – will advise you when that happens)
- Co-Chairman (have not yet been voted in – will advise you when that happens)

**Shawn Noe – Treasurer & Director**

**Pamela Sheldon – Secretary & Director**

**Sheila Leijon – Veterans/Para-Rescue Demonstration**

**Mary Kleingartner – Wine & Cheese & Director**

**Jeff Sheldon – Parade & Director**

**Mike Pugh – Co-Parade**

**Cookie Steinberg – Kids Parade**

**Pamela Sheldon - Community Fair**

**Kay Lehr – Donors & Director**

**Alec Flores – Fireworks & Director**

**Rick Sweeney - Safety**

**Entertainment – Brad Perry & Director**

**Steven Thomason - Beverage**

**Scotty Behrens - Food**

**Laura Bernard Canale - Kids Events**

**Terra Lovelace - Marketing**

**Mitch Harbaugh – Marketing**

**Emily Ryan – Social Media**

**Logan Rebholz – Web Master**

## OUTDOOR FESTIVAL LICENSE GENERAL PROCEDURES

**Definition:** "Outdoor festival" means an assembly of 1,000 or more persons on any 1 day of the event gathered together for any purpose, at any location, other than a permanent building or permanent installation that has been constructed for and will accommodate the number of persons gathered therein

1. **APPLICATION.** Complete the form in ink. This application is for events with attendance over 1,000 persons (spectators and participants) on any one day of the event. There is a \$1,000.00 nonrefundable application fee. Applications will be returned if the application fee is not included. Three paper copies of the application plus an electronic pdf file (memory stick or DVD) of the application must be turned in at least **90 days** before the event. The application must include all required forms.
2. **APPLICATION DEADLINE.** All applications must be submitted at least **90 days** in advance of the event.
3. **LICENSING REQUIREMENTS.** An outdoor festival license is required on any public or private lands in the unincorporated area of Washoe County except for lands managed by the Washoe County Regional Parks and Open Space; and, state, trust, tribal, and federal lands. All events must meet land use/regulatory zone requirements before the license will be issued. For information on land use/regulatory zone requirements, call (775) 328-6100 with the parcel number(s) of the event.
4. **BONDS.** The outdoor festival license will not be issued until the applicant has agreed to hold harmless, and has submitted evidence of sufficient insurance to indemnify, the County of Washoe, and their employees, agents and contractors for any and all liability for damages, injury, loss or expense caused or occasioned by reason of an act, or failure to act on the part of the applicant, the sponsoring organization, their agents and employees throughout the event. Additional bonds or letters of credit may be required.
5. **FEES.** The license fee for an outdoor festival is \$350.00 per day plus any booth fees if applicable. If the event is a carnival, circus or tent show the daily license fee is \$300, to a maximum amount of \$4,200, plus booth fees if applicable.

BOOTH FEES			
1-4 booths	\$ 25	50-59 booths	\$ 30
5-9 booths	\$ 50	60-69 booths	\$ 350
10-19 booths	\$ 100	70-79 booths	\$ 400
20-29 booths	\$ 150	80-89 booths	\$ 45
30-39 booths	\$ 200	90-100 booths	\$ 500
40-49 booths	\$ 250	More than 100 booths	\$ 500 plus \$5 for each booth in excess of 100

6. **INVESTIGATION.** The Sheriff's Office shall conduct a criminal history inquiry of the applicants (to include partners and corporate officers). Fingerprint impressions may be taken and submitted to the Nevada Central Repository for criminal history records and the Federal Bureau of Investigation. Fingerprint impressions will be taken after the application is turned in and deemed complete. A local police records check may be substituted for the criminal history inquiry for applicants with prior approved outdoor festival license(s) for the same type of event.
7. **CONDITIONS.** All pre-event conditions imposed by the Washoe County Board of County Commissioners (BCC) for the outdoor festival license must be met before the license will be issued.
8. **APPROVALS AND AGENCY SIGN-OFFS.** The application will be reviewed by the appropriate agencies, to include Building and Safety, the District Attorney's Office, Engineering, Health District, fire agency, the Sheriff's Office, and other agencies as appropriate. The application will be approved by the BCC at a public hearing.
9. **ISSUANCE OF LICENSE.** The outdoor festival license will be issued after all fees have been paid and all required pre-event conditions are met. The outdoor festival license must be displayed prominently at the event and must be available for inspection. This license is valid only for the event authorized and not for any other event.

## OUTDOOR FESTIVAL LICENSE

### Materials required for submittal

\_\_\_\_\_ Fees – check(s) made payable to “Washoe County”

**Application fee**

\_\_\_\_\_ \$1,000 non-refundable application fee

**Daily fee(s)**

\_\_\_\_\_ \$350 daily fee plus appropriate booth fees

*Carnival, circus or tent show fees*

\_\_\_\_\_ \$100 daily fee (maximum of \$1,400) plus appropriate booth fees

\_\_\_\_\_ Three packets plus an electronic pdf file (memory stick or DVD). Each packet shall include the completed application and event plan. The event plan must include:

\_\_\_\_\_ Site plan showing the arrangement of all facilities; including ingress, egress, parking and camping; and,

Detailed explanations for:

\_\_\_\_\_ Security and fire protection

\_\_\_\_\_ Water supply and facilities

\_\_\_\_\_ Sanitation facilities

\_\_\_\_\_ Medical facilities and services

\_\_\_\_\_ Vehicle parking

\_\_\_\_\_ Vehicle access and on-site traffic control

\_\_\_\_\_ Communication system

\_\_\_\_\_ Illuminating the premises (if applicable)

\_\_\_\_\_ Camping (if applicable)

\_\_\_\_\_ Cleanup and rubbish removal plan and cost estimates to return the event site to its pre-event condition

\_\_\_\_\_ Certified copies of articles of incorporation filed in Nevada (if applicable)

\_\_\_\_\_ Copy of partnership papers (if applicable)

\_\_\_\_\_ Insurer Information and copy of insurance policy specific to event (copy must be furnished prior to the issuance of the license), History of similar events, and Vendor list



**Submission Materials (continued)**

- \_\_\_\_\_ Property ownership affidavit and permission to conduct event signed by each property owner(s) and notarized (separate form for each property owner)
- \_\_\_\_\_ Statement of Assets
- \_\_\_\_\_ Statement of Liabilities
- \_\_\_\_\_ Personal history of all applicants (to include corporate officers and partners)
- \_\_\_\_\_ Names and addresses of any person contributing, investing or having an expected financial interest greater than \$500 in producing the event
- \_\_\_\_\_ Names and addresses of any person expected to provide, for consideration, services or activities ancillary to or in conjunction with the event
- \_\_\_\_\_ Release of claims and authorization to release information signed by each applicant (to include corporate officers and partners) and notarized
- \_\_\_\_\_ Insurance, Hold Harmless & Indemnification Requirements signed by applicant
- \_\_\_\_\_ Waiver and Consent to Extend Mandated Public Hearing Date signed by applicant

**OUTDOOR COMMUNITY EVENT APPLICATION**

(Requires a non-refundable \$50 application fee)

Application date: March 5, 2018

**Applicant Information**

Applicant's name: Red White and Tahoe Blue

Mailing address: P.O. Box 3789 Incline Village NV 89450  
Street or PO Box City State Zip code

Phone: \_\_\_\_\_ (Business) \_\_\_\_\_ (Home) \_\_\_\_\_ (Cell)

All applicants, to include corporate officers or partners must complete a personal history form

Is the applicant a(n):  Corporation  Partnership  Individual

If a corporation or a partnership, list corporate officers or partners:

Name	Address	Title
<u>Brad Perry</u>	<u>797 Geraldine Dr. Incline Village</u>	<u>Chairman</u>
<u>Pamela Sheldon</u>	<u>175 Mayhew Cir. Incline Village</u>	<u>Secretary</u>

**Event Information**

Name of Event: Red White and Tahoe Blue

Date(s) of Event: June 30 - July 4, 2018 Hours of operation: 8-10 a.m.

Location of Event: Village Green 968 Lakeshore Dr. Incline Village

Assessor Parcel Number(s): 127-010-07

Description of Event: To provide a community centered celebration of our nation's independence with a parade, community fair, veterans events, charitable events and fireworks

Name of the designated event representative who will be on-site during the event and who has authority to bind the applicant: Brad Perry

Will an admission fee be charged for your event?  Yes  No  
If yes, amount and type of fee(s): Wine and Cheese \$60 Main events

When will fee be collected?  Pre-sales  At entrance are free

Approximate number of participants and other persons: up to 60

Approximate number of customers and spectators: up to 1500

Approximate maximum number of persons on any one day of the event: 1500

Will food and/or beverages be served?  Yes  No

(all food and beverage vendors must have the appropriate Washoe County Health District permits)

Will alcoholic beverages be served?  Yes  No

(all intoxicating liquor vendors must be individually licensed with Washoe County Business License)

Will there be live music?  Yes  No



**OUTDOOR COMMUNITY EVENT LICENSE**

**Insurer Information**

(see Insurance, Hold Harmless & Indemnification Requirements) NPP 2566360

Name of Insurer: Menath Insurance Policy number: CL175528391

Attach copy of insurance policy specific to event (must be furnished prior to the issuance of the license)

Address of Insurer: 333 Village Blvd. Incline Village NV 89451  
Street City State Zip code

Limits of liability: \$2,000,000

**HISTORY OF SIMILAR EVENTS**

(attach additional sheets if needed)

Describe the history of all similar events conducted, operated or promoted by the applicant. Include, at a minimum, event names, types, dates, locations, permits or licenses issued.

This is our 12<sup>th</sup> consecutive year.  
Washoe Co. permitted this event last year. Please  
see list of events attached.  
Nevada DOT permitted the parade in 2017.

**Vendor List**

(attach additional sheets if needed)

Name of Vendor	Type of service or product
Marine Band of San Diego	music
Camelot Party Rentals	tables, chairs
Ben Koch	sound
Event Masters	
High Sierra Patrol	security
NDOW	
Rainbow Printing	copies and mailing
Tocatta	music
United Site Services	sanitation
IVGID	use of land, support
The Local	beer, wine, soda
Susie Scoops	ice cream
Silver State Barricade	

Delta Mobile Stage  
Pyro Spectaculars

Stage  
fireworks

**Additional Vendor List**

**Mountain Style Kettle Korn**

**Sunshine Deli**

**Big Foot Deli**

**Batch Cupcakery**



**OUTDOOR COMMUNITY EVENT  
AFFIDAVIT OF PROPERTY OWNERSHIP  
and/or PERMISSION TO CONDUCT EVENT**

STATE OF NEVADA            )  
  ) ss:  
COUNTY OF WASHOE        )

I, Indra Winquest being duly sworn, depose, and say that I am an owner\* of property involved in this outdoor community event and I do hereby:

(check appropriate box)

Affirm that I am an applicant for the below named proposed outdoor community event and also own the property or properties on which the event will be conducted

OR

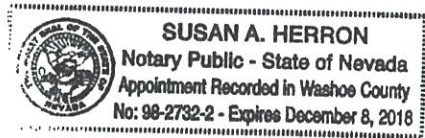
Affirm that I give permission to the applicants for the below named proposed outdoor community event to conduct the event on the following property or properties which I own:

Assessor Parcel Number(s): Incline Beach - 127-280-01, Ski Beach 127-280-01, Recreation Center - 127-040-07, Village Green - 127-010-07, Preston Park - 124-032-33  
Proposed Outdoor Community Event: Red White & Tahoe Blue

Signed [Signature]

Subscribed and sworn to before me this 9th day of March, 2018

Susan Herron Nevada  
Notary Public in and for said county and state Washoe Cty.



My commission expires: 12-8-2018

\*Owner refers to the following. Please mark the appropriate box.

- OWNER/JOINT OWNER
- CORPORATE OFFICER/PARTNER
- POWER OF ATTORNEY (Provide copy of Power of Attorney)
- AGENT (Notarized letter from property owner giving legal authority to agent)
- LETTER FROM GOVERNMENT AGENCY WITH STEWARDSHIP

**OUTDOOR COMMUNITY EVENT  
STATEMENT OF ASSETS**

As of December 31, 2017

(Describe fully and indicate assets pledged)

(If additional space is required, attached supporting pages or documents)

**Current Assets**

Cash on hand \_\_\_\_\_ \$ 585.90

Cash in safe deposit box \_\_\_\_\_ \$ \_\_\_\_\_

Cash in Umpqua Incline Village, NV Location of Box \_\_\_\_\_ \$ 656.40  
Name, Bank and Branch

Cash in \_\_\_\_\_ \$ \_\_\_\_\_  
Name, Bank and Branch

Accounts and notes receivable (describe nature of receivable and when due)

\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

**Other current assets**

\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

**Investments**

Stocks, Bonds, etc (Market value) (If close held corporation, furnish current balance sheet)

\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

**Investments, other than stocks and bonds**

\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

**Fixed assets**

Real estate (Give location, description and fair value of each parcel)

Barges \_\_\_\_\_ \$ 217,401.04

Aeroball \_\_\_\_\_ \$ 7,000.00

Pop-up tents \_\_\_\_\_ \$ 9,326.48

**Other assets**

Automobiles and other personal property

\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

**Total Assets** ..... \$ 234,969.82

Pamela Sheldon  
Print Name

Pamela Sheldon 3-5-18  
Signature Date

**OUTDOOR COMMUNITY EVENT  
STATEMENT OF LIABILITIES**

As of December 31, 2017

(Describe fully, indicate secured liabilities)  
(If additional space is required, attached supporting pages or documents)

**Current liabilities**

Notes payable \_\_\_\_\_ \$ \_\_\_\_\_  
Name, Bank and Branch

Due \_\_\_\_\_ How secured \_\_\_\_\_

Notes payable \_\_\_\_\_ \$ \_\_\_\_\_  
Name, Bank and Branch

Due \_\_\_\_\_ How secured \_\_\_\_\_

Notes payable \_\_\_\_\_ \$ \_\_\_\_\_  
Name, Bank and Branch

Due \_\_\_\_\_ How secured \_\_\_\_\_

Notes payable \_\_\_\_\_ \$ \_\_\_\_\_  
Name, Bank and Branch

Due \_\_\_\_\_ How secured \_\_\_\_\_

Other notes payable (indicate name, address and how secured)  
\_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

Accounts payable ..... \$ 50,740.81

Liability for Federal Income Tax (delinquent) ..... \$ \_\_\_\_\_

Provision for current year's Federal Income Tax ..... \$ \_\_\_\_\_

Provisions for other current taxes ..... \$ \_\_\_\_\_

Liability for other delinquent taxes ..... \$ \_\_\_\_\_

Mortgages payable (List each mortgage separately, how secured, and monthly payments due thereon)

\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

Other liabilities

\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

**Total Liabilities** ..... \$ 50,740.81

Contingent liabilities (describe)

\_\_\_\_\_  
\_\_\_\_\_

Pamela Sheldon  
Print Name

Pamela Sheldon 3-5-18  
Signature Date



# Red, White and Tahoe Blue

## BALANCE SHEET

As of December 31, 2017

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Cash on hand	0.00
PayPal	585.90
Square	0.00
Umpqua	656.40
<b>Total Bank Accounts</b>	<b>\$1,242.30</b>
<b>Total Current Assets</b>	<b>\$1,242.30</b>
<b>TOTAL ASSETS</b>	<b>\$1,242.30</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	50,740.81
<b>Total Accounts Payable</b>	<b>\$50,740.81</b>
<b>Total Current Liabilities</b>	<b>\$50,740.81</b>
<b>Total Liabilities</b>	<b>\$50,740.81</b>
Equity	
Opening Balance Equity	100.00
Retained Earnings	
Net Income	-49,598.51
<b>Total Equity</b>	<b>\$ -49,498.51</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$1,242.30</b>

**OUTDOOR COMMUNITY EVENT  
CONTRIBUTORS OR INVESTORS LIST**

(List the names and addresses of any person contributing, investing or having an expected financial interest greater than \$500 in producing the event)  
(attach additional sheets if needed)

Name	Address
Red White & Tahoe Blue is an all-volunteer Board. There are no parties invested for financial gain.	

**ANCILLARY SERVICES OR ACTIVITIES LIST**

(List the names and addresses of any person expected to provide, for consideration, services or activities ancillary to or in conjunction with the event)  
(attach additional sheets if needed)

Name	Address
North Tahoe Fire Dept.	875 Tanager St. IV
Cornerstone Community Church	300 Country Club IV
Incline High School	499 Village IV
Potlatch	930 Tahoe Blvd. IV
Susie Scoops	869 Tahoe Blvd. IV
Incline Village Library	845 Alder Ave IV
Boys & Girls Club	915 Northwood IV
Incline Tahoe Foundation	948 Incline Way IV
Veterans Club	893 Southwood IV
Rotary Club	PO Box 4945 IV
IVGID	893 Southwood IV

**OUTDOOR COMMUNITY EVENT  
RELEASE OF CLAIMS**

(complete a separate form for each applicant, to include corporate officers and partners)

The undersigned has filed with Washoe County Business License an application for outdoor community event license. In consideration of the assurance by the Board of County Commissioners that no vote on said application will be taken except after a deliberate, intensive and thorough investigation of the undersigned, including but not limited to criminal history background, associates and finances, the undersigned does for himself, his heirs, executors, administrators, successors and assigns, hereby release, remise and forever discharge the County of Washoe, Washoe County Sheriff's Office, Washoe County Commission, and Washoe County Business License from any and all manner of actions, causes of action, suits, debts, judgments, executions, claims, and demands whatsoever, known or unknown, in law or equity, which the undersigned ever had, now has or may have, or claim to have against any or all of said entities or individuals arising out of or by reason of the processing or investigation of or other action relating to the undersigned application.

**AUTHORIZATION TO RELEASE INFORMATION**

As an applicant for an outdoor community event license with Washoe County Business License, I am required to furnish information for use in determining my qualifications. In this connection, I authorize release of any and all information of a confidential or privileged nature.

I hereby release you, your organization and others from liability or damage, which may result from furnishing the information requested. This release will expire 180 days after the date signed.

I, the undersigned, have read this release and understand all its terms; I execute it voluntarily and with full knowledge of its significance.

IN WITNESS WHEREOF, I have executed this release at Washoe County on the 7<sup>th</sup> day of March, 2018

Pamela Helen Sheldon  
Printed name of applicant

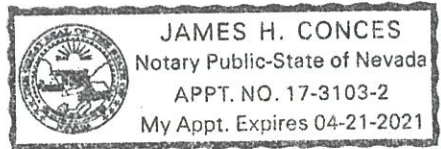
Pamela Helen Sheldon  
Signature of applicant

STATE OF NEVADA  
COUNTY OF WASHOE

Subscribed and sworn to before me this 7<sup>th</sup> day of MARCH, 2018

[Signature]  
Notary Public in and for said county and state

My commission expires: 04/21/2021





**OUTDOOR COMMUNITY EVENT  
RELEASE OF CLAIMS**

(complete a separate form for each applicant, to include corporate officers and partners)

The undersigned has filed with Washoe County Business License an application for outdoor community event license. In consideration of the assurance by the Board of County Commissioners that no vote on said application will be taken except after a deliberate, intensive and thorough investigation of the undersigned, including but not limited to criminal history background, associates and finances, the undersigned does for himself, his heirs, executors, administrators, successors and assigns, hereby release, remise and forever discharge the County of Washoe, Washoe County Sheriff's Office, Washoe County Commission, and Washoe County Business License from any and all manner of actions, causes of action, suits, debts, judgments, executions, claims, and demands whatsoever, known or unknown, in law or equity, which the undersigned ever had, now has or may have, or claim to have against any or all of said entities or individuals arising out of or by reason of the processing or investigation of or other action relating to the undersigned application.

**AUTHORIZATION TO RELEASE INFORMATION**

As an applicant for an outdoor community event license with Washoe County Business License, I am required to furnish information for use in determining my qualifications. In this connection, I authorize release of any and all information of a confidential or privileged nature.

I hereby release you, your organization and others from liability or damage, which may result from furnishing the information requested. This release will expire 180 days after the date signed.

I, the undersigned, have read this release and understand all its terms; I execute it voluntarily and with full knowledge of its significance.

IN WITNESS WHEREOF, I have executed this release at Washoe County on the 7<sup>th</sup> day of March, 20 18.

Bradley Callen Perry  
Printed name of applicant

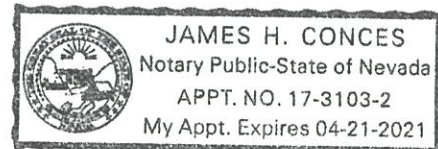
[Signature]  
Signature of applicant

STATE OF NEVADA  
COUNTY OF WASHOE

Subscribed and sworn to before me this 7<sup>TH</sup> day of MARCH, 20 18

[Signature]  
Notary Public in and for said county and state

My commission expires: 04/21/2021





**OUTDOOR COMMUNITY EVENT  
INSURANCE, HOLD HARMLESS AND INDEMNIFICATION REQUIREMENTS**

Pursuant to Washoe County Code section 25.303, any applicant for a Washoe County outdoor community event license must ensure the following requirements are met to the satisfaction of the Washoe County Risk Management Division before the outdoor community event license may be issued.

**INDEMNIFICATION & HOLD HARMLESS**

As respects acts, errors or omissions relating to the event, APPLICANT agrees to indemnify and hold harmless COUNTY, its officers, agents, employees, and volunteers from and against any and all claims, demands, defense costs, liability or consequential damages of any kind or nature arising directly or indirectly out of the event or any activity leading up to, during, or following the event, excepting those which arise out of the sole negligence of the COUNTY.

APPLICANT further agrees to defend COUNTY and assume all costs, expenses and liabilities of any nature to which COUNTY may be subjected as a result of any claim, demand, action or cause of action arising out of the negligent acts, errors or omissions of APPLICANT or its agents concerning the event.

**INSURANCE REQUIREMENTS**

COUNTY requires that APPLICANT purchase General Liability Insurance as described below against claims for injuries to persons or damages to property which may arise from or in connection with the event by APPLICANT, its agents, representatives, or employees. The cost of all such insurance shall be borne by APPLICANT.

APPLICANT shall maintain coverage and limits no less than \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, the general aggregate limit shall be increased to equal twice the required occurrence limit, to apply separately to this event.

Any deductibles or self-insured retentions must be declared to and approved by the COUNTY Risk Management Division prior to the event. COUNTY reserves the right to request additional documentation, financial or otherwise prior to giving its approval of the deductibles and self-insured retention and prior to issuing the license. The COUNTY Risk Manager prior to the change taking effect must approve any changes to the deductibles or self-insured retentions.

APPLICANT shall provide COUNTY with a certificate of insurance that identifies COUNTY, its officers, agents, employees and volunteers as additional insured's.

**NOTE: A certificate of insurance complying with the provisions stated above is not required with the outdoor community business license application, but must be furnished prior to the issuance of the license.**

I hereby agree to the all of the provisions stated above:

<u>Red White and Tahoe Blue</u>	<u>June 30 - July 4</u>
Name of Event	Date(s) of Event
<u>Pamela Sheldon</u>	<u>Pamela Sheldon</u>
Applicant's name (printed)	Applicant's signature
Date: <u>3-5-18</u>	



RED WHITE AND TAHOE BLUE FESTIVAL APPLICATION – 2018

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Detailed Explanation For:

**Traffic**

Please see Attached Traffic Plan developed by Traffic Works. While this plan highlights the specific placing of signs and type of signs to effectively close down parade route and have a safe post Fireworks egress of cars. However, it is only a diagram and needs to be adjusted each year based on feedback. For instance, Rich Thompson with the roads dept. has suggested additional cones and no parking signs at the east end of village way where the road narrows leading to country club. Additionally, Lt. Bello has suggested no parking signs and cones with caution tape between them on Lakeshore between country club and village. Egress should be helped considerably this year by a suggestion made by Clare Lawson to have law enforcement officials manually time traffic lights at key egress points of highway 28 and village Blvd, and highway 28 and country club drive.

June 29th: All rented signs and cones (For both parade route and fireworks egress) are delivered and positioned (unset up) to their locations as indicated in the traffic plan with stated additions above and completed by no later than Midnight. In addition to signs and cones the man power and law enforcement agency needs from both Nevada highway patrol and Washoe county sheriff's office must be addressed and RWTB is dedicated to developing a plan and signing an updated contract for services with both agencies ASAP.

June 30th: traffic plan for parade route will executed and setup with road closures by 7am and then removed by 12 noon.

July 2nd: all no parking signs for fireworks egress and July 3rd parking plan will be placed with a no parking allowed July 3-4 all hour's sign. Cones with caution tape and all other signs will be placed by midnight of July 2nd. Removal of cones will begin post fireworks traffic signs that effect flow such as one way or wrong way signs must be removed as a group from each street before 9am July 5th with all signs being removed and placed at corner of village way and Southwood for pickup by rental company at 2pm July 5th.

The placement and pickup of signs will be coordinated by our safety chair Rick Sweeney and Chairman Brad Perry and volunteers.

As always, we welcome suggestions from law enforcement and other agencies in ways we can improve this plan.

**Security**

Security and the safety of all attendees to Red White and Tahoe Blue is a primary concern and priority. In past years the largest liability to RWTB was the safe storage, transfer and removal of all fireworks and related items. For the 2018 season, Red White and Tahoe Blue will be switching vendors to a fireworks provider that secures and stores their own Fireworks. Pyro Spectacular is a NV Licensed and insured provider and is experienced with Lake Tahoe shows and coast guard and all other requirements, having provided the South Lake Tahoe show for a number of years. In addition to storing the fireworks, this company also operates with a larger crew of 8-10 people making it possible for them to load and setup fireworks on the barge in a maximum of 2 days.

The Main security needs on the Village Green will be on July 3rd from 7 pm until 9 am and again July 4th from 7 pm-9 am this would cover both the times and of the largest population of people present and the overnight security of beer tent and sound equipment. There are a variety of ways this can be accomplished but RWTB has agreed to meet with law enforcement and particularly Washoe county sheriffs dept to determine what must be covered by uniformed officers and the cost of said security. Lt. Bello has indicated that the Washoe County sheriffs command center will be located at Incline Beach again.



## RED WHITE AND TAHOE BLUE FESTIVAL APPLICATION – 2018

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Should the military choose to do their training during our Festival RWTB has a landing safety plan in place for the landing of a black hawk helicopter on the Village Green both July 3rd and 4th for a duration of 2-3 hrs. and then takeoff plan. This plan was put into effect in 2017 with great success and we will continue to ensure the safety of spectators and vendors during the landing and takeoff.

### **Fire Protection**

RWTB will continue to work closely with North Lake Tahoe Fire Department District and law enforcement agencies including obtaining a special activity permit for each of the individual events. Each application to include site plan, drawing, installation instructions for all fences, bleachers, stages and tents. All tents over 400 sq. ft. must meet NFPA 701 flame rating and any tent used in cooking area must also meet NFPA 701 flame rating. Site traffic plans met Washoe County's request in 2017 to be prepared by a certified traffic engineer and will be used again in 2018.

That the RWTB have NLTFSD handle all EMS requirements set by Washoe County Mass Gathering Guidelines.

That an inspection of each event be conducted by NLTFSD to verify that RWTB has met all the requirements of the NLTFSD special use permit, Washoe County Outdoor Festival Permit, Building and Safety requirements, Washoe County Mass Gathering guidelines as well as Nevada State Mass Gathering guidelines.

That the fireworks barge be placed at least 1500 feet offshore or further, if determined by Coastguard and NLTFSD due to weather conditions or water level. Launching any fireworks off barge prior to NLTFSD approval will result in a fine of \$1000 per shell launched.

The traffic plan prepared by Loren Chilson at Traffic Works LLC designated emergency evacuation routes and allowed for evacuation of any injured parties. This plan will be in operation again for this year and may be modified as NLTFSD sees fit.

The Red White and Tahoe Blue Board of Directors are committed to providing a safe and fun event for all participants and volunteers with an emphasis on patriotism, veterans, local non-profits, local businesses and families that live and work on our community. We shall endeavor to work with all agencies involved to this end.

### **Water, Power Supply and Facilities**

Part of the Festival's need and use of sanitation facilities are being provided through an MOU with Incline Village General Improvement District. However, freshwater hosing and power cords have been acquired by RWTB for use on the Village Green for the Community Fair. In addition, RWTB rents a generator of the size and rating necessary to supply power to all food vendors and will work with NLTFPD to ensure that its positioning and preparation for said generator meet all safety requirements. Port-o-potties and hand washing stations are being rented by United Site Services in quantities necessary to meet anticipated attendance for all events.

Existing facilities at Aspen Grove and Village Green provide ADA Handicapped accessible toilets with two full lavatories at Aspen Grove (four toilet stalls), two full lavatories at Village Green (men's and women's each with four stalls) and two full men's and women's lavatories at Incline Ski Beach (12 stalls). In addition to these built-in facilities RWTB will be providing 12 portable toilets and four hand washing stations based on the minimum anticipated attendance of 1500 at any one event. One of said toilets will be placed on the barge for fireworks



## RED WHITE AND TAHOE BLUE FESTIVAL APPLICATION – 2018

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crew. Two full mall lavatories – 400 capacity, four full female lavatories – 800 capacity, two male portable toilets – 150 capacity, eight female portable toilets – 320 capacity, two ADA portable toilets – 120 capacity equaling 1640 total capacity.

RWTB will provide distribution boxes and backup generators to meet all power needs.

### **Medical Facilities and Services**

Each year the NLTFS and CERT (Community Emergency Response Team) have ensured our events are sufficiently covered for fire safety, emergency medical services (EMS) and rescue services. We have incorporated suggestions from multiple agencies in the effective execution of the plan to provide a safe and positive event for the community. We will again look to Incline Village Hospital to provide a mobile first aid station at RWTB's headquarters on Village Green. As notes above, an emergency evacuation route and access area is designated in our attached traffic plan.

### **Vehicle Parking and Access**

While many participants and spectators walk or ride bikes during the holiday week to stay off the roads, we have seen the impact of the increased traffic during the years. It is an important distinction that we are not the only fireworks celebration in North Tahoe and the area has attracted greater traffic before RWTB's existence and would continue to impact services and parking if RWTB was not in existence. We have worked closely with planners and emergency services to help ease the burden and promote a better traffic flow. All traffic and parking areas are monitored by the Washoe County Sheriff's Office, Incline Village General Improvement District (IVGID) and the Community Emergency Response Team (CERT). Prior to the festival, the team hosts safety coordination meetings to ensure a safe and enjoyable experience for all. This year, we have a retired Berkeley police officer to spearhead that effort. Please see attached Traffic Plan.

### **Communication System**

We utilized personal cell phones last year to communicate with RWTB chairs, volunteer coordinators, government entities and emergency personnel. This was quite effective and saved us hundreds of dollars. A complete list of cell phone numbers will be maintained at the RWTB Headquarters/EMS tent on the Village Green.

### **Illumination**

RWTB agrees to provide whatever requirements are set forth by the approved traffic and access plan working in conjunction with IVGID and Washoe County requirements in regard to illumination and ingress/egress.

### **Camping**

Camping is not allowed at any event location for Red White and Tahoe Blue.

### **Cleanup and Rubbish Removal Plan and Cost Estimates**

All vendors, including Food and Beverage vendors, will obtain and follow the rules and regulations set forth by the Washoe County Health Department. In addition, the Incline Village General Improvement District annually supply sufficient waste receptacles and staff to remove said receptacles. Throughout the week and after each event RWTB volunteers and board maintain the removal of waste with a standard to leave each venue in as good or better condition that it was prior to use. RWTB will be contacting local environmental groups to make sure that all areas affected by RWTB are cleaner than before the event. In 2017 a dive team was hired to retrieve all fireworks shells after the event. By all accounts they did an excellent job in protecting our lake and their services will be engaged again.



## RED WHITE AND TAHOE BLUE FESTIVAL APPLICATION – 2018

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### **Additional Requirements**

Property Ownership/Permission. RWTB will again supply signed permission documents for all areas used and in addition, IVGID has developed an ongoing MOU between RWTB and IVGID for use of the principal areas of the festival.

Copy of Insurance policy included in this application.

Copies of Articles of Incorporation when the festival was founded.

Statement of assets and Liabilities

Personal history of Executive Board Members

Unless otherwise indicated all events are produced solely by Red White and Tahoe Blue Board of Directors. RWTB Board is an all-volunteer committee and receives no funds personally. All donations are made to RWTB are used expressly for what the donor intended. If undesignated, all donations to RWTB go towards the budget set forth by the current Board of Directors.

### **Additional Comments:**

S1:

- RWTB does not, nor have they ever, run or been responsible for the landing exercise. If this has been misrepresented by being listed in our schedule, we apologize. This is not, and has never been, a feature of our festival. This is a government training exercise and RWTB has included it in previous years to allow spectators to benefit. IVGID operates the property where this occurs, and it will happen whether we have a Festival. Last year, we were given an hour's notice to clear the area and notify the vendors and participants that a helicopter was landing and there would be high winds. It went off with precision and safety for all. We anticipate the same outcome in 2018.
- All events in the schedule have been reviewed and updated and are correct as listed as of April 10, 2018.
- Potlatch Patriotic Chalk Drawing is located in the parking lot of Potlatch in the Raleys parking center. On a non-weekend day this puts minimal demand on additional parking. Permission from Raleys and the Potlatch owners will be obtained. Site map in attachments.
- Susie Scoops Ice Cream Eating Contest has an expected attendance of 50 people and most of those are walk up or bikers to this event. Susie Scoops has a bike rack on the premises. Susie Scoops, who rents and operates a business on this site will be hosting and operating the event in an already permitted outdoor eating space. This falls under normal permitted use of a business' indoor and outdoor space. RWTB is listing it in this permit so that we may advertise the event for them. An Ice Cream eating contest only adds to the community event while posing no additional safety or crowd-related risks. Site map in attachments.
- Flag retirement ceremony for the Boy Scouts location is on the Village Green site map. A permit from the NLTFDS has been submitted. A picture is worth a 1000 words and so we have included a photo from last year's ceremony.
- Village Green entertainment and Community Fair locations are listed on the site map. All safety and first aid resources, as required in other parts of this application, will be available July 3 and 4 for these events.



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S2: This matter is being resolved with the Washoe County Sheriff's office. In addition, we are anticipating sitting down with them to write a contract that is specific and will be negotiated each year, with each new RWTB Board.

S3: Safety meetings have been placed on the calendar at the IVGID offices for all personnel involved in the safety of this event. The dates scheduled are: April 30, May 25, June 8 and June 22 all at noon at the IVGID offices on Southwood in Incline Village.

S4: We are firming up plans with Pyro Spectaculars for them to store the fireworks.

S5: RWTB will release information regarding detours and parking via media signs and reader boards.

S6: As in 2017, reader boards will be set up at either end of Tahoe Blvd. (one just after the roundabout at the West end of Tahoe Blvd. and another just after Lakeshore at the East end of Tahoe Blvd.) no later than June 28 to inform the public that road will be closed on June 30 from 9 a.m. to 11:30 a.m. The exact location will be discussed with NDOT and NHP at safety meetings. Please see Parade Route map and RWTB 2018 Traffic Control Plan. Copies of this plan will be made available at the Safety meetings to be discussed.

S7:

S8: Parade Route

- Road closures – see Parade Route map. West and East end of Tahoe Blvd. will be closed 9 a.m. to 11:30 a.m.
- Safety – see 2018 Parade Safety Personnel. This is the same plan we used for 2017 and it was developed and approved by the safety personnel attending the Safety Meetings.
- To insure the safety of the children in the Kids Bike portion of the parade, all participants are required to wear a helmet, parents sign a form (see in attachments RULES), parents must meet their child at Incline Skate Park.
- Restrooms are located at local businesses, ie 76 and Chevron Gas Stations, Raleys, should the need arise.
- There is no designated parking for the parade other than parade participants. Parade participants are notified that they can park at Preston Field or be dropped off at the staging area and picked up at the end of the parade at IVGID Recreation Department parking lot.
- Parade participants are required to sign a “Red White and Tahoe Blue Parade Release and Indemnification” form, which is attached.
- Part of the duties of the Washoe County Sheriff's deputies is to patrol the parade route just before it begins, ensuring all spectators are a safe distance from the street.

S9: Application for parade permit has been submitted to Sheriff and NHP sub-station in Incline Village for the NDOW permit.

S10: Veterans Lunch & Honors Ceremony are on IVGID property in spaces that have already been permitted for use by Washoe County.

S11: All City Church Service will be at Cornerstone Community Church, with estimated attendance of 300, not 500 listed under “Required Conditions”. This venue is permitted to hold church services on Sunday morning.

S12: Chalk Drawing is held in the Raleys parking lot, in front of the sponsoring business, Potlatch. The area used is cordoned off with both cones and tape with both employees and parents supervising. We can provide a drawing if necessary.

S13: ITF's Beer & Brats: This is held at an approved IVGID location. Further details will be provided by Incline Tahoe Foundation, who is sponsoring the event as a fundraiser.

S14: Tocatta Symphony: all issues raised will be addressed before June 1. We will include a traffic plan, there will be no road closures for this event. Staffing, barriers, emergency access, pedestrian safety, parking, active emergency response/mass casualty response, clean-up post event, communications, security plan pre- during and post will also be addressed at the Safety meetings.



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- S15: Veterans Pancake Breakfast: security, traffic and parking plans, safe ingress and egress, communications plan will be addressed before June 1.
- S16: Veteran Tribute and Para Rescue Demonstration: We will address these issues with the Veterans Club and have this information before June 1.
- S17: Marine Band of San Diego: This is all part of the Parade/Village Green events. It has not yet been decided if the band will march in the parade or play at the Village Green as their plans only allow them to do one or the other. We will have this information before June 1. If they are in the parade, those issues have been addressed; if they play at Village Green, they will have the same plan as S14: Tocatta.
- S18: Fireworks: Will be provided by Pyro Spectaculars. When the contact has been signed, we will forward the details to you.
- S19: Blackhawk Helicopter Display: RWTB does not, nor have they ever, run or been responsible for the landing exercise. If this has been misrepresented by being listed in our schedule, we apologize. This is not, and has never been, a feature of our festival. This is a government training exercise and RWTB has included it in previous years to allow spectators to benefit. IVGID operates the property where this occurs, and it will happen whether or not we have a Festival. Last year, we were given an hour's notice to clear the area and notify the vendors and participants that a helicopter was landing and there would be high winds. It went off with precision and safety for all. We anticipate the same outcome in 2018 should they decide to do their training here.
- F1: See schedule of events for further details. We have removed Fire Cracker Trail Trek from our schedule as it is primarily an Incline High School cross-country track event. The 3 on 3 Basketball is organized by Coach Tim Kelly, who has his first aid certification.
- F2: Fireworks site plan will be submitted by Pyro Spectaculars. Events held at Aspen Grove are addressed above in S13 and S16. Pararescue demonstration is the same parameters of S19 in that this is a training exercise for military personnel. We will address any permits, safety issues with them and they will contact NLTFPD.
- F3: Applications for Fireworks will come from Pyro Spectaculars. Other permits requested for flag retirement and other events have been submitted for approval on April 10, 2018 to NLTFPD.
- F4: RWTB will arrange to have NLTFPD inspect all individual events as they see fit. A schedule of inspections needed will be addressed at the Safety meetings or at NLTFPDs convenience.
- F5: An application for EMS has been submitted as of April 10, 2018 to NLTFPD.
- F6: Traffic plan for the parade is attachment S8. Contracts with both Washoe County Sheriff and Nevada Highway Patrol have been requested. Nevada Department of Transportation permit has been requested. See Village Green site plan for information on that site. Silver State will be providing the cones and barriers. A list of requested signs is in the addendum.
- F7: RWTB agrees to adhere to all roads/streets code of 20 feet passable at all times for emergency vehicles.
- F8 & F10: RWTB agrees to strictly enforce regulations that any vehicle parked in areas that block fire department access shall be towed at RWTB expense. In addition, we will add a paragraph to all our materials to vendors/participants stating the above.
- F9: RWTB recognizes that there is no parking in areas where there is combustible vegetation, i.e. on vacant lots.
- F11: RWTB will be renting six radio phones for the event. Two will be given to FLTFPD.
- F12: Safety plan during an emergency or weather event will be developed at the Safety Meeting organized by Rick Sweeny.
- F13: Emergency Lighting: This is a part of the MOU with IVGID. They have already ordered the lighting.
- F14: Fireworks: Pyro Spectaculars is taking care of permits and has had a conversation with Fire Marshall, Mark Regan.
- F15-F19: Pyro Spectaculars will address all of these issues with Fire Marshall, Mark Regan.
- F20: We have a contract with Steve Eikem to do the lake cleanup. This is the same company that did it in 2018.



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F21 & F22: No Smoking signs will be posted in the parking lot at Aspen Grove, Village Green, in particular, near any propane storage and cooking equipment and school property. These are areas that are already designed as No Smoking. There are no plans to designate a smoking area.

F23: Propane cylinders will be stored in areas free of vegetation and will be secured and will have vehicle impact protection.

F24: Fire extinguishers are located on the Village Green map.

F25: Fire Prevention Tents:

- Pops only list rating and size
- Camelot will again provide large tent. Last year, they were able to provide the specs and fire rating within 24 hours.

F27: Vendor list is provided in the main application. No tent over 400 square feet will be used. For the sake of expediency, here is the list again:

- Susie Scoops
- Mountain Style Kettle Korn
- Sunshine Deli
- Big Foot Deli
- Batch CupBakery (will provide pastries – there will be no cooking)

F28: RWTB will ensure all areas where generators, cars, tents and trailers are parked are mowed and free of vegetation. This will be done in conjunction with IVGID Parks and Recreation.

F29: If for Fireworks, Pyro Spectaculars will obtain; if for Para-Rescue demonstration, the government agencies will work together on this.

F30: All vendors will be notified that they need to apply for a health permit. RWTB will follow-up with each of them on this requirement.

F31: Delta Mobile Stage, LLC and Camelot will be providing the items and will obtain permits. RWTB will follow-up to insure this has been done.

F32: Don't understand why NDOW needs to give us a permit. If you meant NDOT, we have applied for this permit.

F33: Cannot designate ways CERT will be involved prior to April 11 but we do have a plan in place that worked very well last year and will be discussed at Safety Meetings. Parade map is in attachments.

F34: We have deleted this event as it is a hike planned by the Incline High School cross country team and may or may not involve other participants. Our intent was to make the public aware of other opportunities to enjoy our beautiful surroundings and not to make this a part of our Festival.

F35: ITF is working on their permits. It will be basically the same as last year, with permits from the Health Department, inspection by NLTFS. They are aware of the need for fire extinguishers. We will inform them of the needs listed in these conditions. A site map is in the attachments.

F36: Veterans Tribute: Cornerstone Community Church sponsors this event on Incline Beach. Falls within regular attendance requirements of IVGID property. Only picture or punch card holders may attend, and this puts no additional demand on beach as capacity for beach will be reached either way.

F37: We have never been charged for these services in the past and we need to know what the expense will be for our budgeting purposes. We have submitted a letter regarding EMS services Chief Sommers informed us in a conversation that no determination can be made at this time whether or not a charge will be needed. First we need all Fire related permits to be submitted and then a determination can be made by the Fire Department.

RWTB is committed to working with NLTFS either way.



RED WHITE AND TAHOE BLUE FESTIVAL APPLICATION – 2018

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F38: We are requesting four golf carts from IVGID to be available to both RWTB volunteers and NLTfDS as needed.

B1: See additional information added to the schedule.

B2: Please see “Personal History” on page 10 of the application. If additional fingerprinting is required, both Pamela Sheldon and Brad Perry, will submit to this being done at the Sheriff's sub-station in Incline Village. This has never been required in the past and we are puzzled as to the necessity of this being done.

B3: We plan to validate attendance at all events with photos. At events that have a charge, we will give an accurate count based on ticket sales (ie Beer & Brats; Wine & Cheese). We will ask that the organizers of breakfasts, lunches and tributes also submit numbers for a final after-event report.

B4: We will pay the fees by June 1, 2018. Is the \$1750 in addition to the \$1000 application fee we have already paid?

B5: We will pay the \$200 booth and food truck fee by June 1, 2018.

B6: We will ensure that all vendors obtain appropriate separate Washoe County temporary business and temporary intoxicating liquor licenses by June 1, 2018.

B7: The intoxicating liquor license application will specify the areas from which intoxicating liquor will be served during the event. The Beer & Wine Garden, Beer & Brats and Wine & Cheese will all submit applications by June 1, 2018.

B8: The list of vendors is in the main application on page 6a and 6b.

B9: RWTB will obtain property owner permission letters or Affidavit of Property Ownership and/or Permission to Conduct Event forms authorizing use of property for event activities from:

- Washoe County School District – 3 on 3 Basketball
- North Lake Tahoe Fire Protection District – Flag Raising and Breakfast
- Cornerstone Community Church – All City Church Service
- Potlatch – Chalk Drawing Contest
- Suzie Scoops – Ice Cream Eating Contest
- Washoe County Library – Kids Bike Decorating

Sierra Nevada is listed – to our knowledge nothing is happening on their campus

B10: Washoe County has requested they make their own vehicle passes for access for inspection and compliance. If this is not true, we will be happy to provide passes as we did in 2017.

B11: Performance security has been waived per Business Licensing based on our past performance, which will continue to be excellent.

B12: RWTB agrees to not add any events not already listed on this application.

B13: RWTB recognizes that events and activities listed as part of the event schedule, but not approved as part of the Outdoor Festival license, include any events or activities conducted outside of a building or facility designed to accommodate the persons at the event/activity and services not authorized in the facility's current Washoe County business and/or liquor license.

B14: RWTB recognizes that such excluded events/activities as listed on the Red, White and Tahoe Blue schedule but not approved as part of this Outdoor Festival license include, but are not limited to:

- Any activities outside of the Incline Fire Station (June 30)
- Aspen Grove (June 30 and July 4)
- Cornerstone Church (July 1)
- Potlatch (July 2)
- Suzie Scoops 2 (July 2)



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- Wine and Cheese (July 2)
- Beer and Brats at Aspen Grove (July 3)
- Rubber Duck Race at Village Green by the Creek (July 4)
- Veteran's Tribute and Pararescue Demonstration at Incline Beach/Ski Beach (July 4)

B15 and B16: RWTB will be responsible for the total clean-up of all event sites, including, but not limited to, removal of debris, trash, and/or other waste from all event sites. RWTB shall contact Washoe County Code Enforcement at 775.328.6106 or by email [code-enforcement@washoecounty.us](mailto:code-enforcement@washoecounty.us) to arrange a final site inspection no later than July 6, 2018.

P1: RWTB will submit everything together.

P2: Separate Site Plans are included in attachment.

P3: Traffic Plan – parking plan maps are included in attachment;

- IVGID permission is implied with Application page 7
- Susie Scoops is the sponsoring vendor and it will be on their property
- Potlatch is the sponsoring vendor and it will be on their property
- Washoe County Library permission letter is attached
- NLTFD is the sponsoring vendor and it will be on their property; in addition, in the attachments is an email from them regarding this event
- Incline Middle School is IVGID property; however, an application for school property use will be submitted; however, Washoe County schools are out this week and it is impossible to get this approved by April 11.

P4: Events calendar has been updated to reflect request for June 29 to July 5, 2018

B1: Information will be provided by Delta Mobile Stage and Camelot Party Rentals by June 1, 2018.

B2: Tent and Membrane has been printed and RWTB will work with vendors to be fulfilled by June 1, 2018.

H1: A meeting will be scheduled with Washoe County Health District before June 1. We will ensure that all operations in regard to vendors are properly permitted.

H2: Food vendors will be asked to meet with RWTB Food Chairman prior to June 1. The vendors are:

- Susie Scoops
- Mountain Style Kettle Korn
- Sunshine Deli
- Big Foot Deli
- Batch CupBakery

H3: Each vendor will be required to obtain a temporary food permit before June 1.

H4 – H6: Water, sanitation and inspection are included in the main application.

EMS1: Karli Epstein at Incline Village Hospital has by letter, confirmed we will have a staff of first aid trained personnel on hand at the Village Green First Aid Station on July 3 and 4.

- The number of people who will attend the fireworks is not known as the viewing will occur on Incline Beach where IVGID has jurisdiction over who may be on the beach through IVGID passes and punch cards.

EMS2: RWTB did not keep records of EMS contacts in 2017; however, NLTFD has provided us with the following statistics. We will keep records of contacts in 2018.

Saturday, July 1 - 3 Pt. Contacts

Sunday, July 2 – 5 Pt. Contacts

Monday, July 3 – 8 Pt. Contacts

Tuesday, July 4 – 5 Pt. Contacts

**RED WHITE AND TAHOE BLUE FESTIVAL APPLICATION – 2018**

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EMS3: RWTB will request at least one dedicated ALS ambulance at the Village Green on July 3 and 4.

EMS4: The Village Green site map identifies a location for the landing of an air ambulance in the upper portion of the property.

EMS6: First Aid station is identified on the Village Green site map and will be clearly marked with signage.

EMS7: A letter to the Emergency Department Managers at Incline Village Community Hospital notifying them of the RWTB event will be sent before June 1.

EMS8: Washoe County has requested making their own vehicle passes but RWTB would be happy to provide them if needed.

EMS9: RWTB will have an AED and biological waste container (red bags for waste and appropriate sharp containers) at the First Aid station.

EMS10: Same as EMS3.

EMS11 and EMS12: Handicap accessible Sani-Huts and hand washing stations are indicated on the Village Green site map. In addition, a dedicated hand wash station is situated next to the First Aid tent.

EMS13: First Aid signage will be posted and visible to the public.

EMS14: An area of the Village Green has been designated to accommodate an air ambulance should it be required.

EMS15 and EMS16: RWTB will be renting six radio devices of which two will be dedicated to emergency personnel. We will ensure a dedicated channel will be indicated for first aid communication. A request for bids on this item are out.

EMS17: A report will be submitted to Washoe County Health District – EMS within 30 days after the event.

- Number of patients treated on site
- Number of patients known to have been transported to a medical facility by private vehicle, ambulance or other means
- Listing of individual types of illnesses or injuries seen



Schedule of Events

RED WHITE AND TAHOE BLUE FESTIVAL APPLICATION – 2018

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Schedule of Events

**Friday, June 29**

Kids Parade Bike Decorating  
Incline Village Library  
845 Alder Ave., Incline Village, NV 89451  
[Ray\\_cookie@yahoo.com](mailto:Ray_cookie@yahoo.com) 818-606-0081

**Group/Person**  
RWTB  
Cookie Steinberg

At this event, children bring their bikes with a parent to decorate for the parade. At this time, we collect permission slips that have not been submitted online. The library gives us permission to use their patio and walkway for this event. We can submit a letter of permission if it is required. Children are supervised by their parents with two RWTB persons on-site. There is a site map attached.

**Saturday, June 30**

Flag Raising 8 a.m. Expected attendance 200  
Fire House  
875 Tanager St., Incline Village, NV 89451  
[Michaelsheldon68@gmail.com](mailto:Michaelsheldon68@gmail.com) 650-280-2801  
A site map for this event and the breakfast are attached.

Boy Scouts  
Mike Sheldon

Free breakfast at Firehouse 8 – 10 a.m. Expected attendance 1500  
875 Tanager St., Incline Village, NV 89451  
[trancourt@nltfpd.net](mailto:trancourt@nltfpd.net) 775.833.8106

NLTFD  
Tia Rancourt

Kids Bike Parade 10:15 – 10:30 a.m – See parade route  
Estimated participation 125  
[Ray\\_cookie@yahoo.com](mailto:Ray_cookie@yahoo.com) 818-606-0081

RWTB  
Cookie Steinberg

See S8 & S9

Children gather at the Washoe County library where RWTB volunteers check them in and insure all have helmets. We anticipate Leslie Barns, Washoe County Sheriff to volunteer to lead the children down the path to Tahoe Blvd. where they will begin the parade. Parents are instructed to pick up their children at the IVGID skate park at the end of the parade. RWTB volunteers will insure all children have been collected.

American Heroes Parade 10:30 a.m. – noon See parade route attachment  
Estimated attendance 1500  
[patenpend@gmail.com](mailto:patenpend@gmail.com) 626-676-1201

RWTB  
Jeff Sheldon

See S8 & S9

Veterans luncheon & Honors Ceremony – noon  
Estimated attendance 350  
Aspen Grove, 960 Lakeshore Blvd, Incline Village, NV 89451  
[tony@cornerstonecommunity.net](mailto:tony@cornerstonecommunity.net) 775-831-6626  
Site map in attachments.

Cornerstone Church  
Tony Slavin

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**Sunday, July 1**

3 on 3 Basketball noon – 3 p.m.  
Incline Middle School (owned by IVGID)  
Estimated attendance 60

[coachTK12@gmail.com](mailto:coachTK12@gmail.com) 714-408-8224

Coach Tim Kelly is first aid certified and will be on site the entire time.

Incline High School  
Tim Kelly

All City Church Service 9:30 a.m.  
Estimated attendance 350  
300 Country Club Drive, Incline Village, NV 89451

[tony@cornerstonecommunity.net](mailto:tony@cornerstonecommunity.net) 775-831-6626

This event is indoors and within normal use and occupancy of a permitted building, permitted for this purpose.

Cornerstone Church  
Tony Slavin

**Monday, July 2**

**Kids Day in the Village**

Chalk drawing @ Potlatch at noon  
Estimated attendance 200  
930 Tahoe Blvd, Incline Village, NV 89451

[potlatchlaketahoe@sbcglobal.net](mailto:potlatchlaketahoe@sbcglobal.net) 775-833-2485

Site map in attachments.

Potlatch  
Lisa Nelson

Ice Cream Eating Contest @ Susie Scoops 2 – 4 p.m.  
Estimated attendance 50  
869 Tahoe Blvd., Incline Village, NV 89451

[susiescoops@yahoo.com](mailto:susiescoops@yahoo.com) 775-831-8181

Site map in attachments.

Susie Scoops  
Blake

Incline Village Library  
845 Alder Ave. Incline Village, NV 89451  
775-832-4130

This is a self contained building and will be used for the purposes it was Intended and permitted.

Library

Wine & Cheese @ Aspen Grove 5:30 – 7:30 p.m.  
Estimated attendance 500  
Aspen Grove, 960 Lakeshore Blvd., Incline Village, NV 89451

[mkleingartner@hotmail.com](mailto:mkleingartner@hotmail.com) 2066041200

Security is not needed at this event; however, RWTB volunteers will be in attendance with two way radios. Site map in attachments.

RWTB  
Mary Kleingartner

Flag Retirement 7 p.m.  
Estimated attendance 30  
Village Green, 960 Lakeshore Blvd., Incline Village, NV 89451

[Michaelsheldon68@gmail.com](mailto:Michaelsheldon68@gmail.com) 650-280-2801

Last year, the pit was 15 x 15 and filled in with sand so there was no real danger

Boy Scouts  
Mike Sheldon



RED WHITE AND TAHOE BLUE FESTIVAL APPLICATION – 2018

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of fire. They also had all the shovels and rakes at the ready and the IVGID Park people were available to take this down. There is a picture of last year's event in the attachments.

**Tuesday, July 3**

ITF's Beer and Brats @ Aspen Grove 5:30 – 7:30 p.m. ITF  
Estimated attendance 500 Delores Holets  
Aspen Grove, 960 Lakeshore Blvd., Incline Village, NV 89451  
[dholets@hotmail.com](mailto:dholets@hotmail.com) 7756903262  
Security is not needed at this event; however, RWTB volunteers will  
be in attendance with two way radios.

Tocatta Symphony on Village Green at 7:30 p.m. RWTB  
Estimated attendance 1500 Brad Perry  
960 Lakeshore Blvd., Incline Village, NV 89451  
[perrybooking@live.com](mailto:perrybooking@live.com) 7753152004

Free Community Fair on Village Green with food & beverage, vendors, RWTB  
community entertainment and kids activities 11 a.m. – 9 p.m. see roster  
960 Lakeshore Blvd., Incline Village, NV 89451

**Wednesday, July 4**

Rubber Duck Races @ Village Green (by the creek) 3:30 – 4:30 p.m. Rotary Club  
960 Lakeshore Blvd., Incline Village, NV 89451 Neil Reimer  
[Louise.tahoe2@gmail.com](mailto:Louise.tahoe2@gmail.com) 775-831-5939

Free Community Fair on Village Green with food & beverage, vendors, RWTB  
community entertainment and kids activities 11 a.m. – 9 p.m. see roster  
960 Lakeshore Blvd., Incline Village, NV 89451

Veterans Pancake Breakfast @ Aspen Grove 8 - noon Veterans Club  
Estimated attendance 500 Sheila Leijon  
960 Lakeshore Blvd., Incline Village, NV 89451  
[saleijon@hotmail.com](mailto:saleijon@hotmail.com) 775.762.1091

Veterans Tribute Veterans Club  
12:45 p.m. – 2:30 p.m. Sheila Leijon  
Estimated attendance 500  
Incline Beach/Ski Beach, 967 Lakeshore Blvd, Incline Village, NV 89451  
[saleijon@hotmail.com](mailto:saleijon@hotmail.com) 775.762.1091

Marine Band of San Diego Headliner @ 9:30 p.m. RWTB  
Choreographed to fireworks Estimated attendance 500 Sheila Leijon  
Village Green, 960 Lakeshore Blvd., Incline Village, NV 89451  
[saleijon@hotmail.com](mailto:saleijon@hotmail.com) 775.762.1091

**RED WHITE AND TAHOE BLUE FESTIVAL APPLICATION – 2018**

---

Fireworks Display Incline Beach/Ski Beach/Hermit Beach 9:30 p.m.  
On Lake Tahoe, visible from Village Green Estimated attendance 2500  
[alec@whytrastahoe.org](mailto:alec@whytrastahoe.org) 775-360-0586

RWTB  
Alec Flores

Map of the beach area in Attachments. Although just three beaches are mentioned, guests at the Hyatt, residents along the shoreline and people on Burnt Cedar Beach will be able to see the fireworks.

## RED WHITE AND TAHOE BLUE FESTIVAL APPLICATION – 2018

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### Attachments

#### 2018 Red White & Tahoe Blue Event/Services Maps/Diagrams

- Incline Village Lake Tahoe Beach Map
- Washoe County Library Site Map
- NLTFSD Site Map
- Potlatch Site Map
- Susie Scoops Site Map
- Aspen Grove Site Map for Beer & Brats
- Aspen Grove Site Map for Wine & Cheese
- Duck Races Site Map
- Boy Scouts Flag Retirement
- Traffic Control Equipment Schedule
- Parade Safety Personnel Locations
- Copy of Disclaimer Parents Sign for Kids Parade
- Parade Release and Indemnification
- Legend of Site Locations
- Email from Steve Eikem regarding lake cleanup

Email confirmation of Firehouse Breakfast

Letter from Incline Village Community Hospital

Articles of Incorporation

2018 Business License

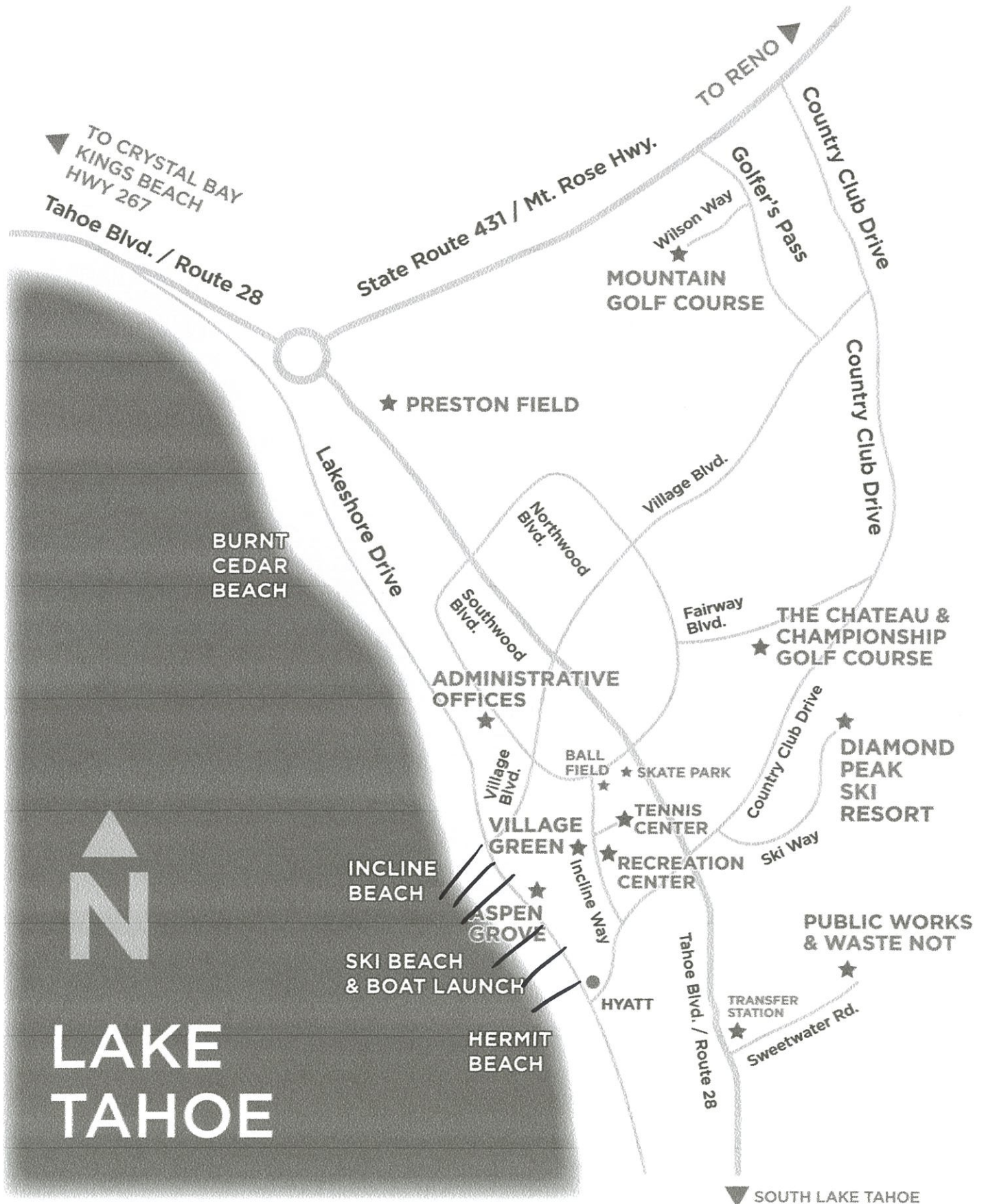
Certificate of Liability



- Parade Map
- Traffic Control Plan
- Village Green Site Map/Plan



# INCLINE VILLAGE LAKE TAHOE



LAKE  
TAHOE

▼ SOUTH LAKE TAHOE



### Susie Scoops

Write a description for your map.

#### Legend

- Artists At Lake Tahoe
- Christmas Tree Village Shopping Center, Incline Village
- Susie Scoops Ice Cream
- Wildflower Cafe





# Washoe County Library

Write a description for your map.

Legend







Legend

**NLTFSD**  
Write a description for your map.



200 ft

Google Earth



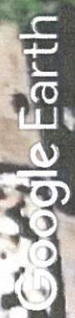


80 ft

Legend

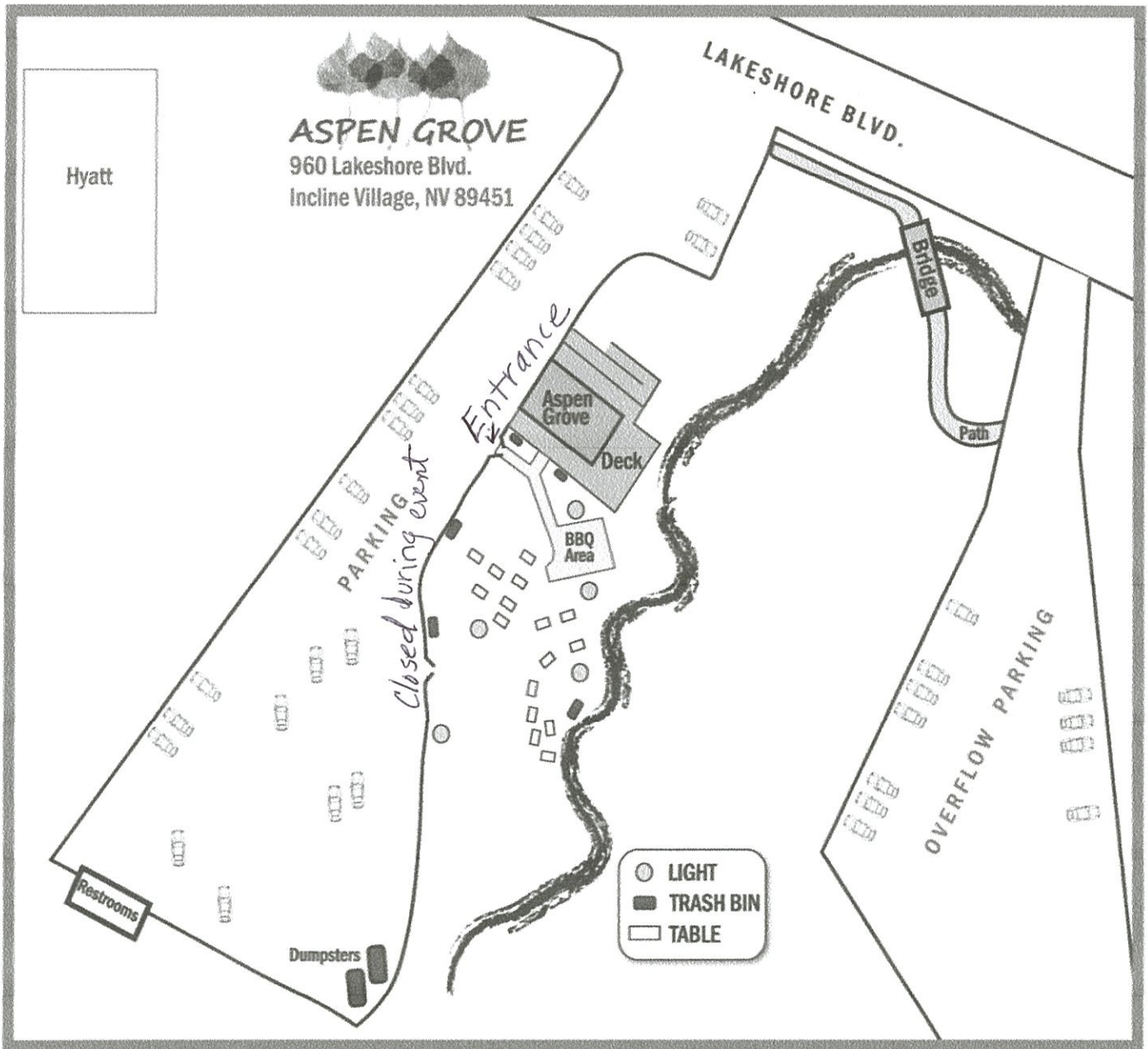
**Potlatch**

Write a description for your map.



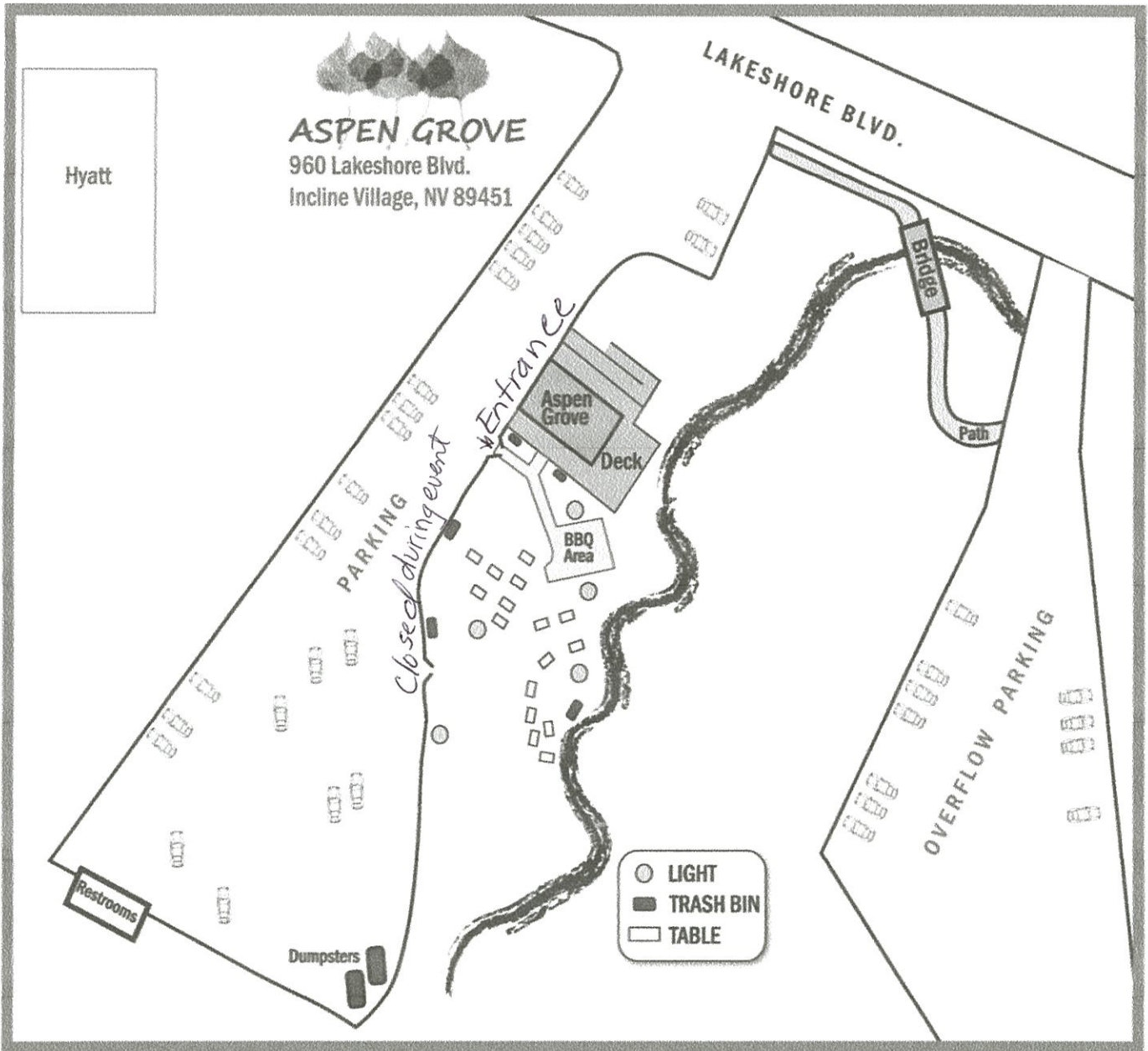


# Beer + Brats Aspen Grove



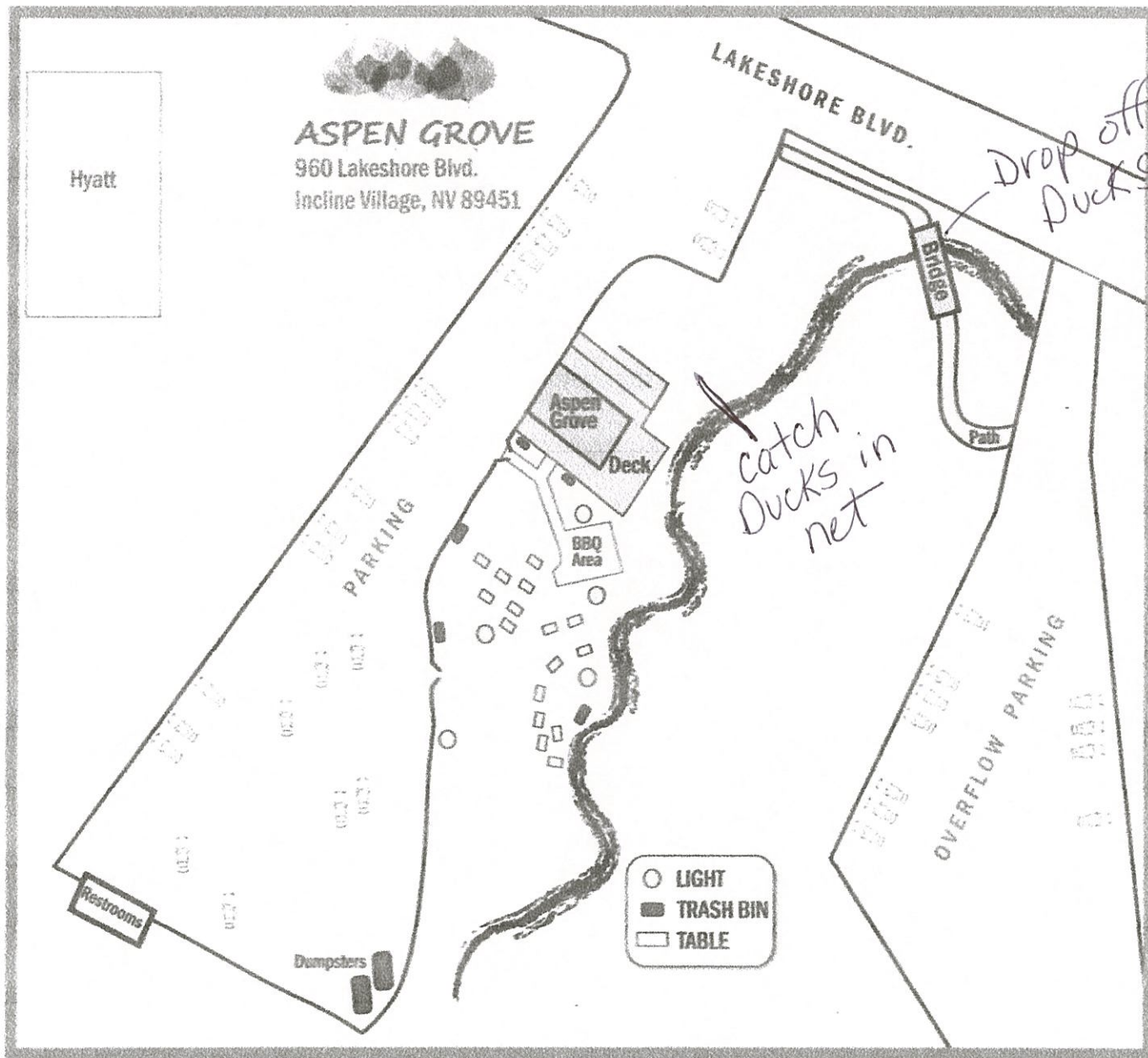
# Wine + Cheese

## Aspen Grove



# Duck Races

## Aspen Grove





# FLAG RETIREMENT



Navigation and browser interface elements including a back arrow, "Movies & TV" text, a search bar with the text "Tell me what you want to do", and browser window controls (minimize, maximize, close).

Mobile application interface elements including a search icon, a magnifying glass icon, a "40" icon, a "30" icon, a "10" icon, a "10" icon, a "30" icon, a "10" icon, and a "40" icon.





RED, WHITE & TAHOE BLUE 2018 TRAFFIC CONTROL PLAN  
EQUIPMENT SCHEDULE

**Signs:**

Quantity	Sign	Size	Description	Notes
2	M4-8a	28"x18"	End Detour Route	
3	M4-9R	30"x24"	Detour (with right arrow)	
3	M4-9L	30"x24"	Detour (with left arrow)	
2	M4-10R	48"x18"	Detour Arrow (right)	
3	M4-10L	48"x18"	Detour Arrow (left)	
2	W4-2L	36"x36"	Land Ends (symbol) (left)	
4	W11-2	36"x36"	Pedestrian	
1	W16-7pR	24"x12"	Diagonal Downward Arrow (right)	
1	W16-7pL	24"x12"	Diagonal Downward Arrow (left)	
2	W20-3	36"x36"	Road Closed Ahead	
1	R3-1	24"x24"	No Right Turn	
1	R3-2	24"x24"	No Left Turn	
9	R6-1R	36"x12"	One Way Arrow (right)	
8	R6-1L	36"x12"	One Way Arrow (left)	
2	R6-6	24"x30"	Begin One Way	
2	R6-7	24"x30"	End One Way	
60	R7-1	12"x18"	No Parking Any Time	May be 11"x17" Paper
8	R7-6	12"x18"	No Parking Loading Zone	May be 11"x17" Paper
6	R7-8	12"x18"	Reserved Parking for Handicapped	May be 11"x17" Paper
2	R11-2	48"x30"	Road Closed	
1	R11-4	60"x30"	Road Closed to Thru Traffic	

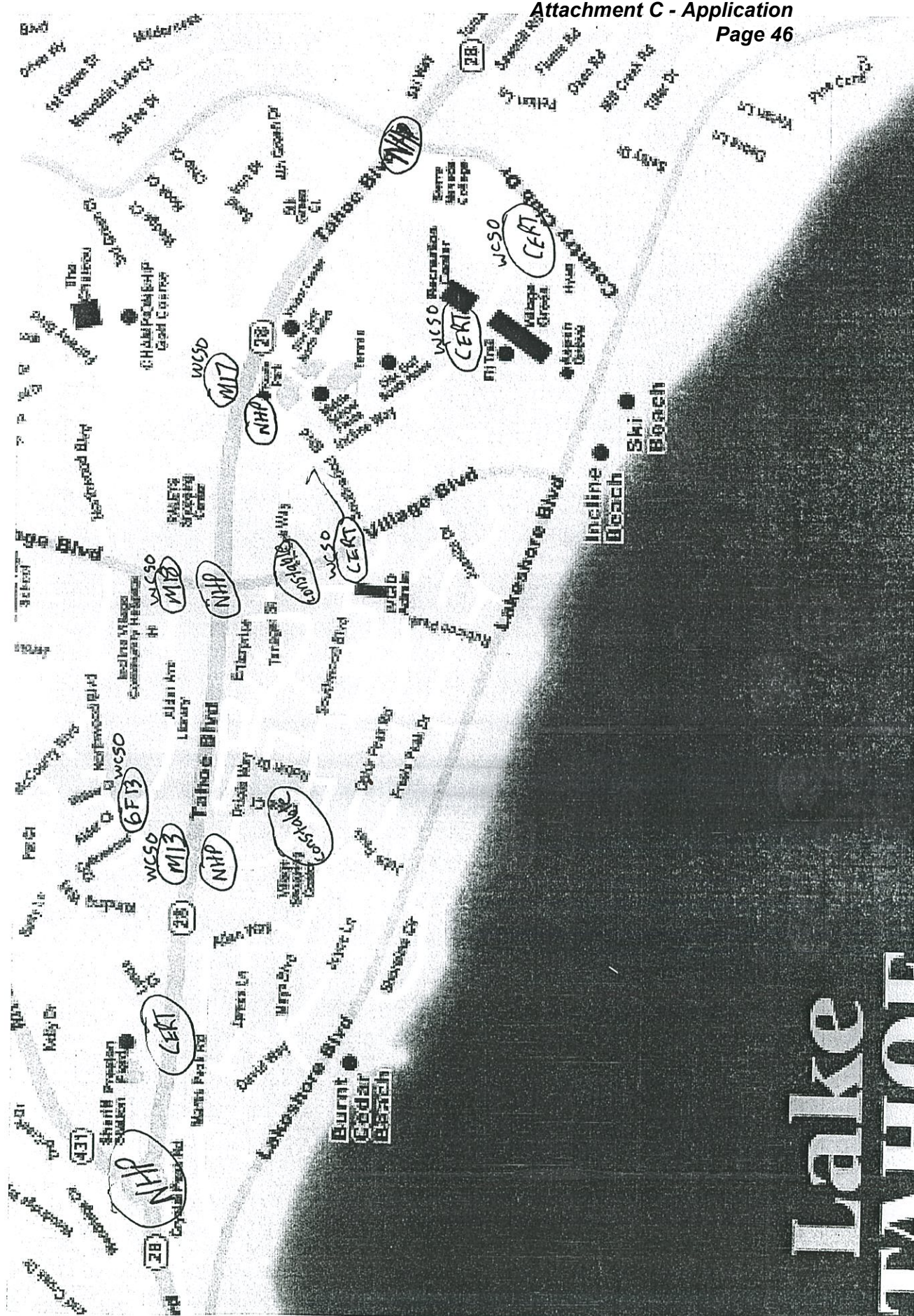
**Other:**

Quantity	Item
170	Cones
4	Type III Barricade
47	Type II Barricade
3	Light Plant
2	Sign Stands



58

# 2018 Parade Safety Personnel



# Lake Tahoe



58

**RULES**

- All children **MUST WEAR A HELMET**. No exceptions.
- Parents, guardians or older siblings must meet their child @ Incline Skate Park
  - Costumes and decorations are greatly encouraged...**CELEBRATE!**
  - No Dogs in the bike portion of the parade. No exceptions.

CHILD'S NAME: \_\_\_\_\_

I, the undersigned, an authorized representative of the child shown above, involved in this entry, hereby waive any and all claims against the Red, White and Tahoe Blue Committee arising out of the participation in this parade. This waiver and release covers all losses of money by theft or negligence and all claims arising out of the personal injury, property damage, or any accident claim. I have read and agree that typing my name acts as a signature. **LINK TO FULL DISCLAIMER**

Parent's Name: \_\_\_\_\_ Parent's

Signature: \_\_\_\_\_

Parent's Cell Phone: \_\_\_\_\_ Date: \_\_\_\_\_

Email: \_\_\_\_\_

THE PARADE IS FREE TO ALL PARTICIPANTS

PLEASE CONSIDER MAKING A DONATION...

TAX DEDUCTIBLE DONATIONS TO THE EVENT ARE GREATLY APPRECIATED!

Mail Donation to:

Red, White & Tahoe Blue Parade \* P.O. Box 3789 \* Incline Village, NV 89450

Question? Call Pamela Sheldon, Parade Chair 626-644-6818

# Red White and Tahoe Blue Parade Release and Indemnification

Thank you for your anticipated participation in the July 1, 2017 Parade ("Parade"). We need you to agree to the following terms for you to participate. We regret this is needed, but since the Parade is sponsored by a non-profit organization and we are volunteers, we need to protect ourselves. Accordingly:

1. The person signing below or the organization for which the person signs ("Participant") releases and discharges(i) Red White and Tahoe Blue, Inc., (ii) the Incline Village General Improvement District, and (iii) their officers, board, employees, and volunteers (referred to collectively as "Sponsors"), jointly and severally, from any and all causes of actions and claims for any damage, loss or injury, which may be sustained by participating in the Parade. This release and indemnification agreement applies to all unknown, unanticipated and unsuspected injuries, damages, losses and liability, and their consequences,
2. I agree on my behalf and for my heirs, executor, administrators, and assigns, to hold the Sponsor harmless from and indemnify the Sponsor from any and all actions, causes of actions, claims and demands for, upon or by reason of any damage, loss or injury, which hereafter may be sustained by participating in the Parade.
3. I agree to wear a helmet if required to do so. Helmets are required for all riders of bicycles, skateboards, in-line skates, scooters (motorized or not), and motorcycle, by Participants. who are age 18 and under. For participants age 18 and older, helmets are strongly encouraged. All laws related to helmet use will be enforced by law enforcement personnel. Violators are subject to ejection from the parade.
4. Entries that are deemed inappropriate or Participants inappropriately dressed by will not allowed to be in the Parade, at the sole discretion of Sponsor.
5. I will not drink alcoholic beverages while participating in the Parade.
6. Any claim or cause of action relating to the Parade or this Disclaimer against any Sponsor shall be resolved by binding arbitration by a single arbitrator in Incline Village, NV, applying the laws of Nevada and the rules of the American Arbitration Association applicable at the time of the arbitration. Any discovery shall be at the sole discretion of the Arbitrator. The parties shall bear their own attorneys' fees and costs.

Participant

\_\_\_\_\_  
Printed name: \_\_\_\_\_

Date: \_\_\_\_\_

If Participant is a minor (18 or younger):

Parent or Legal Guardian

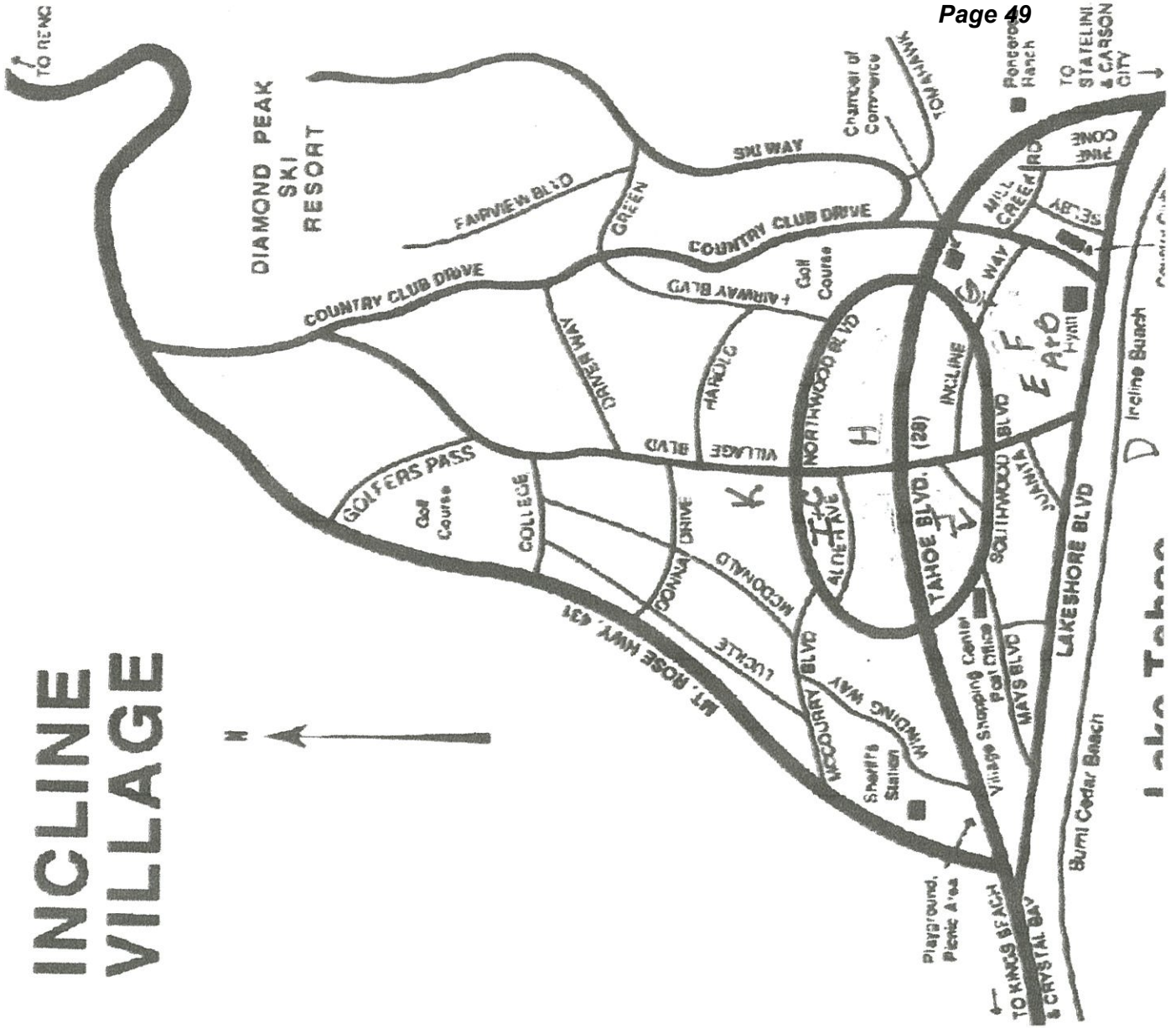
\_\_\_\_\_  
Printed name: \_\_\_\_\_

Date : \_\_\_\_\_

# INCLINE VILLAGE

## LEGEND

- A - FIRST AID/MEDICAL
- B - SECURITY HUB
- C - HOSPITAL/DEFIBRILLATORS
- D - SKI BEACH
- E - ASPEN GROVE
- F - VILLAGE GREEN
- G - INCLINE MIDDLE SCHOOL
- H - POTLATCH
- I - INCLINE HOSPITAL
- J - SUSIE SCOOPS
- K - INCLINE HIGH SCHOOL
- L - MAIN FIRE DEPARTMENT





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Pamela

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- Starred
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- 📄 Documents
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- 🎓 Tutorials
- Folders** Hide
- + New Folder
- 10 Days Organize
- 40 Days in the Wo...
- SK Run
- A Operation ... 3
- A Quiet Time 8
- A Rick Warren
- a Wayne 6
- AAUW
- aCompel
- Adams\_Family
- APictureCour... 1
- aQuilt
- ARC
- ATT bills
- Beth Moore Event
- Bible Study
- Blog 17
- Book Club
- Bussis 1
- CCC Wedding
- Christian Course
- Christian Fiction ...
- Christmas\_Wish\_List
- CM Business
- Codes

Fwd: Re: July 4th Firework cleanup 2018 Proposal

Yahoo/Inbox



**Brad Perry** <perrybooking@live.com>  
To: Pamela Sheldon, Mark Regan

Apr 11 at 8:34 AM

Get [Outlook for Android](#)

From: stevenlee775@gmail.com  
Sent: Wednesday, April 11, 8:05 AM  
Subject: Re: July 4th Firework cleanup 2018 Proposal  
To: Brad Perry  
Cc: mgilfillan@pyrospec.com

**Tahoe Red White and Blue 2018**

**Invoice:**  
Surface skimming (after display and following morning)

underwater cleanup.(July 5)

July 4<sup>th</sup> 2018

Surface Skimming- \$1000  
Underwater Cleanup- \$2000

**Total \$3000**  
( Payment required before work can begin)

Thank you,

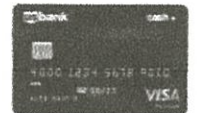
Steve Eikam  
818 Overview Ct  
Carson City, NV 89705

7758483786

⏪ ⏴ ⏵ ⋮



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- CCC Wedding
- Christian Course
- Christian Fiction ...
- Christmas\_Wish\_List
- CM Business
- Codes

RE: Firehouse Breakfast

Yahoo/Inbox



Tia Rancourt <TRancourt@nltfpd.net>



Apr 10 at 12:25 PM

To: Pamela Sheldon

Cc: Ryan Sommers, Mark Regan

Pam,

Ingress/Egress: There will be street parking on surrounding streets near the fire station on Tanager, Enterprise and Oriole as well as our 866 Oriole, 219 Enterprise and Incline Station 863 Tanager parking lots. We also have parking space available across the street at the Starbucks Plaza.

Security: Cones will block off event for traffic safety marking off event area in front of the fire station and we will have staff directing foot traffic during the event from 8a - 10a. Most attendees walk from other areas in town to the fire station.

Communications: direct communications w/WC dispatch and WCSO using WC 800 system.

Medical standby will be provided at the event by NLTFPD with paramedics and EMTs.

Thank you,



Tia Rancourt

Public Education/Information Officer

Office: 775.833.8106 | Cell: 775.813.8106

Email: [trancourt@nltfpd.net](mailto:trancourt@nltfpd.net)

[866 Oriole Way | Incline Village | NV 89451](#)



From: Pamela Sheldon [mailto:pamelasheldon961@yahoo.com]

Sent: Monday, April 9, 2018 2:11 PM

To: Tia Rancourt <TRancourt@nltfpd.net>

Subject: Firehouse Breakfast

County is requiring that we provide for them "security, traffic and parking plan that includes safe ingress and egress and communication plan" for the breakfast scheduled June 30. This is especially important in that Mark Regan said there would be an attendance of 1500 people. The information is due Wed. so can I get something from you by tomorrow afternoon? I think a written summary would satisfy this requirement for now but will need more detail before June 1. Thanks. Pam RWTB

View my blog at [www.womanatthewellus.wordpress.com](http://www.womanatthewellus.wordpress.com)

**\$8 OFF PER NIGHT**

SAY HELLO TO RED™

**BOOK NOW**

**RAMADA WORLDWIDE**  
BY WYNDHAM





Dear Chief Summers and RWTB committee,

The Incline Village Community Hospital, once again plans on providing a nurse to support our community at the Red, White & Tahoe Blue Event. We can provide this nurse for up to 16 hours over the two day period to be present at a First Aid Tent/location at Incline Beach.

Once you have exact times and locations for where assistance is needed, please let us know.

Regards,



Jan Iida

Director of Patient Care, Incline Village Community Hospital.

**ARTICLES OF INCORPORATION  
OF  
RED, WHITE AND TAHOE BLUE, INC.**

The UNDER Signed, being the original incorporator(s) here in named, for the purpose of forming a non-profit corporation pursuant to Chapter 82 of the Nevada Revised Statutes, as amended hereby certifies;

**FIRST:**     Name. The name of this corporation shall be RED, WHITE AND TAHOE BLUE, INC. (hereinafter referred to as the "Corporation").

**SECOND:**    Resident Agent. The Resident Agent of the corporation is CenterPoint Corporate Services, Inc., whose address as resident agent is 264 Village Boulevard, Suite 201, Incline Village, NV 89451.

**THIRD:**     Purposes and Powers. The corporation is a non-profit corporation as defined in Chapter 82, Nevada Revised Statutes. The corporation is organized exclusively for charitable, scientific and educational purposes that qualify it as an exempt organization under Section 501(c) 3 of the Internal Revenue Service Code of 1986, as amended.

Without limiting the generality of the foregoing, to lease, and, by gift, devise, or purchase, to own and operate real and personal property for such purposes; and to solicit donations and to accept money or other personal property in aid of such purposes and to maintain the same.

The purposes of the corporation are limited to the exempt purposes noted above. These articles do not empower the organization to engage other than as an insubstantial part of its activities, in activities which themselves are not in furtherance of the above-described exempt purposes.

No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, directors, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation to officers for services rendered and to make payments and distributions in furtherance of the purposes.

Notwithstanding any other provisions of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under Section 501(c) 3 of the Internal



Revenue Code of 1986, as amended; or (b) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code of 1986, as amended.

**FOURTH**     **Distribution of Assets on Dissolution.** The property of this corporation is irrevocably dedicated to charitable purposes, and no part of its net earnings, except for reasonable compensation to officers, or assets of this corporation shall never inure to the benefit of any director, officer, shareholder, or member thereof or the benefit of any private persons. Upon the dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of Section 501(c) (3) of the Internal Revenue Code, as amended, or shall be distributed to the Federal Government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

**FIFTH.**     **Term.** This corporation shall have perpetual existence, if not sooner dissolved pursuant to law.

**SIXTH.**     **Directors.** The initial Board of Directors of this Corporation shall consist of eight (8) directors. Provided that the corporation has at least one (1) director, the number of directors may at any time or times be increased or decreased as provided in the bylaws.

**SEVENTH.**   **Names and addresses of Directors.** The names and addresses of the initial Board of Directors are as follows:

Name	Address
Tom Bruno	
Bea Epstein	
Allen Ferris	
Ed Gurowitz	
Bill Hoffman	
Bill Horn	

Tom Masterson

Greg McKay

**EIGHTH:**    **Membership.** The Corporation shall be organized on a non-stock basis and shall have no members.

**NINTH;**     **Incorporators.** The original incorporator, who is a resident of the State of Nevada, as is follows:

E. Alan Tiras  
PO Box 3108  
Incline Village, NV 89450

**TENTH;**    **Liability.** A director or officer of the corporation shall not be personally liable to this corporation for damages for breach of fiduciary duty as a director or officer, but this article shall not eliminate or limit the liability of a director or officer for acts or omissions which involve intentional misconduct, fraud or a knowing violation of NRS 82.136 or an action or proceeding brought pursuant to NRS 82.536 or Chapter 35 Nevada Revised Statutes. Any repeal or modification of these articles by the directors of the Corporation shall prospective only and shall not adversely affect any limitation on the personal liability of a director or officer of the Corporation for acts or omissions prior to such repeal or modification.

**ELEVENTH.**     **Indemnification.** Every person who was or is a party to, or is threatened to be made a party to, or is involved in any action, suit or proceeding, whether civil, criminal, administrative or investigative, by reason of the fact that they, or a person whom is the legal representative, is or was a director or officer of the Corporation, or is or was serving at the request of the Corporation as a director or officer of another Corporation, or as its representative in a partnership, joint venture, trust or other enterprise, shall be indemnified and held harmless to the fullest extent legally permissible under the laws of the State of Nevada from time to time against all expenses, liability and loss (including attorney's fees, judgments, fines and amounts paid or to be paid in settlement) reasonably incurred or suffered by him in connection therewith. Such right of indemnification shall be a contract right which may be enforced in any manner desired by such person. Such right of indemnification shall not be exclusive of any other right which such directors, officers or representatives may have or hereafter acquire, and without limiting the generality of such statement, they shall be entitled to their respective rights of indemnification under any by-law, agreement, vote of stockholders. Provisions of law, or otherwise, as well as the rights under this article.

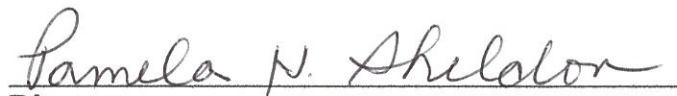
Without limiting the application of the foregoing, the directors may adopt by-laws from time to time with respect to indemnification, to provide at all times the fullest indemnification permitted by the laws of the State of Nevada and may cause the



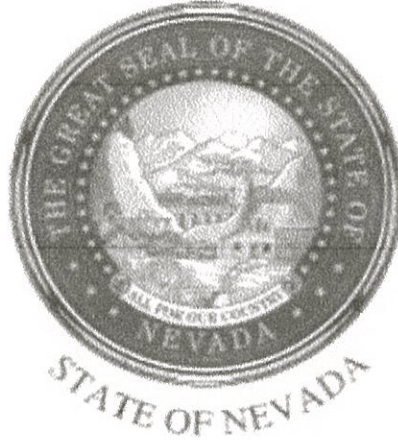
corporation to purchase and maintain insurance on behalf of any person who is or was a director or officer of the Corporation, or is or was serving at the request of the Corporation as a director or officer of another corporation, or as its representative in a partnership, joint venture, trust or other enterprise against liability asserted against such person and incurred in any capacity or arising out of such status, whether or not the Corporation would have the power to indemnify such person.

The indemnification provided in this article shall continue as to a person who has ceased to be a director, officer, employee or agent and shall inure to the benefit of the heirs, executors and administrators of such person.

IN WITNESS WHEREOF, I have hereto set my hand this 6<sup>th</sup> day of March, 2018, hereby declaring and certifying that the facts stated herein above are true.

  
Director

SECRETARY OF STATE



**CERTIFICATE OF EXISTENCE  
WITH STATUS IN GOOD STANDING**

I, Barbara K. Cegavske, the duly elected and qualified Nevada Secretary of State, do hereby certify that I am, by the laws of said State, the custodian of the records relating to filings by corporations, non-profit corporations, corporation soles, limited-liability companies, limited partnerships, limited-liability partnerships and business trusts pursuant to Title 7 of the Nevada Revised Statutes which are either presently in a status of good standing or were in good standing for a time period subsequent of 1976 and am the proper officer to execute this certificate.

I further certify that the records of the Nevada Secretary of State, at the date of this certificate, evidence, **RED, WHITE AND TAHOE BLUE, INC.**, as a non-profit corporation duly organized under the laws of Nevada and existing under and by virtue of the laws of the State of Nevada since October 30, 2006, and is in good standing in this state.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Great Seal of State, at my office on March 4, 2018.

Barbara K. Cegavske  
Secretary of State



Electronic Certificate  
Certificate Number: C20180304-0150  
You may verify this electronic certificate  
online at <http://www.nvsos.gov/>



STATE OF NEVADA

**BARBARA K. CEGAVSKE**  
*Secretary of State*

**KIMBERLEY PERONDI**  
*Deputy Secretary  
for Commercial Recordings*



**Commercial Recordings Division**  
202 N. Carson Street  
Carson City, NV 89701-4201  
Telephone (775) 684-5708  
Fax (775) 684-7138

OFFICE OF THE  
SECRETARY OF STATE

Pamela Sheldon  
Red, White and Tahoe Blue, Inc.  
175 Mayhew Circle  
Incline Village, NV 89451

**Job: C20180304-0145**  
March 4, 2018

**Special Handling Instructions:**

**Charges**

Description	Document Number	Filing Date/Time	Qty	Price	Amount
Late Fee	20060707130-96	10/30/2006 9:32:19 AM	1	\$50.00	\$50.00
Annual List	20180100096-57	3/4/2018 4:26:43 PM	1	\$50.00	\$50.00
Charitable-Solicitation Registration Statement	20180100097-68	3/4/2018 4:26:43 PM	1	\$0.00	\$0.00
<b>Total</b>					<b>\$100.00</b>

**Payments**

Type	Description	Amount
Credit	09142D 5202095977406146103084	\$100.00
<b>Total</b>		<b>\$100.00</b>

**Credit Balance: \$0.00**

**Job Contents:**

File Stamped Copy(s):

2

Pamela Sheldon  
Red, White and Tahoe Blue, Inc.  
175 Mayhew Circle  
Incline Village, NV 89451



\*280101\*



BARBARA K. CEGAVSKE  
Secretary of State  
202 North Carson Street  
Carson City, Nevada 89701-4201  
(775) 684-5708  
Website: [www.nvsos.gov](http://www.nvsos.gov)  
[www.nvsilverflume.gov](http://www.nvsilverflume.gov)

### Charitable Solicitation Registration Statement

(PURSUANT TO NRS CHAPTER 82)

Required for any corporation that intends to solicit charitable/tax deductible contributions. To be filed with Initial/Annual List Forms.

Filed in the office of <i>Barbara K. Cegavske</i> Barbara K. Cegavske Secretary of State State of Nevada	Document Number <b>20180100097-68</b> Filing Date and Time <b>03/04/2018 4:26 PM</b> Entity Number <b>E0816322006-4</b>
--	--

USE BLACK INK ONLY - DO NOT HIGHLIGHT

ABOVE SPACE IS FOR OFFICE USE ONLY

<b>1. Names of Nonprofit Corporation:</b> (please complete items a thru c; attach additional page(s) if necessary)	a) Name of nonprofit entity as filed with the Secretary of State's office: RED, WHITE AND TAHOE BLUE, INC.
	b) Exact name of nonprofit corporation as registered with the Internal Revenue Service, if different from that registered with the Secretary of State: RED WHITE & TAHOE BLUE, INC.
	c) Name or names under which nonprofit corporation may or intends to solicit charitable contributions: RED WHITE & TAHOE BLUE
<b>2. Web Address:</b> (optional *)	*will be listed on public entity search
<b>3. USA PATRIOT ACT certification:</b> (optional )	<input checked="" type="checkbox"/> Check here to accept the following certification. In compliance with the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism (USA PATRIOT) Act of 2001 and other counterterrorism laws, I hereby certify on behalf of the herein named entity that all funds and donations will be used in compliance with all United States of America anti-terrorist financing and asset control laws, statutes and executive orders.
<b>4. Places of Business:</b> (please complete items a and b; attach additional page(s) if necessary)	a) Address and telephone number of the principal place of business of the nonprofit corporation: 6266446818 Telephone Number 774 MAYS BLVD 10-396      INCLINE VILLAGE      NV      89451      USA Address      City      State      Zip Code      Country
	b) Address and telephone number of any office in this state OR if none, name, address and telephone number of custodian of its financial records: 774 MAYS BLVD 10-396      INCLINE VILLAGE      NV      89451      USA Address      City      State      Zip Code      Country Name of Custodian: PAMELA SHELDON      (626) 644-6818 Telephone Number
<b>5. Exempt Status and Federal Tax ID:</b>	Federal tax exempt status: 501 (C) 3      EIN - Federal Tax ID: 20 5978751
<b>6. Names and Addresses of Executive Personnel:</b> (attach additional page(s) if necessary)	PAMELA SHELDON      SECRETARY Name      Title 774 MAYS BLVD 10-396      INCLINE VILLAGE      NV      89451      USA Address      City      State      Zip Code      Country
	774 MAYS BLVD 10-396      INCLINE VILLAGE      NV      89451      USA Address      City      State      Zip Code      Country
<b>7. Fiscal Year:</b>	Day and month of end of fiscal year of the nonprofit corporation: Day: 31      Month: DECEMBER
<b>8. Financial Information from IRS Form 990, 990EZ or if no Form 990, a good faith estimate for most recent fiscal year:</b>	<input checked="" type="checkbox"/> Check here if you file Form 990N or have not filed a Form 990 or 990EZ. If checked, please provide a good faith estimate for its current fiscal year. All others please provide the information from Form 990 or 990EZ for the most recent fiscal year.
	Total Revenue (line 12, Form 990; line 9, Form 990EZ)..... \$150,303.00
	Total Expenses (line 18, Form 990; line 17, Form 990EZ)..... \$199,586.00
	Revenue less Expenses (line 19, Form 990; line 18, Form 990EZ)..... (\$49,283.00)
	Total Assets (line 20, Form 990; line 25, Form 990EZ)..... \$1,242.00
	Total Liabilities (line 21, Form 990; line 26, Form 990EZ)..... \$49,499.00
Net Assets or Fund Balances (line 22, Form 990; line 27, Form 990EZ)..... \$1,242.00	
<b>9. Signature:</b> (must be signed by an officer of the nonprofit corporation)	I declare, to the best of my knowledge under penalty of perjury, that the information contained herein is correct and acknowledge that pursuant to NRS 239.330, it is a category C felony to knowingly offer any false or forged instrument for filing in the Office of the Secretary of State.
	<input checked="" type="checkbox"/> PAMELA SHELDON      SECRETARY      3/4/2018 Officer Signature      Title      Date





**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)  
3/9/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Menath Insurance 333 Village Blvd. Suite 203 Incline Village NV 89451	<b>CONTACT NAME:</b> Traci Koon <b>PHONE (A/C, No, Ext):</b> (775) 831-3132 <b>E-MAIL ADDRESS:</b> tkoon@menath.com	<b>FAX (A/C, No):</b> (775) 831-6235
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> Red White and Tahoe Blue P O Box 3789 Incline Village NV 89450	<b>INSURER A:</b> Mount Vernon Specialty Insurance	<b>NAIC #</b> 14420
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES** CERTIFICATE NUMBER: CL175528391 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	WPP2566360	5/7/2017	5/7/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPIOP AGG \$ 2,000,000 \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Certificate holder is included as additional insured

<b>CERTIFICATE HOLDER</b> Washoe County 1001 E. 9th Street Reno, NV 89512	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Traci Koon/CL
--	---





RED, WHITE AND TAHOE BLUE 2018 - PARADE ROUTE

PROJECT  
**RED, WHITE AND TAHOE BLUE 2018**  
**PARADE ROUTE**  
INCLINE VILLAGE, NEVADA

REVISIONS:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
DATE OF ISSUE: 12 JAN. 2017  
ISSUED FOR:  
DRAWN BY:  
CHECKED BY:  
SCALE: NOT TO SCALE  
PROJECT NO.:

SHEET CONTENTS  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
SHEET NUMBER



# RWTB 2016 TRAFFIC CONTROL PLAN



ALL TRAFFIC CONTROL DEVICES SHALL BE IN ACCORDANCE WITH THE CURRENT MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD).

**TRAFFIC CONTROL EVENT TIMELINE:**

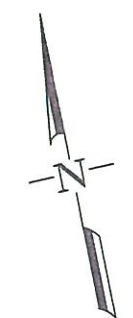
- BEFORE FIRST EVENT  
SET UP "NO PARKING" ZONES AS DETAILED ON SHEETS 3 & 4.
- 6:00 AM  
SET UP INBOUND TRAFFIC CONTROLS PER SHEETS 2-5.
- BEGINNING OF FIREWORKS  
TRANSITION TO OUTBOUND TRAFFIC CONTROLS PER SHEETS 6 & 7.
- AFTER OUTBOUND FLOW CEASES (APPROX. 11PM)  
RETURN SIGNALS TO NORMAL OPERATIONS. REMOVE ALL TRAFFIC CONTROL DEVICES.

**SHEET INDEX:**

- OVERVIEW..... 1
- DETOUR ROUTES..... 2
- VILLAGE BLVD..... 3
- LAKESHORE BLVD..... 4
- INCLINE WAY (INBOUND)..... 5
- INCLINE WAY (OUTBOUND/POST EVENT)..... 6
- UNIFORMED FLAGGER LOCATIONS (OUTBOUND)..... 7

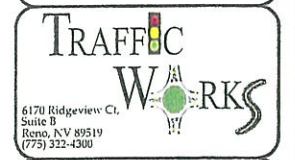
**LEGEND:**

- TRAFFIC CONE
- SIGN
- TYPE III BARRICADE
- ↑ DIRECTION OF TRAFFIC FLOW
- \* TEMPORARY LIGHTING PLANT



**REVIEW SET**  
**NOT FOR CONSTRUCTION**  
PROFESSIONAL ENGINEER - CIVIL  
LOREN EDWARD NELSON  
No. 12/16  
No. 15619  
STATE OF NEVADA  
DATE  
2/26/16

**TRAFFIC CONTROL PLAN**  
**RED, WHITE, AND TAHOE BLUE**  
 INCLINE VILLAGE, WASHOE COUNTY, NEVADA



**TRAFFIC CONTROL OVERVIEW**

Project # 175	Sheet 1
Date 2/26/16	



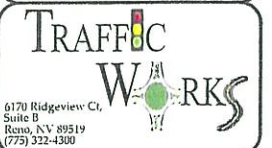


**DETOUR ROUTES**  
TO BE IMPLEMENTED JULY 4TH,  
2016  
6AM-END OF OUTBOUND TRAFFIC  
FLOW

- TO EAST LAKESHORE BLVD
- TO WEST LAKESHORE BLVD
- TO EAST INCLINE WAY

**NOTE:**  
MOUNT M4-9 SIGNS ON TYPE II BARRICADES. ALL  
OTHER DETOUR SIGNAGE SHOWN ON PLAN SHEETS 3-5.

**TRAFFIC CONTROL PLAN**  
**RED, WHITE, AND TAHOE BLUE**  
INCLINE VILLAGE, WASHOE COUNTY, NEVADA



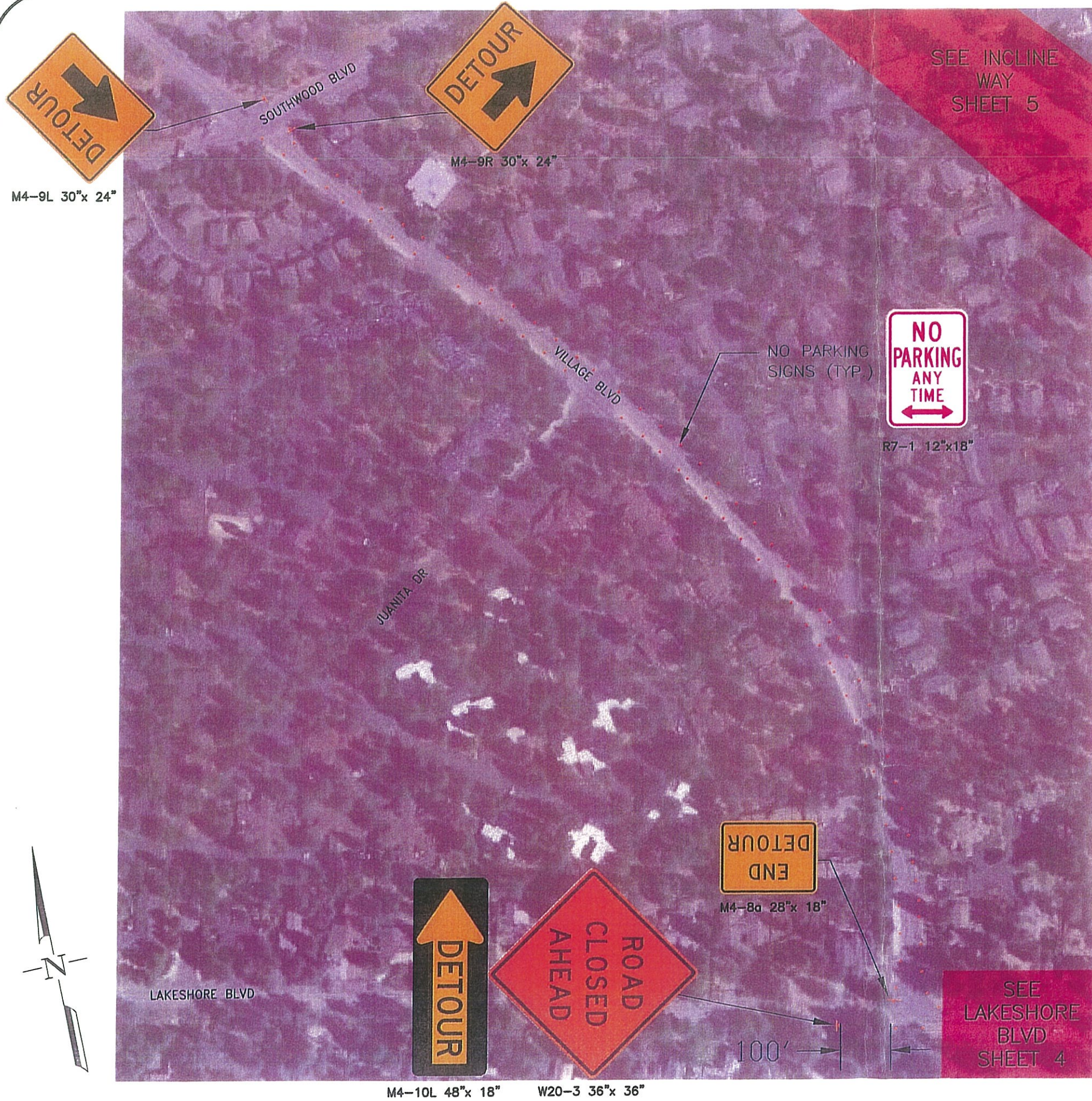
**DETOUR ROUTES**

Project #	Sheet
175	2
Date	
2/26/16	



**REVIEW GET**  
**NOT FOR CONSTRUCTION**  
PROFESSIONAL ENGINEER -  
LOREN EDWARD NELSON  
No. 1201/16  
CIVIL  
No. 15619  
STATE OF NEVADA  
2/26/16  
DATE





TRAFFIC CONTROL PLAN FOR VILLAGE BLVD FROM SOUTHWOOD BLVD TO LAKESHORE BLVD

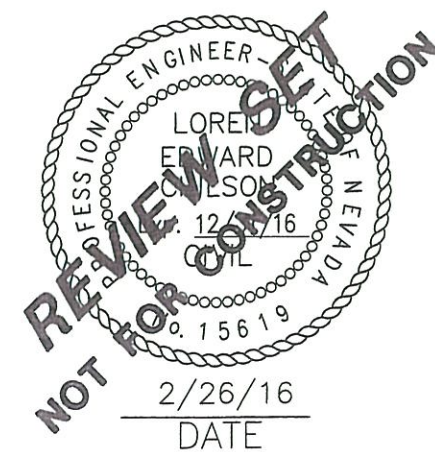
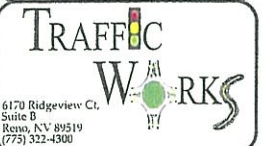
TO BE IMPLEMENTED JULY 4TH, 2016

6AM TO 11PM\*

**NOTES:**

- "NO PARKING" (MUTCD R7-1, SHOWN ABOVE) SIGNS SHALL BE SECURELY AFFIXED TO CONES AND SPACED AT 75 TO 100 FEET APART ON EAST AND WEST SIDE OF VILLAGE BLVD. SIGNS MAY BE PAPER IF PRINTED AS LARGE AS POSSIBLE TO FIT 11" X 17" FORMAT.  
\* "NO PARKING" SIGNAGE SHALL BE IMPLEMENTED FRIDAY, JULY 1ST, 2016
- ALL OTHER SIGNS SHALL BE MOUNTED ON MUTCD TYPE II BARRIERS.

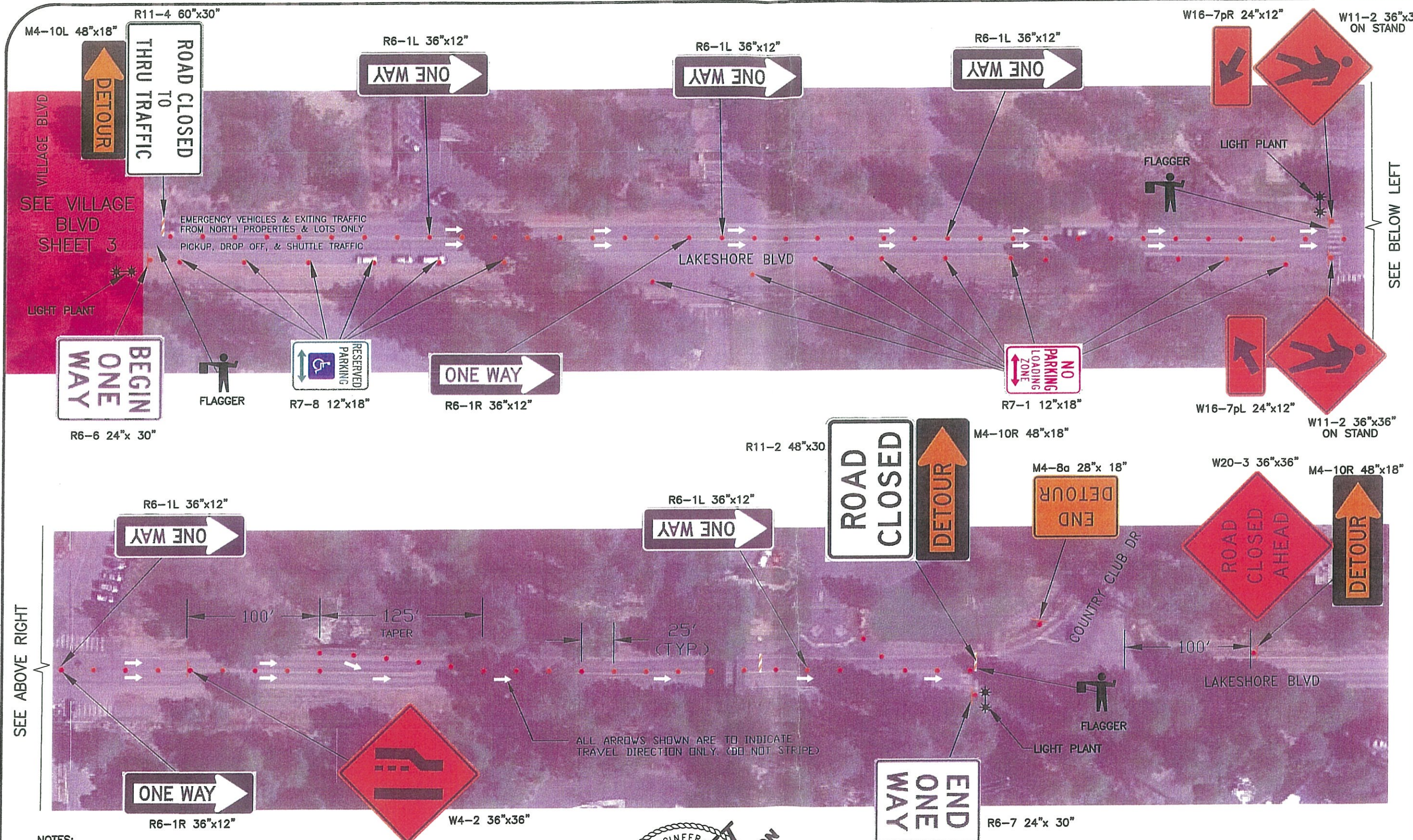
TRAFFIC CONTROL PLAN  
RED, WHITE, AND TAHOE BLUE  
INCLINE VILLAGE, WASHOE COUNTY, NEVADA



VILLAGE BLVD

Project # 175	Sheet 3
Date 2/26/16	





TRAFFIC CONTROL PLAN  
RED, WHITE, AND TAHOE BLUE  
INCLINE VILLAGE, WASHOE COUNTY, NEVADA

TRAFFIC WORKS  
6170 Ridgeway Ct.  
Suite B  
Reno, NV 89519  
(775) 322-4300



LAKESTORE BLVD

Project # 175	Sheet 4
Date 2/26/16	

- NOTES:**
1. CONE SPACING: 25 FT
  2. MERGE TAPER LENGTH: 125 FT
  3. LAKESTORE WESTBOUND TRAVEL LANE SHALL BE CLOSED AT VILLAGE BLVD AND COUNTRY CLUB DRIVE WITH A TYPE III BARRICADE AND SIGNS SHOWN.
  4. PARKING SIGNS SHALL BE SECURELY AFFIXED TO CONES AND SPACED AT 75 TO 100 FEET APART. SIGNS MAY BE PAPER IF PRINTED AS LARGE AS POSSIBLE TO FIT 11"x17" FORMAT.
  5. UNLESS OTHERWISE NOTED, ALL OTHER SIGNS SHALL BE MOUNTED TO MUTCD TYPE II BARRICADES



PROFESSIONAL ENGINEER  
LOREN EDWARD NELSON  
12/27/16  
015619  
NEVADA  
2/26/16  
DATE  
**REVIEW SET NOT FOR CONSTRUCTION**

TRAFFIC CONTROL PLAN FOR LAKESTORE BLVD FROM VILLAGE BLVD TO COUNTRY CLUB DR

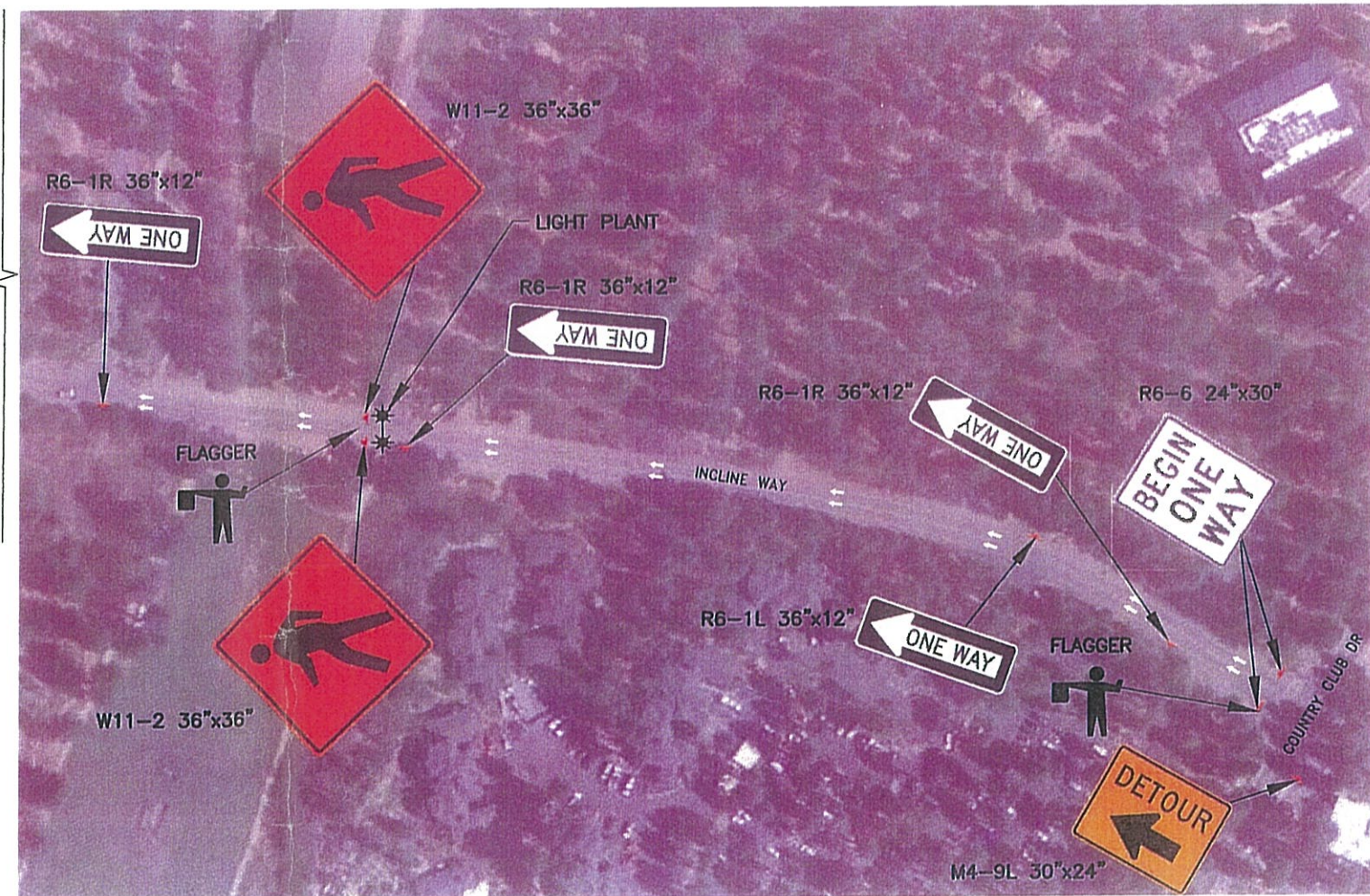
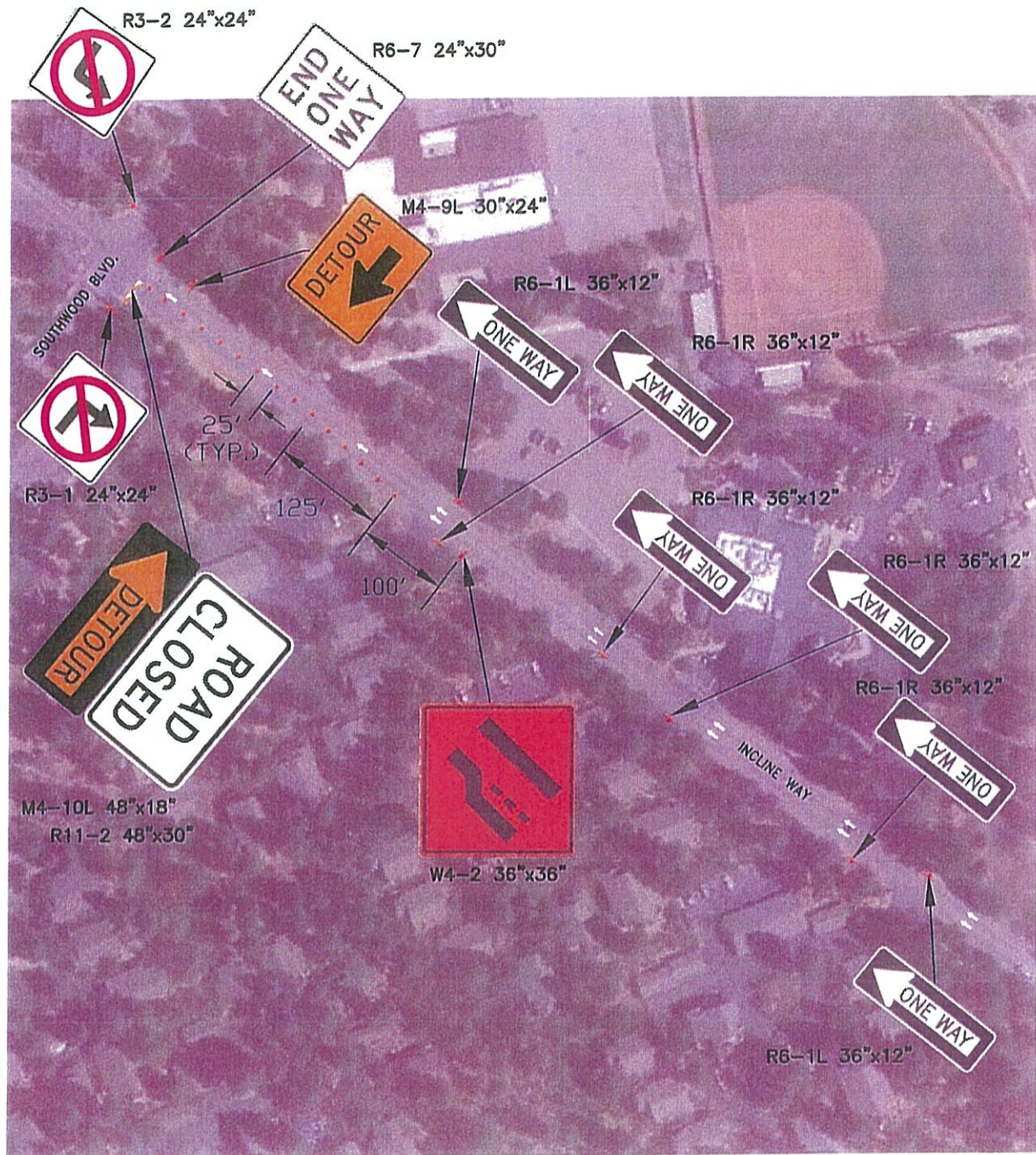
TO BE IMPLEMENTED JULY 4TH, 2016

6AM TO 11PM



TRAFFIC CONTROL PLAN FOR INCLINE WAY FROM COUNTRY CLUB  
DRIVE TO SOUTHWOOD BLVD

TO BE IMPLEMENTED JULY 4TH, 2016  
6AM-BEGINNING OF FIREWORKS SHOW

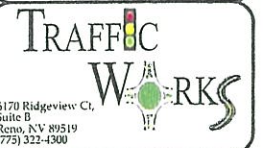


**NOTES:**

1. MERGE LANE CONE SPACING: 25 FT
2. MERGE TAPER LENGTH: 125 FT
3. INCLINE WAY EASTBOUND TRAVEL LANE SHALL BE CLOSED AT SOUTHWOOD BLVD WITH R11-2 AND M4-10L SIGNS MOUNTED ON A TYPE III BARRICADE.
4. ALL OTHER SIGNS SHALL BE MOUNTED ON TYPE II BARRICADES.
5. TRAFFIC CONTROL DEVICES SHALL BE REMOVED PRIOR TO THE END OF THE FIREWORKS SHOW TO RESTORE TWO-WAY TRAFFIC FLOW PER SHEET 6.



TRAFFIC CONTROL PLAN  
RED, WHITE, AND TAHOE BLUE  
INCLINE VILLAGE, WASHOE COUNTY, NEVADA



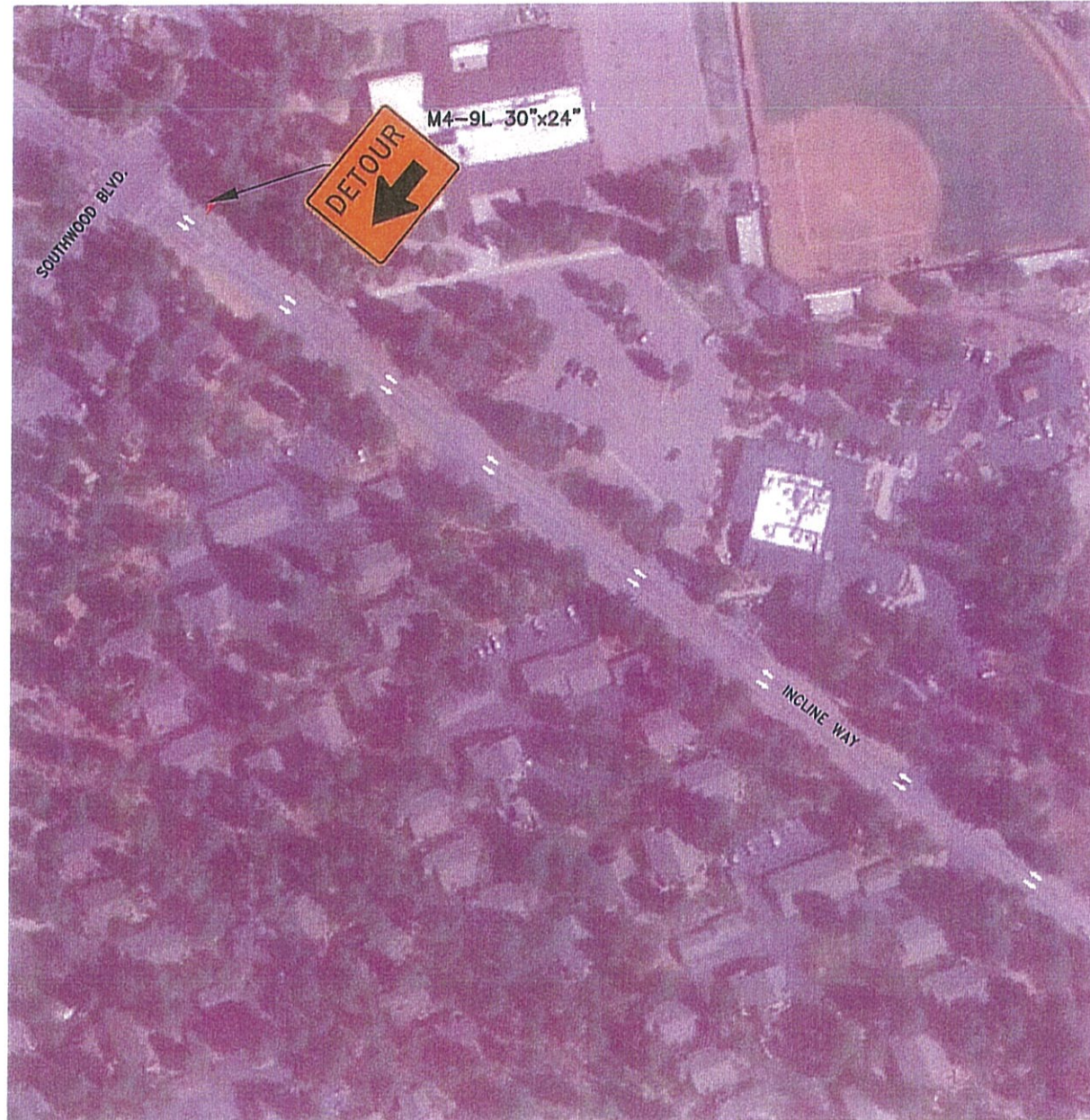
INCLINE  
WAY

Project # 175	Sheet 5
Date 2/26/16	



OUTBOUND TRAFFIC CONTROL PLAN FOR INCLINE WAY FROM  
COUNTRY CLUB DRIVE TO SOUTHWOOD BLVD  
TO BE IMPLEMENTED JULY 4TH, 2016

BEGINNING OF FIREWORKS SHOW - 11PM



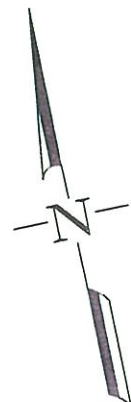
PROFESSIONAL ENGINEER -  
LOREN  
EDWARD  
COLSON  
No. 121716  
C.E.L.  
NEVADA  
No. 15619  
2/26/16  
DATE

**NOT FOR REVIEW SET  
FOR CONSTRUCTION**

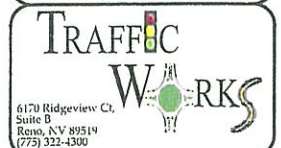


**NOTES:**

1. REMOVE ONE-WAY SIGNAGE TO RESTORE STREET TO TWO DIRECTIONAL MOVEMENT.
2. ROTATE PEDESTRIAN CROSSING SIGN TO FACE THE CORRECT DIRECTION.



TRAFFIC CONTROL PLAN  
RED, WHITE, AND TAHOE BLUE  
INCLINE VILLAGE, WASHOE COUNTY, NEVADA



INCLINE  
WAY  
(OUTBOUND/  
POST EVENT)

Project #	Sheet
175	6
Date	
2/26/16	



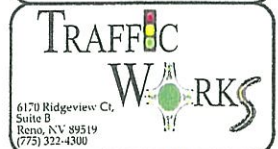
UNIFORMED FLAGGER LOCATIONS  
OUTBOUND (POST EVENT)

TO BE IMPLEMENTED BY NEVADA HIGHWAY PATROL & WASHOE COUNTY SHERIFF'S OFFICE

JULY 4TH, 2016  
END OF FIREWORKS - 11PM



TRAFFIC CONTROL PLAN  
RED, WHITE, AND TAHOE BLUE  
INCLINE VILLAGE, WASHOE COUNTY, NEVADA

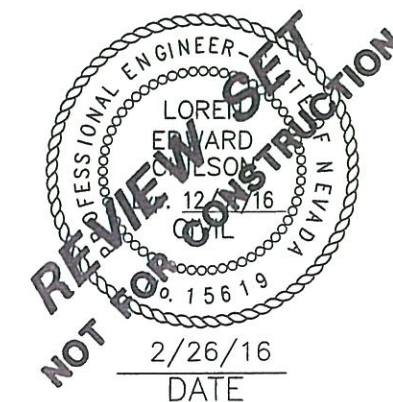


UNIFORMED  
FLAGGER  
LOCATIONS  
(POST EVENT)

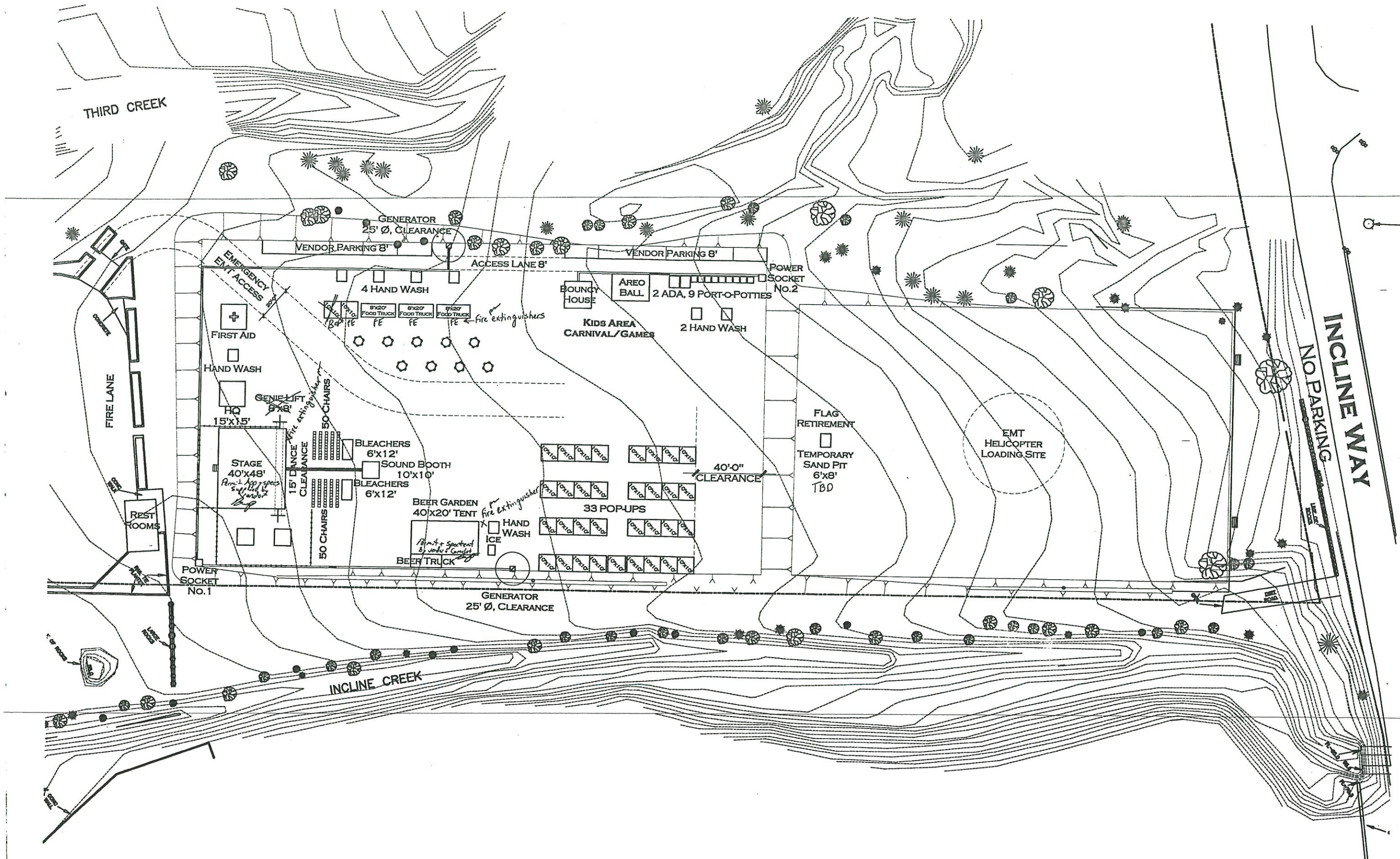
Project # 175	Sheet 7
Date 2/26/16	

UNIFORMED FLAGGERS SHALL CONDUCT TRAFFIC CONTROL AT THE FOLLOWING LOCATIONS:

- |  |  |
|--|--|
| LAKESHORE BLVD / VILLAGE BLVD  | SR 28 / SOUTHWOOD/NORTHWOOD BLVD (WEST)<br>IMPLEMENT FLASHING ALL RED SIGNAL OPERATION |
| LAKESHORE BLVD / COUNTRY CLUB DR                                       |  |
| SR 28 / LAKESHORE BLVD (EAST END)                                      | SR 28 / VILLAGE BLVD<br>IMPLEMENT FLASHING ALL RED SIGNAL OPERATION                    |
| SR 28 / LAKESHORE BLVD (WEST END)                                      | INCLINE WAY / COUNTRY CLUB DR  |
| SR 28 / COUNTRY CLUB DR<br>IMPLEMENT FLASHING ALL RED SIGNAL OPERATION | INCLINE WAY / SOUTHWOOD BLVD   |
| SR 28 / SOUTHWOOD/NORTHWOOD BLVD (EAST)                                | VILLAGE BLVD / SOUTHWOOD BLVD  |











**Purpose:** Public Safety both pre, during and post event. Provide safe ingress and egress to community stakeholders

#	Required Conditions	Information Missing for this Request	Still Needed	Due Date	Public Safety Concern	Pre-payment request	Payment Requirement	Performance Security
S1	<b>Schedule of Events:</b> Incorporate events and venues not specifically located at the Village Green into the application.	Condition or conditions will be based upon information provided by the applicant if additional information is provided. Specifically not listed in the Blackhawk landing that is slated to occur on the Village Green on July 3 and 4th.	Who is responsible for security components and safety personnel. Do they have IVGID permission to land during event?	1-Jun-18	Events and Venues are listed on the RWTB schedule which are not part of the application and have not been thoroughly reviewed by all public agencies.	No	No	
S2	<b>Finances:</b> Prepayment to Washoe County for Washoe County Sheriff's Office law enforcement services.	No contract in place and it is unclear what Red White and Tahoe Blue is asking of Washoe County Sheriff's Office.	Still have not met with a representative from RWTB to discuss WCSO contract	1-Jun-18	N/A - Policy decision between Sheriff and BCC	No	No	
S3	<b>Traffic and Security:</b> Beginning in April 2018, the applicant shall have Safety Chairperson schedule safety/traffic planning meetings with all appropriate agencies.	Complete traffic and security plan for the entire event that incorporates plans for individual events.	Still need to meet with RWTB rep	1-Jun-18	The totality of the RWTB event (umbrella) requires additional documentation, security and planning to address public safety concerns. Thousands of people visit Incline Village. Smaller events typically would not require such planning but when taken in its totality, need additional considerations.	No	No	
S4	<b>Traffic and Security:</b> Prior to June 1, 2018 the applicant shall have the traffic and security plan for the four day event approved by the Sheriff's Office and Engineer to include adequate security for firework storage and events where 1500 or more attendees are expected to attend.	Complete traffic and security plan for the entire event that incorporates plans for individual events. Traffic and security plan should include specific dates as provided by Sheriff's Office for delivery and placement of traffic cones, signage, and barricades.	We still don't have an approved permit from NDOT or NHP. Unable to sign off or review recruitments without the permit	1-Jun-18	The totality of the RWTB event (umbrella) requires additional documentation, security and planning to address public safety concerns. Thousands of people visit Incline Village. Smaller events typically would not require such planning but when taken in its totality, need additional considerations.	No	No	
S5	<b>Traffic and Security:</b> Prior to June 25, 2018 the applicant shall have information regarding parking and detour event information released via media, reader boards, etc.	Required for public education and safety and to be incorporated into the event plan for the entire event.	N/A until we meet	6/1/2018 Safety Plan	The totality of the RWTB event (umbrella) requires additional documentation, security and planning to address public safety concerns. Thousands of people visit Incline Village. Smaller events typically would not require such planning but when taken in its totality, need additional considerations.	No	No	
S6	<b>Pancake Breakfast North Lake Tahoe Fire Protection -</b> Security, traffic and parking plan required that includes safe ingress and egress, and communication plan (500 people expected to attend)	Information provided by application, but additional security is needed.	Still no parking/security plan. If RWTB wants to contract with us the cost would be:	1-Jun-18	The totality of the RWTB event (umbrella) requires additional documentation, security and planning to address public safety concerns. Thousands of people visit Incline Village. Smaller events typically would not require such planning but when taken in its totality, need additional considerations.	Yes, Two patrol vehicles and two deputies for two hours estimated cost: \$372.00	\$372	





#	Required Conditions	Information Missing for this Request	Still Needed	Due Date	Public Safety Concern	Pre-payment request	Payment Requirement	Performance Security
S7	<b>Parade Route</b> - Traffic plan necessary to include road closures, staffing, physical barriers, Requires NV State permitting/authorization, emergency access, pedestrian safety, prestaging, post staging, parade route, designated parking/closed parking, restroom locations. Staffing plan i.e. private vendor, volunteers, Nevada Highway Patrol and/or Washoe County Sheriff's Office). Clean-up post event, Communications Plan	Traffic and safety plan is inadequate and doesn't list out the needed information	Pending NDOT and NHP permit and any requirements they may place. This number can increase if NHP doesn't provide assistance	1-Jun-18	If State permitting / approval is not obtained or the traffic/safety plan is not properly addressed	Yes. 15 CERT, 3 SSS, 4 Deputies, 1 Sgt, along with 7 cars. \$2566	\$2,566	
S8	<b>Parade Route:</b> Prior to June 1, 2018 the applicant shall provide a copy of the Nevada Highway Patrol parade permit for the Sheriff's Office review and approval.	Traffic and safety plan is inadequate and doesn't list out the needed information	Covered in 10	1-Jun-18	If State permitting / approval is not obtained or the traffic/safety plan is not properly addressed			
S9	<b>Veterans Lunch &amp; Honors Ceremony</b> - Communication plan, security plan (350 people to attend)	No information provided		1-Jun-18	The totality of the RWTB event (umbrella) requires additional documentation, security and planning to address public safety concerns. Thousands of people visit Incline Village. Smaller events typically would not require such planning but when taken in its totality, need additional considerations.	No	No	
S10	<b>All City Church Service</b> - communication plan, security, traffic plan (500 expected to attend)	No information provided		1-Jun-18	The totality of the RWTB event (umbrella) requires additional documentation, security and planning to address public safety concerns. Thousands of people visit Incline Village. Smaller events typically would not require such planning but when taken in its totality, need additional considerations.	No	no	
S12	<b>ITF's Beer and Brats</b> - Security (pre, during, post event), traffic, communication plan, underage drinking plan,	No information provided	Yes, required	1-Jun-18	The totality of the RWTB event (umbrella) requires additional documentation, security and planning to address public safety concerns. Thousands of people visit Incline Village. Smaller events typically would not require such planning but when taken in its totality, need additional considerations.	Yes, two deputies \$781.00	\$781.00	
S13	<b>Tacatta Symphony on Village Green</b> - Traffic plan to include road closers, staffing, physical barriers, emergency access, pedestrian safety, prestaging, post staging, designated parking/closed parking, active emergency response/mass casualty response, clean-up post event, communications plan, security plan pre, during and post event (1500 people expected)	No information provided	Costs/time covered under line 15	1-Jun-18	The totality of the RWTB event (umbrella) requires additional documentation, security and planning to address public safety concerns. Thousands of people visit Incline Village. Smaller events typically would not require such planning but when taken in its totality, need additional considerations.			



#	Required Conditions	Information Missing for this Request	Still Needed	Due Date	Public Safety Concern	Pre-payment request	Payment Requirement	Performance Security
S14	<u>Veterans Pancake Breakfast</u> - Security, traffic and parking plan. Safe ingress and egress, communications plan (500 people expected to attend)	No information provided		1-Jun-18	The totality of the RWTB event (umbrella) requires additional documentation, security and planning to address public safety concerns. Thousands of people visit Incline Village. Smaller events typically would not require such planning but when taken in its totality, need additional considerations.	No	No	
S15	<u>Veterans Tribute and Para rescue Demonstration</u> - Traffic plan to include road closers, staffing, physical barriers, emergency access, pedestrian safety, prestaging, post staging, designated parking/closed parking, clean-up post event, communications plan, security plan pre, during and post event. Federal (Coast Guard) permits for deployment into the water, water traffic plan including security measures on the water for (pre, during and post event) Communications Plan (500 people expected but would expect 1000's of other beach goers)	No information provided	RWTB removed from itinerary, although event is still scheduled. Until military contacts us, unknown what the requirement is	1-Jun-18	If proper permitting / approval is not obtained or the traffic/safety, security plan is not properly addressed. The totality of the RWTB event (umbrella) requires additional documentation, security and planning to address public safety concerns. Thousands of people visit Incline Village. Smaller events typically would not require such planning but when taken in its totality, need additional considerations.	No	No	
S16	<u>Marine Band of Sand Diego</u> - Traffic plan to include road closures, staffing, physical barriers, emergency access, pedestrian safety, prestaging, post staging, security plan pre, during, post event, designated parking/closed parking, restroom locations. Staffing plan i.e. private vendor, volunteers, WCSO). Clean-up post event, Communications Plan	No information provided		1-Jun-18	The totality of the RWTB event (umbrella) requires additional documentation, security and planning to address public safety concerns. Thousands of people visit Incline Village. Smaller events typically would not require such planning but when taken in its totality, need additional considerations.	1 Sgt, 4 deputies for a total of 48 hours and 4 cars for 48 hours. \$7128	\$7,128	
S17	<u>Fireworks Display</u> - Security and storage plan for fireworks for pre, during and post event. Delivery and traffic plan, permitting from Federal, State and other governing bodies if applicable., Security plan for the fire works display on the water (pre, during and post event)	No information provided	RWTB has us built in their plan. Still need to contract with RWTB	1-Jun-18	If proper permitting / approval is not obtained or the traffic/safety, security plan is not properly addressed	2 Two Deputies, 1 Boat \$252.00	\$252.00	
S18	<u>Blackhawk Helicopter Display</u> - Security plan for pre, during, post event. Communications plan. Medical may require secondary landing area for medical careflight response	No information provided		1-Jun-18	The totality of the RWTB event (umbrella) requires additional documentation, security and planning to address public safety concerns. Thousands of people visit Incline Village. Smaller events typically would not require such planning but when taken in its totality, need additional considerations.	No	No	





#	Required Conditions	Information Missing for this Request	Still Needed	Due Date	Public Safety Concern	Pre-payment request	Payment Requirement	Performance Security
S19	<b>Required Review:</b> Safety plan, site plans and required parking and traffic plans must be signed off by NLTFPD, Engineering, Sheriff, and District Health prior to issuance of license	Complete plans	Full development of safety plan, site plan and required parking and traffic plan for the event as a whole and individual events is key component to ensuring public safety and efficient logistics/communication. Through a series of public safety meetings, these plans should acknowledge all requests and changes and be signed off by participating agencies.	1-Jun-18	Required to ensure public safety.			
S20	<b>Performance Security:</b> Required performance security payment to cover costs associated with lack of payment and/or lack of performing duties associated with meeting public safety conditions.	None	Performance Security Payment	1-Jun-18	Required to ensure public safety needs are met the day of te event.			5,000
<b>Agency's Recommendation:</b>		Approve with Conditions			<b>Total Financial Obligations</b>	4,000	\$11,099.00	5,000



North Lake Tahoe Fire Protection District  
 Red, White, and Tahoe Blue 2018  
 Outdoor Festival Permit 2018

**Purpose:** NLTFPD is reviewing the application for this outdoor festival in accordance with County Code to ensure that all fire and life safety aspects meet the currently adopted codes for North Lake Tahoe Protection District and the National Fire Protection Association.

#	Required Conditions	Information Missing for this Request	Due Date	Public Safety Concern	Prepayment Request	Total Contract Payment	Performance Security
F1	<b>Schedule of Events:</b> The event application shall provide a schedule of all events/activities, with sufficient information describing the each individual event to determine conditions /needs for fire safety. Event organizers shall provide an accurate schedule of events beginning June 30, 2018 and ending July 4, 2018.	Information provided is currently inadequate and /or conflicting. Items on the site plan are not included on the events/activities schedule, for example, but not limited to flag retirement ceremony). Individual events/activities listed do not provide enough information to determine conditions/ needs.	1-Jun-18	Unable to determine if the event meets currently adopted Fire & Life Safety Codes/standards based on the lack of information.			
F2	<b>Site Plans:</b> The event application shall provide detailed site plans for each event. The site plans shall illustrate emergency ingress/egress, temporary buildings, bleachers, platforms/stages (over 30" high), light and sound racks, grandstands and tents/canopies greater than 400 square feet, generators, emergency lighting stands, first aid station, vendors, drop zones, firework barge, safety zone from fireworks, and fall out zone of fire works.	Missing site plans for individual events for example: Fire Cracker Trail Trek Flume Trail, Fireworks, ITF's Beer and Brats, Veterans Tribute and Pararescue Demonstration. Additional missing information is outlined for each event below. Still need Pararescue site plan and Blackhawk landing plan on page 2 under security they state RWTB has a plan then S19 States RWTB are not responsible. T Minor changes to site map for beer and Brats and wine and cheese. Side gate must remain open during event at all times	1-Jun-18	Unable to determine if the event meets currently adopted Fire & Life Safety Codes/standards based on the lack of information. Blackhawk landing is a big safety issue. Blackhawk hovering and fly above the firework barge with live firework needs a safety plan and map.			
F3	<b>Additional NLTFPD Permits:</b> Based on information provided in the application, additional permits from NLTFPD are required to include: Fireworks Permit (NLTFPD Pyro Technic Permit), Open Flame Permit(flag retirement), and North Lake Tahoe Fire Protection District Special Activity Permits for each individual event <b>by April 11, 2018.</b>	NLTFPD has received application for fireworks permit, but missing information. Still need applications for Beer and Brats, Wine and cheese, open flame permit (flag retirement). Awaiting information and certifications	11-Apr-18	Unable to determine if the event meets currently adopted Fire & Life Safety Codes/standards based on the lack of information.			
F4	<b>Required NLTFPD Inspections:</b> All individual events are required to have an inspection by NLTFPD prior to start and schedule included in the application. During inspections, all events shall meet all the requirements of NLTFPD Special Activity permit, Washoe County Outdoor Festival business license, Washoe County Mass Gathering Guidelines and State of Nevada Mass Gathering Guidelines.	Needs to be included in the application: NLTFPD requests a schedule of inspections that shall be commencement of event set-up extending to completion of the event take down and may include site visits, fire protection review, and approval and inspections upon arrival for the first vendor on site for the event.	1-Jun-18	Ensure components of permits are in place to protect public safety.			
F5	<b>Required Emergency Services Payment:</b> NLTFPD support for emergency services during the event.	Submitted permit indicated NLTFPD will be providing EMS services. NLTFPD had not received a request until 4/14/18 to provided EMS services. Contract for service was sent to RWTB on 4-16-18 still needs to be signed and deposit need. Payment is \$5,000 deposit per possible total of \$10,000 per contract.	1-Jun-18	District Health - Emergency Services requirement that will go unmet without preauthorization of services from NLTFPD.	5,000.00	10,000.00	





North Lake Tahoe Fire Protection District  
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#	Required Conditions	Information Missing for this Request	Due Date	Public Safety Concern	Prepayment Request	Total Contract Payment	Performance Security
F6	<b>Traffic Plan:</b> Traffic plan must be implemented, staffed and followed at all times. A signed contract must be in place and provided by <u>April 11, 2018</u> for the traffic cones and set up of the traffic plan. A staffing plan for the controlled intersections per the traffic plan must be provided by <u>April 11, 2018</u> .	Traffic plan and traffic contract are missing from the application. Fire is awaiting signed contracts from Silver State, Nevada Highway Patrol, Washoe County Sheriff's Office and additional information on staffing from 6 a.m to 11 p.m. on traffic and set up plan.	1-Jun-18	Emergency access for emergencies and evacuation of citizens			
F7	<b>Traffic Plan:</b> All roads/streets shall have a minimum clear width of 20 feet passable at all times and shall be included in the traffic plan.	Need to add specifics in the application, permit for example, what is the plan, signs, staffing? Is their a tow company on stand by? Will suggestions for traffic improvements be incorporated?	1-Jun-18	Required Per the Fire Code to be able respond to an emergency or evac the area			
F8	<b>Traffic Plan:</b> Parking restrictions shall be strictly enforced and vehicles that park in areas that block fire department access shall be towed by the event organizers. It is up to the event organizers to notify all persons associated with the event of these requirements.	Need to add specifics in the application, permit for example, what is the plan, signs, staffing? Is their a tow company on stand by? Will suggestions for traffic improvements be incorporated	1-Jun-18	Required Per the Fire Code to be able respond to an emergency or evac the area			
F9	<b>Traffic Plan:</b> Parking is not allowed in areas where there is combustible vegetation, i.e., on vacant lots within the subdivision.	Need to share with agencies in writing on a updated traffic plan specifics of how this requirement will be met.	1-Jun-18	Required Per the Fire Code for the safety of the event from a fire.			
F10	<b>Traffic Plan:</b> Parking restrictions shall be strictly enforced and vehicles that park in areas that block fire department access shall be towed by the event organizers. Applicants shall notify all persons associated with the event of these requirements	Need to share with agencies in writing on a updated traffic plan specifics of how this requirement will be met.	1-Jun-18				
F11	<b>Communications:</b> Event staff shall provide NLTFFPD personnel assigned to the event with two radios for communication with event organizers and staff, and with medical personnel during working hours.	RWTB has indicated cell phones will be the primary communications method. In the past, a radio system has been required because cell phone calls to RWTB staff went unanswered, etc. North Lake Tahoe Fire Protection District needs to see the signed contract by May 1, 2018	1-Jun-18	Due to the complexity and the large area the event uses for the safety of the event reliable communication is required.			
F12	<b>Safety Plan:</b> A safety plan shall be prepared and submitted to NLTFFPD for review and approval by April 11, 2018.	A safety plan shall be prepared, submitted and approved to staff that includes processes and plans for managing and decision making for environmental, public and other safety emergencies. First safety meeting is planned on 4-30-2018.	1-Jun-18	Required per Fire Code, NRS And NFPA for the safety of the event during a emergency or a weather event.			
F13	<b>Emergency Lighting:</b> Emergency lighting and illumination plan needed for the area of Village Green, Lakeshore, County Club, Village and Incline Way. Must provide a lighting plan and map of the locations and must provide contract of supplied lighting by <u>April 11, 2018</u> .	Emergency Lighting plan and contract needed. A phone call to IVGID said they have a light stand on order. Still need lighting plan (map that indicates locations and staffing)	1-Jun-18	Events are held in the darkness must provide pathway lighting pre code for the safety on the citizens has the walk around the events and leaving the events.			



North Lake Tahoe Fire Protection District  
 Red, White, and Tahoe Blue 2018  
 Outdoor Festival Permit 2018

#	Required Conditions	Information Missing for this Request	Due Date	Public Safety Concern	Prepayment Request	Total Contract Payment	Performance Security
F14	<b>NLTFPD Fireworks Permits:</b> All permits, supporting permits and documentation must be submitted prior to April 11, 2018 1 5. Security Plan and contract for fireworks for the barge and the stored location that notes fireworks will be shot from a barge at a distance of 1500-ft or further if determined by coast guard for NLTFPD and loading or transferring of fireworks must only be done during approved times by NLTFPD, no storage of fire works may occur on IVGID or WC property or neighboring California fire jurisdictions 6. Location and approval letter from the ramp owner.	Additional firework permits and supporting documentation received. Additional information on specifics needed by June 1, 2018.	1-Jun-18	Required Per Fire Code, NRS, ATF, NFPA, For the safety on the citizens from the discharge of the fireworks or from a person stealing the fireworks and using them as a bomb to kill or injure other human beings.			
F15	<b>NLTFPD Fireworks:</b> NLTFPD Pyro Technic Permit	Additional firework permits and supporting documentation needed prior to June 1, 2018. Payment received was received but still need additional information.	1-Jun-18	Required Per Fire Code, NRS, ATF, NFPA, For the safety on the citizens from the discharge of the fireworks or from a person stealing the fireworks and using them as a bomb to kill or injure other human beings.	400.00		
F16	<b>NLTFPD Fireworks:</b> Nevada State Fire Marshal licenses pyro technician and firm	Additional firework permits and supporting documentation needed prior to June 1, 2018.	1-Jun-18	Required Per Fire Code, NRS, ATF, NFPA, For the safety on the citizens from the discharge of the fireworks or from a person stealing the fireworks and using them as a bomb to kill or injure other human beings.			
F17	<b>NLTFPD Fireworks:</b> Insurance certificate naming the NLTFPD as an additional insured	Additional firework permits and supporting documentation needed prior to June 1, 2018.	1-Jun-18	Required Per Fire Code, NRS, ATF, NFPA, For the safety on the citizens from the discharge of the fireworks or from a person stealing the fireworks and using them as a bomb to kill or injure other human beings.			
F18	<b>NLTFPD Fireworks:</b> Site map that indicates Clearance requirements per NFPA 1123 must be met at all times. (1100-ft. based on max. 12-inch mortars)	This item is completed as of April 14, 2018.	1-Jun-18	Required Per Fire Code, NRS, ATF, NFPA, For the safety on the citizens from the discharge of the fireworks or from a person stealing the fireworks and using them as a bomb to kill or injure other human beings.			
F19	<b>NLTFPD Fireworks:</b> Security Plan and contract for fireworks for the barge and the stored location	Security plan for fireworks has been approved by NLTFPD.	1-Jun-18	Required Per Fire Code, NRS, ATF, NFPA, For the safety on the citizens from the discharge of the fireworks or from a person stealing the fireworks and using them as a bomb to kill or injure other human beings.			
F20	<b>Post Event Clean Up:</b>	Received signed contract from dive team by NLTFPD.	1-Jun-18	Tahoe Basin requirement under guidelines established by judication between Tahoe Regional Planning Agency and Keep Tahoe Blue.			
F21	<b>Public Noticing for Fire Prevention:</b> "No Smoking" signs will be posted at all parking lots, propane storage areas and cooking areas. These designated areas shall meet the requirements of WCC 60 and the IFC. "No smoking," designated smoking areas, propane storage, and cooking equipment.	A safety plan shall be prepared, submitted and approved to staff that includes processes and plans for managing and decision making for environmental, public and other safety emergencies. The safety plan shall include this request. First safety meeting is planned on 4-30-2018.	1-Jun-18	Required Per the Fire Code for the safety of the event from a fire.			





North Lake Tahoe Fire Protection District  
 Red, White, and Tahoe Blue 2018  
 Outdoor Festival Permit 2018

#	Required Conditions	Information Missing for this Request	Due Date	Public Safety Concern	Prepayment Request	Total Contract Payment	Performance Security
F22	<b>Smoking Areas:</b> Designated smoking areas shall be clearly marked and provided with proper disposal units. Designated smoking	A safety plan shall be prepared, submitted and approved to staff that includes processes and plans for managing and decision making for	1-Jun-18	Required Per the Fire Code for the safety of the event from a fire.			
F23	<b>Fuel Storage:</b> All areas where propane cylinders are to be stored shall be free of vegetation and cylinders shall be secured and provided with vehicle impact protection	A safety plan shall be prepared, submitted and approved to staff that includes processes and plans for managing and decision making for environmental, public and other safety emergencies. The safety plan shall include this request. First safety meeting is planned on 4-30-2018.	1-Jun-18	Required Per the Fire Code for the safety of the event from a fire.			
F24	<b>Fire Prevention:</b> Fire extinguishers shall be provided at all trailers, vendor locations, hospitality suites, cooking areas, designated smoking areas and other areas as designated by NLTFFPD.	A safety plan shall be prepared, submitted and approved to staff that includes processes and plans for managing and decision making for environmental, public and other safety emergencies. The safety plan shall include this	1-Jun-18	Required Per the Fire Code for the safety of the event from a fire.			
F25	<b>Fire Prevention Tents:</b> Site plan must show tent location, size and distance to adjacent structures, tent size and occupancy load per IBC t-1004.1.2, exits and lighting as appropriate if there are walls on the tent, location of conductors if electricity is available, engineering calculation and wind loads must be addressed (120mph V-ult, 93mph V-asd), denote A class flammability of the tent, provide wire locations and support plates, fire extinguishers, and posting of maximum occupancy load.	Need to add in application. RWTB States Camlot provide spec and fire rate in 24hr last year. This is because last years we found out on July 1st last years vendor could not meet the requirements. Camelot must submit plans to Washoe County Building By JUNE 1st. Plan must also how they will be securing tent from wind and the helicopter landing zone. All vendor tents must meet wind requirements from helicopter and potential care flight needs. Specifics should be added to the updated safety plan.	1-Jun-18				
F27	<b>Fire Prevention Vendors:</b> Vendor list shall be provided to NLTFFPD. Any size tent used in cooking areas and all tents over 400 square feet shall meet NFPA 701 flame rating. P	Needs to add in application. Vendors that are cooking still need to Apply for a permit from NLTFFPD by June 1st	1-Jun-18				
F28	<b>Fire Prevention:</b> Event organizers shall ensure all areas where generators, cars, tents and trailers are to be parked are mowed and free of vegetation.	A safety plan shall be prepared, submitted and approved to staff that includes processes and plans for managing and decision making for environmental, public and other safety emergencies. The safety plan shall include this request. First safety meeting is planned on 4-30-2018.	1-Jun-18	Required Per the Fire Code for the safety of the event from a fire.			
F29	<b>Coast Guard:</b> Coast Guard Permit is required by May 1, 2018	Coast Guard Permit required for both fireworks and the para-rescue event	1-Jun-18	Coast Guard Must Approve Before NLTFFPD Can Approve			
F30	<b>Health:</b> Vendor List and Health Permits	Needs district health requirement and vendors that are cooking still need to apply for a permit from North Lake Tahoe Fire Protection District by June 1, 2018	1-Jun-18				
F31	<b>WC Building &amp; Safety:</b> Prior to June 1, 2018, the applicant shall apply for permits from the Building and Safety Division for any temporary buildings, bleachers, platforms/stages over 30 inches high, grandstands, and tent over 400 square feet.	By June 1, 2018, need to add to application and materials	1-Jun-18				
F32	<b>Nevada Department of Wildlife:</b> NDOW permit is required by May 1, 2018.	NDOW permit	1-Jun-18	NDOW Must approve before NLTFFPD Can Approve the fire work permit			



North Lake Tahoe Fire Protection District  
 Red, White, and Tahoe Blue 2018  
 Outdoor Festival Permit 2018

#	Required Conditions	Information Missing for this Request	Due Date	Public Safety Concern	Prepayment Request	Total Contract Payment	Performance Security
F33	<p><b>Parade</b></p> <ol style="list-style-type: none"> <li>1. Provide a traffic and road closer plan and who is controlling all the intersections and driveways.</li> <li>2. Provide copy of DOT and NHP Permit by April 11,2018.</li> <li>3. Provide parade map</li> </ol>	<p>Provide a traffic and road closer plan and who is controlling all the intersections and driveways. Provide copy of DOT and NHP Permit. Still need a copy of DOT and NHP Permit. Plans calls for 5 NHPs, 7 WCSO,4 Cert,2 Constables. Plan does not show the driveways of the bussniess? Who is controlling them we have had issues with this.</p>	1-Jun-18	Unable to determine if the event meets currently adopted Fire & Life Safety Codes/standards based on the lack of information			
F34	<p><b>Firecracker Trail Trek</b></p> <ol style="list-style-type: none"> <li>1. Provide course map and times</li> <li>2. Medical and safety plan</li> </ol>	<p>Provide course map and times , Medical and safety plan. Per updated application, this event was removed from the permit.</p>	8-May-18	Unable to determine if the event meets currently adopted Fire & Life Safety Codes/standards based on the lack of information.			
F35	<p><b>Beer and Brats</b></p> <ol style="list-style-type: none"> <li>1. Site plan and exit plan shall be provided</li> <li>2. Fire extinguishers are required at cooking location</li> <li>3. All CO2 cylinders shall be secured</li> </ol>	<p>1. Site plan and exit plan shall be provided. Site plan needs to be fixed, side exits remain open during event, and Permit from NLTFFPD is still needed for cooking.</p>	1-Jun-18	Unable to determine if the event meets currently adopted Fire & Life Safety Codes/standards based on the lack of information.			
F36	<p><b>Veterans Tribute and Pararescue Demonstration</b></p> <ol style="list-style-type: none"> <li>1. Site plan with drop zone, saftey zone and landing zone on Village Green is required by April 11, 2018</li> <li>2. Safety plan of the pararescue jump and the landing on Village Green is required by April 11, 2018</li> <li>3. Contact of the Leader of the jump and the landing of the helicopter is required by April 11, 2018</li> <li>4. Permit from Coast Guard</li> </ol>	<ol style="list-style-type: none"> <li>1. Site plan with drop zone, saftey zone and landing zone on Village Green is required by April 11, 2018</li> <li>2. Safety plan of the pararescue jump and the landing on Village Green is required by April 11, 2018</li> <li>3. Contact of the Leader of the jump and the landing of the helicopter is required by April 11, 2018</li> <li>4. Permit from Coast Guard</li> </ol>	1-Jun-18	Unable to determine if the event meets currently adopted Fire & Life Safety Codes/standards, NWCG, FAA, Federal water way laws based on the lack of information.			
F37	<p><b>Payment:</b> The applicant is responsible for a portion of the costs incurred by NLTFFPD to provide one Fire Prevention Specialist plus a minimum of Six(6) emergency personnel on site per day including administrative, apparatus and equipment costs. The applicant agrees to pay cost as determined by NLTFFPD.The times for staffing of emergency personnel shall be Saturday, June 30, 2018 through Wednesday , July 4, 2018. Hours of staffing of emergency personnel shall be 8:00 a.m. to 10:00 p.m. on these dates.</p>	<p>Needs to be added to application: The applicant is responsible for a portion of the costs incurred by NLTFFPD to provide one Fire Prevention Specialist plus a minimum of Six(6) emergency personnel on site per day including administrative, apparatus and equipment costs. The applicant agrees to pay cost as determined by NLTFFPD. This has always been a requirement on past permit. See last years permit and all the other years. NLTFFPD has waived the \$12,000-\$18,000 cost because the lack of RWTB funds. This year the cost will be around \$13,000-\$15,000 and Per Chief Sommers NLTFFPD won't be waiving the fee this year. RWTB Must agree to this if we will be providing required medical stand-by. This is part of the EMS plan per condition F5 acknowledging inkind contributions from NLTFFPD.</p>	1-Jun-18	Required Per NLTFFPD Resolution 16-1	0.00		





North Lake Tahoe Fire Protection District  
 Red, White, and Tahoe Blue 2018  
 Outdoor Festival Permit 2018

#	Required Conditions	Information Missing for this Request	Due Date	Public Safety Concern	Prepayment Request	Total Contract Payment	Performance Security
F38	<b>Support Materials:</b> Event staff shall provide NLTFFPD personnel assigned to the event with two golf carts for NLTFFPD personnel during working hours	Needs to be added to condition of approval: Event staff shall provide NLTFFPD personnel assigned to the event with two golf carts for NLTFFPD use. They are used for a quicker response for emergencies. This has always been required but RWTB would take the carts during the events leaving NLTFFPD with a slower response to emergencies.	1-Jun-18	Required for faster response to an emergency at the event			
F39	<b>Required Review:</b> Safety plan, site plans and required parking and traffic plans must be signed off by NLTFFPD, Engineering, Sheriff, and District Health prior to issuance of license	Full development of safety plan, site plan and required parking and traffic plan for the event as a whole and individual events is key component to ensuring public safety and efficient logistics/communication. Through a series of public safety meetings, these plans should acknowledge all requests and changes and be signed off by participating agencies.	1-Jun-18	Required to ensure public safety.			
F40	<b>Performance Security:</b> Required performance security payment to cover costs associated with lack of payment and/or lack of performing duties associated with meeting public safety conditions.	Performance Security Payment	1-Jun-18	Required to ensure public safety needs are met the day of te event.			5,000.00
	<u>Agency's Recommendation</u>	Recommend Denial	<i>Approval can accomplished if all conditions are met. And a \$10,000 refundable compliant fee be required before approval.</i>	<u>Total Financial Obligations</u>	5,400.00	10,000.00	5,000.00



Washoe County Engineering  
 Red, White, Tahoe Blue  
 Outdoor Festival Permit 2013

#	Required Conditions	Information Missing for this Request	Due Date	Public Safety Concern	Prepayment Request	Performance Security
T1	<b>Parking:</b> The parking plan shall include a map showing parking areas, and event locations. The map should be clear, have street names, and a north arrow. The number of spaces in each lot needs to be identified.	No parking or transportation plan provided	1-Jun-18	yes	no	
T2	<b>Parking:</b> Provide an estimate number of vehicles being parked at this event. Include the number of persons per event and per day including an estimate of the beach attendance. Also include an estimate of the number of people per car. If there is any data from previous years on the number of patrons per car, number of patrons who walk, ride a bicycle or take the shuttle, what parking lots were full should also be provided. An estimate of the number of parking spaces needed should be based on the above information.	No information from previous years. Applicant state that people will walk to the event. Not all people attending live within walking distance.	1-Jun-18	yes	no	
T3	<b>Parking:</b> Provide a clear map showing the whole bus shuttle route, the number of seats in the shuttle bus, and the headway between buses, where the bus will stop and any traffic control at the bus stops. There should be a plan to get patrons information about alternative transportation to Incline Village as well as information about the shuttle bus.	previous years there was shuttle bus. If that is the case this year we need that information. If not the case applicant must provide alternative transportation plan.	1-Jun-18	yes	no	
T4	<b>Traffic Control Plan:</b> Comments to the submitted traffic control plan will be sent to the applicant. The final approved traffic control plan shall be to the satisfaction of the Engineering Division. The traffic control plan shall include all changeable message signs, MUTCS signs, cones, barricades and flagger locations placed on County roads. Signs and barricades for this event are to be provided by the applicant. The traffic control plan shall include lighting at key locations on County roads.	submitted plan from 2016. updates may be needed	1-Jun-18	yes	no	
T5	<b>Traffic Control Plan:</b> The applications states many participants walk or ride bikes to events. Therefore traffic control plan should show where pedestrian will be directed. Additional bike racks should be provided at the larger venues.	partial	1-Jun-18	yes	no	





#	Required Conditions	Information Missing for this Request	Due Date	Public Safety Concern	Prepayment Request	Performance Security
T6	<p><b>Traffic Control Plan:</b> A traffic control plan shall be provided for the parade and shall include signs, cones, barricades and flagger locations. The plan shall include street names and addresses or cross streets as applicable. If the Sheriff Department is closing all streets, then the traffic plan shall meet the Sheriff Department approval otherwise the traffic control plan shall meet MUTCD standards and the approval of the Engineering Division. Traffic Control Plan: If the traffic control plan changes day to day then each phase should be shown on a separate map.</p>	No information on who will provide traffic control	1-Jun-18	yes	no	
T7	<p><b>Required Review:</b> Safety plan, site plans and required parking and traffic plans must be signed off by NLTFPD, Engineering, Sheriff, and District Health prior to issuance of license</p>	Full development of safety plan, site plan and required parking and traffic plan for the event as a whole and individual events is key component to ensuring public safety and efficient logistics/communication. Through a series of public safety meetings, these plans should acknowledge all requests and changes and be signed off by participating agencies.	1-Jun-18	Required to ensure public safety.		
T8	The applicant shall be responsible for maintaining the traffic controls through the entire event.	Contract for traffic control providers	June 30 - July 4	yes	no	
<u>Agency's Recommendation</u>		Recommend Denial		<u>Total Financial Obligations</u>	0.00	0.00



Washoe County Risk Management  
 Red, White and Tahoe Blue  
 Outdoor Festival Permit 2018

#	Required Conditions	Information Missing for this Request	Due Date	Public Safety Concern	Prepayment Request	Performance Security
R1	the applicant shall provide Risk Management a copy of the applicant's insurance certificate naming Washoe County as an additional insured is required for the 2018 Outdoor Festival.	Insurance Certificate for 2018 Event. Proof of Insurance submitted is expired. Risk Management will work with RWTB's broker to get the renewal certificate.	1-Jun-18	liability	no	
R2	The insurance shall be effective for the entire duration of the event.	Proof of Insurance	June 28 -July 5, 2018		no	





Business Licensing  
 Red, White and Tahoe Blue  
 Outdoor Festival Permit

**Purpose:** Purpose is to license both the Outdoor Festival event and any vendors providing services (selling products, selling food, providing intoxicating liquor, etc.). Licensure only happens when event and vendor businesses will meet all federal, state and local code requirements.

#	Required Conditions	Information Missing for this Request	Due Date	Public Safety Concern	Pre-payment request	Payment requirement prior to event.
<b>Pre-Event</b>						
BL#1	Criminal history inquiry or local police records check results for non-disqualifying conviction histories for Brad Perry and Pamela Sheldon received prior to June 1, 2018.	N/A	1-Jun-18	WCC Section 25.276. County Code requires that event promoters be vetted for disqualifying criminal histories. After an initial criminal history inquiry (fingerprint check), promoters may, at the discretion of the Sheriff, undergo a police records check.		
BL#2	The applicant shall pay the required daily license fees prior to June 1, 2018, 2018. The daily license fees total \$1,750 (five days @ \$350 for each day) for the event.	N/A	1-Jun-18	WCC Section 25.0255(2)(e). Code requirement to pay daily license fee.		\$1,750.00
BL#3	The applicant shall pay the required booth fees prior to June 1, 2018. The booth fees total \$200 (36 booths and food trucks) for the event.	Total number of vendors selling items (to include food and/or beverage). The 36 booths are based on a count of "pop up" tents and descriptions of the Village Green site plan, and do not include other site plans and a total number of vendor booths for the event. The amount is based on the total number of booths, and may not be \$200.	1-Jun-18	WCC Section 25.0255(2)(e). Code requirement to pay booth fees.		\$200.00
BL#4	The event organizer shall ensure that all vendors obtain appropriate separate Washoe County temporary business and temporary intoxicating liquor licenses by June 1, 2018. The event organizer will provide a complete list of vendors by name and location at the Village Green on all days of the event by June 1, 2018. The intoxicating liquor license application shall specify the areas from which intoxicating liquor will be served during the event. At a minimum, the Beer Garden, Beer and Brats, and the Wine and Cheese events require temporary intoxicating liquor licenses.	N/A	1-Jun-18	Code requirements .		



Business Licensing  
Red, White and Tahoe Blue  
Outdoor Festival Permit

#	Required Conditions	Information Missing for this Request	Due Date	Public Safety Concern	Pre-payment request	Payment requirement prior to event.
BL#5	The applicant shall provide property owner permission letters or completed Affidavit of Property Ownership and/or Permission to Conduct Event forms authorizing use of property for venue activities by June 1, 2018 from the following: North Lake Tahoe Fire Protection District, Potlatch, Suzie Scoops 2, Washoe County Library, Boys and Girls Club of Incline Village, and Sierra Nevada College.	The application lists multiple locations not at the Village Green, which is the only location for the event as shown on the Outdoor Festival application. Property owner permissions to use those event/venue locations are required. The application contains property owner permission from IVGID; however, if IVGID Board approval is required, then that Board permission must be provided.	1-Jun-18	Events or venues will occur on a property without property owner permission, risking both the owner and the County (for granting the license).		
BL#6	The applicant shall provide detailed site plans for outside activities for all venue locations by June 1, 2018. The site plan must conform to the provisions within WCC Chapter 25. Site plans must include venues at North Lake Tahoe Fire Protection District, Potlatch, Suzie Scoops 2, Washoe County Library, Boys and Girls Club of Incline Village, and Sierra Nevada College.	Yes. No detailed site plans pursuant to WCC Chapter 25 for any venue location other than the Village Green.	1-Jun-18	The absence of venue site plans cripple the ability of reviewing public agencies to provide proposed conditions to address specific public safety concerns at each venue.		
BL#7	Based on demonstrated event clean up (i.e., removal of debris, trash, and/or other waste) of all venue sites by the applicant during the previous five licensed Community Events (2012 – 2013) and Outdoor Festivals (2104 – 2017), the applicant is not required to post the performance security as required by Washoe County Code Section 25.305.	n/a	N/a	Proper clean up of all event and venue sites. I provided Eva with a copy of text I placed in the BCC staff report for the golf tournament to provide written authority for the Board to waive the required performance security.		
<b>During Event</b>						





Business Licensing  
 Red, White and Tahoe Blue  
 Outdoor Festival Permit

#	Required Conditions	Information Missing for this Request	Due Date	Public Safety Concern	Pre-payment request	Payment requirement prior to event.
BL#8	<p>The Outdoor Festival license is authorized only at the venues activities and locations listed in the application and staff report presented to the Board on May 8, 2018. No other venues activities or locations may be added or advertised as part of the Red, White and Tahoe Blue outdoor festival.</p> <p>(1) Venues and activities listed as part of the event schedule, but not approved as part of the Outdoor Festival license, include any venues or activities conducted outside of a building or facility designed to accommodate the persons at the event/activity and services not authorized in the facility's current Washoe County business and/or liquor license.</p>	Information and site plans for each of the venue locations other than the Village Green, and events at the Village Green, are missing from the application.	N/A	There is no information nor site plans for the other event/venue locations, thus reviewing agencies cannot properly evaluate any public health or safety concerns at those locations.		
BL#9	Validate attendance at each of the events and venues on each day from June 30, 2018 through July 4, 2018.	Conditions from 2017 RWTB license which were never completed by the applicant.	6-Jul-18	Accurate public attendance numbers allow reviewing agencies to appropriately recommend conditions for the event.		
<b>Post -Event</b>						
BL#10	<p>The applicant will be responsible for total clean-up of all venue sites. Clean-up includes, but is not limited to, removal of debris, trash, and/or other waste from all event sites. The applicant shall contact Washoe County Code Enforcement at 775-328-6106 or by e-mail at code-enforcement@washoecounty.us to arrange a final site inspection for all event locations after clean-up is completed. The inspection must occur no later than July 6, 2018.</p>	N/A	6-Jul-18	Ensure clean up of all event and venue locations.		
BL#11	All venue sites will be inspected by and approved as to the adequacy of cleanup by code enforcement staff with the Planning and Building Division.	N/A	6-Jul-18	Ensure clean up of all event and venue locations.		
<b>Agency's Recommendation:</b>		<b>Approval with Conditions</b>		<b>Total Financial Obligations:</b>	<b>\$0.00</b>	<b>\$1,950.00</b>



Planning  
Red, White and Tahoe Blue  
Outdoor Festival Permit 2018

#	Required Conditions	Required info in app?	Information Missing for this Request	Due Date
P1	<b>Application:</b> Provide complete information into a single application as to what is included in the proposal.	No	Complete new application submitted by NOON, April 11, 2018. both paper and digital format. Current application is Incomplete. Staff can not piecemeal old and new application together so entire new permit application is required. All documents, map, informations listed by each agency as being due by April 11, shall be included in the application.	April 11 by Noon: Application Completion
P2	<b>Site Plan:</b> Site Plan for all sites and showing all events so each agency can determine where every thing is; what safety requirements may be needed and emergency access/egress routes	No	Site plan for all outdoor events including pancake breakfasts, ice cream eating contest, Para Resuce demo, trail run, flag retirement (fire pit location), Duck race, etc.	April 11 by Noon: Application Completion
P3	<b>Traffic Plan:</b> Update traffic plan to determine if adequate parking or transit is provided.	No	Parking and transit plan with tentative approval by property owners/transit provider	April 11 by noon: Application Completion
P4	<b>Dates for Event:</b> Correct dates on application	Partial	Event dates needs to include set-up through clean-up days.	April 11 by noon: Application Completion
Agency's Recommendation for Approval or Denial			Approve with Conditions	





## Building and Safety Red, White and Tahoe Blue 2018 Outdoor Festival Application

#	Required Conditions	Information Missing for this Request	Due Date
B1	Submit Building Permit(1) for: Electrical, Tents and Stage	Information concerning mobile stage	June 1: Pre-Event
B2	Fullfill "Tent and Membrane" Handout	Building Permit application for tents need to be submitted in advance and pickup by Nevada License Contractor prior to the event to conduct inspections.	June 1: Pre-Event
B3	Provide access to event for inspections	Make arrangements for inspections	July 1-6: Event
	<b>Agency's Recommendation for Approval or</b>	<b>Approve with Conditions</b>	



Health - Environmental  
Red, White and Tahoe Blue  
2018 Outdoor Festival Application

**Purpose:** Primary purpose is to ensure that all food and beverage services associated with the event are properly permitted and following Washoe County Health District regulations. To a lesser extent ensure that accommodations are in place to ensure proper disposal of solid and liquid waste.

#	Required Conditions	Information Missing for this Request	Due Date	Public Safety Concern
H1	<b>Event Preparation:</b> Schedule meeting with Washoe County Health District before 6/1/18.	none	June 1: Pre-Event	Regulations must be consistently applied to all vendors. Must ensure that all operations are properly permitted.
H2	<b>Food Vendors:</b> Provide completed food/beverage vendor list	Completed food/vendor list	June 1: Pre-Event	Regulations must be consistently applied to all vendors. Must ensure that all operations are properly permitted. Staff requires advanced notice to ensure proper staffing is provided for the event.
H3	<b>Food Vendors:</b> Vendors obtain temporary food permits.	Need individual permits for specific vendors	June 1: Pre-Event	Staff must have time to review permit applications and address any potential associated Health concerns in advance.
H4	<b>Water and Sanitation:</b> All vendors must have proper hand-washing facilities, grey water collection containers, and solid waste collection containers.	none	July 3-5: Event	Facilities must be in place and properly used to minimize the chance of spreading food-borne disease illness.
H5	<b>Water and Sanitation:</b> Must have non-sewered restrooms and hand-washing facilities to meet Washoe County Health District regulations.	none	July 3-5: Event	Facilities must be in place and properly used to minimize the chance of spreading food-borne disease illness.
H6	<b>Inspections:</b> Inspectors must have access to perform inspections.	none	July 3-5: Event	Allows staff to apply limited time and resources most efficiently.
	<b>Agency's Recommendation for Approval</b>	Approve with Conditions		





Washoe County Health District - EMS  
Red, White and Tahoe Blue  
Outdoor Festival Permit 2018

**Purpose:** Provide conditions in accordance with NRS 450B, EMS at special events. The EMS Program also reviews event information and provides recommendations as appropriate (i.e. ingress/egress, separate sani-huts, radio communication, etc.)

#	Required Conditions	Information Missing for this Request	Due Date	Public Safety Concern
EMS1	<b>Site Plan/Safety Plan:</b> Incorporate into the the application EMS standby for the parade, two first aid stations (village green and the beach) and a roving EMT team. The first aid stations must be staffed by at least one licensed attendant who is an emergency medical technician, advanced emergency medical technician or paramedic. The EMS coverage aligns with the IVGID estimates for attendees in previous years.	The EMS conditions increased based off the IVGID numbers, which were much higher than the attendee numbers in the application. The EMS Program would like a schedule of those staffing the first aid stations (IVCH and NLTFPD) and their certification level to confirmation that staff will be working the during the events and meet the minimum staffing requirements.	June 1: Pre-Event	Safety of those attending the events who may need medical care, as required by NRS 450B. Those staffing the first aid station are at minimum an EMT in accordance with NRS 450B.
EMS2	<b>Safety Plan:</b> Incorporate into the application the number of medical contacts from the previous year.	Only provided the number from the roving EMT team - not the first aid tent contacts.	June 1: Pre-Event	There has been history of significant contacts in the past (i.e. dehydration and heat-related) but the EMS Program did not receive the full number of contacts.
EMS3	<b>Site Plan/Safety Plan:</b> Add to the safety plan least one dedicated ALS unit at the special event.	ALS unit - submit a contract from NLTFPD confirming EMS standby for the parade, a ALS unit dedicated to the event, staffing of the first stations and the roving EMT team.	June 1: Pre-Event	Fire/EMS may need to have additional staff on during the event to provide appropriate level of service with the possible additional call volume. Additionally, the past history of significant contacts by EMS/medical personnel requires an ALS unit at the event (NRS 450B).
EMS4	<b>Site Plan/Safety Plan:</b> Identify locations for a landing zone for an air ambulance and the ingress/egress information for EMS units	If the blackhawk lands in the landing zone there needs to be a secondary zone for an air ambulance.	June 1: Pre-Event	Part of the Washoe County MCIP for multi-casualty incident mitigation.
EMS5	<b>Site Plan/Safety Plan:</b> Incorporate in the the site plan two first aid stations (village green and the beach) and a roving EMT team.	The first aid stations should have an AED and biological waste containers (red bags for waste and appropriate sharp containers)	July 3-5: Event	
EMS6	<b>Site Plan:</b> Include first aid stations on the event map	Include first aid stations on the event map	June 1: Pre-Event	Recommendation for safety of those attending the events who may need medical care.



Washoe County Health District - EMS  
Red, White and Tahoe Blue  
Outdoor Festival Permit 2018

#	Required Conditions	Information Missing for this Request	Due Date	Public Safety Concern
EMS7	<b>Communication Plan:</b> Send event information to the Emergency Department Managers at Incline Village Community Hospital notifying the hospital of the event dates.	Send event information to the Emergency Department Managers at Incline Community Hospital notifying the hospital of the event dates.	June 1: Pre-Event	Recommendation for awareness of the event so hospital is appropriately staffed.
EMS8	<b>Inspections:</b> Provide a vehicle pass for staff to carry out an on-site inspection during the event.	Utilize County provided vehicle pass and educate team/volunteers of the ability to access the site.	June 1: Pre-Event	
EMS9	<b>First Aid/Safety Plan:</b> Provide two first aid stations, EMS standby during the parade, and a roving EMT team at the site of the special event until attendance drops below NRS 450B requirements.	Schedule of EMS/hospital staff/teams working the event.	June 1: Pre-Event	Ensure the first aid tent is staffed the duration of the event and while attendees are participating in event activities.
EMS10	<b>Safety Plan:</b> Provide at least one dedicated advanced life support unit at the special event.	Contract from NLTFPD confirming coverage of at least one dedicated ALS unit the the special event (can be a UTV).	July 3-5: Event	Advanced life support required because the event had a history of significant contacts (i.e. dehydration and heat-related)
EMS11	<b>Health and Safety:</b> Event Sani-Huts	Handicap accessible Sani-Huts with hand washing stations should be supplied next to or near the first aid station.	July 3-5: Event	Recommended for sanitary purposes.
EMS12	<b>First Aid Station:</b> First Aid Hand Washing Station	Hand washing stations for the first aid station personnel should be separate from general public facilities.	July 3-5: Event	Recommended for sanitary purposes.
EMS13	<b>First Aid Station:</b> Signage and public education	Signage for first aid station(s) should be visible and highlighted on course maps distributed to the public.	July 3-5: Event	Recommended for each viewing and access.
EMS14	<b>Ambulance/Transport:</b> Air Ambulance Location and Communication	An area large enough to accommodate air ambulance medical evacuations should be designated on the course and at the driving range and communicated with the EMS provider.	July 3-5: Event	Recommended for the safety of those attending the events who may need medical care.
EMS15	<b>Communication Plan:</b> Two Way Radio Communication between EMS and Event Staff.	A communications plan and the contract/agreement for the radios.	June 1: Pre-Event	Recommended for the safety of those attending the events who may need medical care.
EMS16	<b>Event Communication:</b> Two Way Radios.	Medical response personnel should be equipped with two-way radios to communication with tournament staff. A deisngated channel should be dedicated to first aid communications	July 3-5: Event	Recommended for the safety of those attending the events who may need medical care.





Washoe County Health District - EMS  
 Red, White and Tahoe Blue  
 Outdoor Festival Permit 2018

#	Required Conditions	Information Missing for this Request	Due Date	Public Safety Concern
EMS17	<b>Required Review:</b> Safety plan, site plans and required parking and traffic plans must be signed off by NLTFPD, Engineering, Sheriff, and District Health prior to issuance of license	Full development of safety plan, site plan and required parking and traffic plan for the event as a whole and individual events is key component to ensuring public safety and efficient logistics/communication. Through a series of public safety meetings, these plans should acknowledge all requests and changes and be signed off by participating agencies.	1-Jun-18	Required to ensure public safety.
EMS18	<b>Review of Medical Needs:</b> summary of medical contacts	Summary data of medical contacts should be provided to EMS Program staff within 30 days after the event that includes: Number of patients treated on site, Number of patients known to have been transported to a medical facility by private vehicle, ambulance or other means, 3) listing of individual types of illnesses or injuries seen.	Post Event	Required to set conditions for next year's event.
<b>Agency's Recommendation for Approval or Denial</b>		<b>Approve with Conditions</b>		

LICENSING REQUIREMENTS  
OUTDOOR FESTIVAL BUSINESS LICENSE

RED, WHITE AND TAHOE BLUE 2018

(Approved by the Washoe County Commission on May 8, 2018)

At the public hearing held on May 8, 2018, as required under Washoe County Code (WCC) section 25.277, the Washoe County Board of County Commissioners (Board) established conditions which must be met prior to the issuance of any Outdoor Festival business license pursuant to WCC sections 25.263 to 25.307, inclusive. Such conditions may be imposed by the Board under the County's general police powers, as may be necessary under all the circumstances required for the protection of the health, welfare, safety and property of local residents and persons attending an outdoor festival in the unincorporated areas of Washoe County. Such conditions include, without limitation, the conditions specified in WCC sections 25.291 to 25.307, inclusive. All conditions imposed by the Board are attached.

**Compliance with the conditions of this license is the responsibility of the licensee at the licensee's expense.** Failure to comply with any pre-event conditions as attached may cause Washoe County to not issue the Outdoor Festival business license. Failure to comply with during-event conditions as attached may cause Washoe County to take appropriate measures to revoke or suspend the Outdoor Festival business license. Failure to comply with post-event conditions as attached may cause Washoe County to impose more stringent conditions on, or potentially jeopardize the approval of, future Outdoor Festival business license applications.

Washoe County reserves the right to review and revise the approved conditions of this license should the County determine that a subsequent license or permit issued by Washoe County violates the intent of this approval.

**THE APPLICANT SHALL SUBMIT ALL REQUIRED PLANS, PERMITS, DOCUMENTATION AND OTHER PERTINENT RECORDS OR DOCUMENTS TO THE IDENTIFIED RESPONSIBLE AGENCY. THE APPLICANT SHALL FURTHER PROVIDE WASHOE COUNTY PLANNING AND DEVELOPMENT DIVISION WITH PROOF OF COMPLIANCE WITH ALL PRE-EVENT CONDITIONS PURSUANT TO WCC SECTION 25.283(1) BY JUNE 1, 2018.** Washoe County Business License staff shall subsequently notify the Director of the Planning and Development Division, Community Services Department, that all imposed pre-event conditions have been met and that all applicable fees have been paid. The Director will issue the Outdoor Festival business license after such notification by Business License staff.

CONDITONS OF APPROVAL ARE LISTED IN  
ATTACHMENT D - AGENCY SPREADSHEET





# WASHOE COUNTY

## Planning and Development

INTEGRITY COMMUNICATION SERVICE

Community Services Dept.  
P.O. Box 11130  
Reno, Nevada 89520-0027  
Phone: (775) 328-6100  
Fax: (775) 328-6133

OUTDOOR FESTIVAL BUSINESS LICENSE

June \_\_, 2018

Executive Director  
Red, White and Tahoe Blue, Inc.  
Post Office Box 3798  
Incline Village, NV 89450

The applicant, Red, White & Tahoe Blue, Inc., has met the pre-event conditions imposed by the Washoe County Board of County Commissioners (Board), to include permitting requirements, at a public hearing held on May 8, 2018, pursuant to the provisions of Washoe County Code sections 25.263 to 25.307, inclusive. Pre-event conditions, plus the during-event and post-event conditions imposed by the Board, are attached to this license as Exhibit D.

This Outdoor Festival business license is valid for the hours of 8:00 a.m. until 10:00 p.m. daily from June 30, 2018 to July 4, 2018. Event staff is permitted on the event sites between the hours of 8:00 a.m. and 8:00 p.m. each day on June 29 2018, for event preparation and set-up. Additionally event staff is permitted on the event sites for take-down and event dismantle between the hours of 8:00 a.m. and 8:00 p.m. on July 5, 2018.

The Red White and Tahoe Blue 2018 event to be held in Incline Village from June 30 through July 4, 2018, at the Village Green (APN:127-010-07), Aspen Grove (APN:127-010-04), Incline’s Main Firehouse (APN:132-223-06), Susie Scoops, 869 Tahoe Blvd. (APN:132-240-02), Potlach, 930 Tahoe Blvd. (APN:132-012-02), Incline Middle School (APN 127-030-16), and Incline Beach (APN:127-280-01). In addition, the event includes a parade on June 30, 2018 that will require closing a section of Tahoe Boulevard, Southwood Boulevard and Incline Way to traffic at 10:00 a.m. for approximately 2 hours.

All during-event and post-event conditions imposed by the Board must be satisfied and/or completed as part of this Outdoor Festival business license. All implementation and compliance plans as conveyed to the Board on May 8, 2018, are hereby incorporated by reference and shall be posted on site for verification of the Outdoor Festival business license requirements.

**THIS LICENSE MUST BE POSTED IN A CONSPICUOUS PLACE UPON THE PREMISES WHERE THE OUTDOOR FESTIVAL IS CONDUCTED.**

\_\_\_\_\_  
Mojra Hauenstein

\_\_\_\_\_  
Date

**Attachment F**

## RED WHITE AND TAHOE BLUE – DEBRIEF NOTES

July 26, 2017

Eva Krause, Planning

- The 2016 application only listed the RWTB Chair as contact and only included a phone number, this created problems when trying to follow-up on conditions. Therefore staff required 3 contacts with phone and email information for 2017.
  - The RWTB Chair quit in February, leaving others in charge of application, No one informed County of change, and no one from RWTB followed up on completing conditions.
  - When staff tried to contact RWTB to find out if conditions were completed, persons listed as contacts were not available
  - After BCC approval of event, staff notified applicant that conditions still had to be met. By then the Chair had stepped down, but no one from RWTB stepped up to complete.
  - Applicant kept sending Planning materials requested by other agencies, this lead to confusion of what had been completed and staff not knowing who had received documents.
  - RWTB applied for some of the vendor permits, but not all. This lead to confusion as to who had permits and who did not. Also, which vendor had their own liquor license and who was working with a liquor distributor
  - RWTB failed to comprehend that a business license is not the same as a Health Department food permit, and that both are required
  - Planning requests that each agency send notice to planning when their conditions have been met, or if there are any problems that the applicant has not addressed. (Missing a deadline is one of those problems planning should be made aware of).
- 

Sergeant Robert Rikalo, Nevada Highway Patrol

- We just need all service contracts signed and finalized earlier. The NHP contract service was not finalized until a few days prior to the event. Also, they failed to have their contract paid for with the barricade company which led to a scramble the day of the event.
  - Besides that, I felt this year's event went fairly smooth.
- 

Kim Franchi, Environmental Health

- Changes in RWTB membership required additional staff time to explain requirements, process applications
- A pre event meeting was required to be held by June 1. Meeting was held June 14.
- Staff met with applicant and discussed event layout and food events, code violations from 2016 and corrective measures for 2017. There were repeat violations.
- Site plan drawn to scale was not provided to Health. They are required. Applicant did not make clear who was responsible for obtaining permits
- Health made courtesy calls to each vendor about obtaining food permits.
- Late fees were charged for permits
- For 12 vendors health had to do 15 inspections
- Staff had to go up to Incline to do inspections everyday
- There were unlicensed vendors



- Brought in food trucks that were not licensed, and were not included in application
  - Food trucks did not have cooking facilities so they set up BBQ grills. (fire, health and safety risk)
  - Several violations of food handling and cross contamination. Some vendors were required to discarding food
  - IVGID was to provide Solid waste management and water – hand wash station was broken, IVGID was informed. Inspection the next day found hand wash station still not fixed
  - Inspectors were not provided parking passes, volunteer would not let inspectors park in designated areas (did so anyway)
- 

Christina Conti, EMS

- The number of attendees listed on application did not meet state health threshold (2,500) for requiring EMS. WC EMS can only recommend, not require they provide EMS
  - Believe that attendance for some events are under reported
  - Note: Planning staff requires that EMS recommendations are completed, in accordance with WCC 25.
- 

Bert Bracy, Code Enforcement

- Pre event, not much to see
  - Post event – clean-up was done well
- 

Steve LeCam (for all events, not just RWTB)

- Process and check sheet for (tent & stage) permits
  - Not this last minute rush with no plans and no professionals who understand code requirements
  - No political pressure to make sure they get their permits
  - No cutting corners and not making all requirements (like allowing applicant, instead of contractor to pull permits)
  - These things are cutting in to review of paying customers
  - Site plan and applications should be done by a professional who understands what is required and how to comply
  - Site plan must be drawn to scale by a design professional
- 

Lake Tahoe Fire Protection District (not in attendance but sent some comments to Shawn Keating)

- Fireworks logistics were not satisfactory
  - Smaller event on Village Green was better than previous year
- 

Shawn Keating

- Inspectors were not issued parking passes, volunteers tried to prevent inspector from entering event sight
  - Applicant requested “on the cuff” approval/pass of things not permitted. No can do.
-

Stephanie Racy-McIntire

- Special meeting held mid-June to determine how to meet conditions that were due 2 weeks before
  - Did not provide what was agreed to in a timely manner
  - Came in at 4:30, the day before setting up tents to get permit. Building was closed so staff had to work late to process, but could not issue permit because cash draw was closed. (Planning staff delivered permit to site the next day).
  - Site plan provided to Building was different from the one submitted to fire
  - No design professional or contractor to issue permits too, so no one had
  - What are the fees paid for processing permit, the work that goes into this far exceeds permit fee?
  - Note: This is a business license. License fee is \$1000.00, plus \$350 for each day of the event. There are no fees charged for Planning or other agencies review.
- 

John Hamilton / Michelle Bello, Sheriffs

- Not adequate security for fireworks
  - No secure storage location, no people to watch location
  - Traffic Plan with signs was same as last year, but plan was not met
  - Had plan but not enough people to fill positions
  - Traffic sign were not posted before 4<sup>th</sup>
  - Sign were not up at 8:30 on parade day
  - Contract with sign company was not paid until last minute, so signs were late
  - Traffic barricade were not in place
  - Meet with event organizers every 3 weeks for 3 months, and each time they were surprise by requirements/expectations
  - Sheriff staff put in a lot of overtime to make this work
  - Had to plan for worst case scenario (good practice)
  - Kudos to Brad Perry (event manager) he and his wife stepped-up to fill a lot of voids
- 

### **Summary**

- Having all volunteer Board and revolving/changing persons in charge continues to be a problem, and increases workload of all agencies
  - No professional management, no repercussion on RWTB origination
  - Those agencies that can charge fees for the service provided, should include fees (or notice that fees will be charged) as part of their conditions of approval.
  - Processing RWTB permit required lots of overtime from WC to assist applicant in completing permitting and running event
  - Event would not have happened if WC staff, Sheriff's Department, NHP and NLTFPD had not stepped in to assist applicant to meet conditions/obtain permits
- 

### **Next Steps**

December – require applicant to submit a draft application for agency review (no fees). Staff will distribute to all reviewing agencies for completeness only.

Early January – Pre application meeting with all agencies and applicant to go over application and determine what information is still needed for review, and to discuss issue that need to be addressed in the application



## **Attachment G**

January 31, 2018 – complete application shall be submitted to business license for processing.

Planning staff will set additional deadline (target dates) for RWTB to keep them on schedule as part of Conditions of approval. i.e. must contact agency by; must submit required information by; vendors meeting shall be held by; per event conditions shall be completed by: etc.

Reviewing agencies are encouraged to include specific dates for conditions of approval, when providing comments and conditions.